



JOB POSTING

Kennel Technician

ANIMAL CONTROL DEPARTMENT

Job Summary:

Under the direct supervision of the Animal Control manager, the Kennel Technician is responsible for ensuring the proper care & safety of animals. This position may require weekend and holiday work. Effective communication with the manager, the public, & consistent attendance is essential for this role.

Responsibilities and Duties:

- Feed & waters animals
- Sanitize food & water dishes
- Ensure a sanitary work environment
- Bathe animals
- Maintain routine schedule for proper care & safety
- Clean kennels
- Administer medications as needed
- Handle phone calls & walk-ins
- Assist the public in locating missing animals
- Facilitate adoption of available animals
- Provide accurate costs & services information
- Process payments
- Issue receipts
- Respond to field calls as required
- Transport animals
- On Call once a month or as needed by supervisor
- Lift up to 80lbs.

Qualifications and Skills:

- High School Diploma or GED preferred
- Must be at least 18 years of age
- Valid driver's license is required
- Proficient in computer hardware, software, & accessories
- Familiarity with State & Local Animal Welfare Laws
- Strong record-keeping skills
- Ability to create detailed reports
- Multi task in a high volume, high stress environment

Application Deadline: Open until filled

Availability: May be required to work weekends, holidays & be on call

Salary: \$16.48 / hour + [Benefits](#)

Status: Full-time (40 hours per week)

Taney County is an Equal Employment Opportunity Employer (EEOE) & substance-free workplace.
Applications are available in Human Resources or downloaded from www.taneycounty.org.
For further information, please contact [Human Resources](#) at (417) 546-7237.

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Initials: DM