



JOB POSTING

CORRECTIONS OFFICER

TANEY COUNTY SHERIFF'S OFFICE

JOB SUMMARY:

Corrections Officers shall be responsible for providing security, care, custody & control of inmates at the Taney County Jail. The Corrections Officer may be assigned to different posts, areas and/or shifts depending on operation needs. Open communication with supervisor is key for this position.

RESPONSIBILITIES AND DUTIES

- Process inmates into and release inmates from jail
- Move inmates between cells
- Inspect inmate cells for unauthorized goods
- Maintain various jail records & logs & write daily reports
- Detect & recognize potential hazards in the facility for the safety of the inmates.
- Interact & communicate effectively with inmates & staff to maintain order in the facility
- Use sound judgement, self-control & common sense to quickly de-escalate hostile situations when the arise

QUALIFICATIONS AND SKILLS

- High School Diploma or GED preferred
- Must be at least 21 years of age
- Working knowledge of computer hardware, software & accessories
- Knowledgeable of rules, regulations & State Statutes regarding housing of inmates
- Ability to keep accurate records & create detailed reports

CONDITIONS OF EMPLOYMENT

Successful candidate must pass a pre-employment criminal background check and drug screen.

SALARY: \$19.26 / hour + [Benefits](#)

STATUS: Full Time, 40 hours per week

Must be able to work all shifts in a 24/7 environment, including Holidays

Applications will be accepted until the position filled

Taney County is a substance free, Equal Employment Opportunity Employer (EEOE). Contact Human Resources at (417)546-7237 for information. Applications can be obtained at the Human Resources Department or online at www.taneycounty.org.