

Applications accepted until the position filled Candidates must be available to work any shift day or night, including holidays

JOB SUMMARY:

Perform skilled, complicated, and confidential law enforcement work to protect life and property; enforce Federal, State, and local laws; and detect and apprehend violators. Work is accomplished under the direction of a supervisor, within the policy & procedures of the Taney County Sheriff's Office, but judgment and initiative are frequently exercised.

RESPONSIBILITIES AND DUTIES

- > Interact with the public regarding moving violations, domestic issues, crimes committed, & citizen concerns
- > Investigate crimes, identify suspects, & correspond with victims
- Serve legal documents
- > Participate in court hearings by providing security measures and/or oral testimony
- > Prepare reports, memos, and correspondence which are both intra & interdepartmental in nature
- > Refer individuals to the proper agencies & provide other types of related guidance
- > Initiate inquiries concerning possible law violations of adults or juveniles
- > Obtain, present, verify, & analyze factual information and other evidence
- > Make arrests if probable cause is determined
- > Take suspects into custody & inform suspect of their civil rights
- Seize and/or prepare property for safekeeping
- > Operate County vehicles in a safe manner; in compliance with all Missouri laws & regulations
- > Assist with motor vehicle accidents and/or other medical emergencies as necessary

QUALIFICATIONS AND SKILLS

- ➢ High School Diploma or GED
- Seven-hundred (700) hours of basic certification and twenty-four (24) hours of continuing training annually
- ➤ Twenty-one (21) years of age
- > Maintain Missouri P.O.S.T Police officer certification and adhere to P.O.S.T training requirements

SALARY: \$ 21.63 per hour + <u>Benefits</u> STATUS: Full Time

Taney County is a substance free, Equal Employment Opportunity Employer (EEOE). Applications can be obtained at <u>www.taneycounty.org</u>. For information, please call (417) 546-7285.