OFFICIAL COMMISSION MINUTES SEPTEMBER 3RD, 2024 – 13th DAY OF THE JULY ADJOURN TERM

FORMAL AGENDA

The County Commission met in the Commission Hearing Room with Nick Plummer (present), Brandon Williams (present), and Sheila Wyatt (present).

PUBLIC COMMENT None.

CALL COUNTY COMMISSION MEETING TO ORDER

Presiding Commissioner Nick Plummer called the meeting to order at 9:00 a.m.

COMMISSION REMARKS

None.

APPROVAL OF ACCOUNTS PAYABLE

Commissioner Williams moved to approve Checks #477468 through Check #477525, No Warrants, and No Journal Entries/Transfers. Commissioner Wyatt seconded the motion. The motion passed by vote: Plummer (aye), Williams (aye) and Wyatt (aye).

APPROVAL OF PREVIOUS MEETING MINUTES

Commissioner Williams moved to approve Regular Session Minutes dated August 26th, 2024 and Executive Session Minutes for August 26th, 2024, as well as Regular and Executive Minutes for August 29th, 2024. Presiding Commissioner Plummer seconded the motion with discussion. The motion passed by vote: Plummer (aye), Williams (aye), and Wyatt (aye).

AGREEMENT FOR 2023 DODGE CHARGERS (1 OR MORE) FILE NO. 24-111S

Brad Daniels, Sheriff, was present. Presiding Commissioner Plummer referenced a letter from their attorney.

Commissioner Williams moved to approve the Agreement for 2023 Dodge Chargers by and between Taney County and NRoute Enterprise, LLC. Commissioner Wyatt seconded the motion. The motion passed by vote: Plummer (aye), Williams (aye) and Wyatt (aye).

Agreement for

2023 Dodge Chargers (1 or more)

THIS AGREEMENT dated the <u>3</u>² day of <u>Systember</u> 2024 is made between Taney County, Missouri, a political subdivision of the State of Missouri, (hereinafter "County") and NRoute Enterprises LLC of Ozark, Missouri (hereinafter "Vendor").

NOW, THEREFORE IN CONSIDERATION of the mutual consideration and obligations of the parties contained herein, the parties agree as follows:

<u>1. Contract Documents.</u> The contract documents to this Agreement for the purchase of one (1) or more Sheriff's Department Vehicles ("Vehicles") shall include the State of Missouri contract #CC240753002 and any applicable addenda. All such documents shall constitute the "Contract Documents", which are attached hereto and incorporated herein by reference. Service or product data, specifications and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of a conflict between any of the foregoing Contract Documents, and this Agreement, the terms and conditions of this Agreement shall prevail and control.

<u>2. Contract Price.</u> The County agrees to purchase from the Vendor and the Vendor agrees to sell to the County the vehicles pursuant to the Contract Documents for the contract price of \$42,238.00 per vehicle, with a total current purchase price of \$126,714.00 for three (3) vehicles. If certain unusual circumstances occur specific to Vehicle availability, the County may consider all other options.

<u>3. Contract Duration.</u> This Agreement shall commence on the date it is fully executed and terminate upon expiration of all applicable warranties, subject to the provisions for termination specified below. This Agreement may only be extended by the order of the County subject to the pricing and delivery clauses as agreed to and offered by the Vendor's bid response.

<u>4. Billing and Payment.</u> All billing shall be invoiced with specific department information for tracking. No additional fees or extra services not included, or taxes, shall be included as additional charges in excess of the charges in this Agreement or the Contract Documents. The County agrees to pay all correct statements within thirty days of receipt; Vendor agrees to honor any cash or prompt payment discounts, if any are available, when County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount.

<u>5. Binding Effect.</u> This Agreement shall be binding upon the parties hereto and their successors and assigns for so long as this Agreement remains in full force and effect.

<u>6. Entire Agreement.</u> This Agreement constitutes the entire Agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual Agreement. This Agreement may only be amended by a signed writing executed with the same formality as this Agreement.

AGREEGMENT FOR EVIDENCE STORAGE BUILDING FILE NO. 24-114S

Brad Daniels, Sheriff, was present. Presiding Commissioner Plummer referenced a letter from their attorney.

Commissioner Wyatt moved to approve the Agreement for Evidence Storage Building by and between Fall River Holdings, LLC d/b/a Worldwide Steel Buildings and Taney County. Commissioner Williams seconded the motion. The motion passed by vote: Plummer (aye), Williams (aye) and Wyatt (aye).

Agreement for Evidence Storage Building

THIS AGREEMENT dated the <u>3</u> <u>u</u> day of <u>September</u> 2024 is made between Taney County, Missouri, a political subdivision of the State of Missouri, (hereinafter "County") and Fall River Holdings, LLC dba Worldwide Steel Buildings, Peculiar, Missouri of Ozark, Missouri (hereinafter "Vendor").

NOW, THEREFORE IN CONSIDERATION of the mutual consideration and obligations of the parties contained herein, the parties agree as follows:

<u>1. Contract Documents.</u> The contract documents to this Agreement for the purchase one (1) Evidence Storage Building ("Product") shall include the Contractor's bid response to County's Request For Bid #202407-561 and any applicable addenda which are attached hereto and incorporated herein by reference. Service or product data, specifications and literature submitted may be permanently maintained in the County Purchasing Office. In the event of a conflict between any of the foregoing Contract Documents, and this Agreement, the terms and conditions of this Agreement shall prevail and control.

<u>2. Contract Price.</u> The County agrees to purchase from the Vendor and the Vendor agrees to sell to the County pursuant to the Contract Documents for the contract price of \$49,560.00. If certain unusual circumstances occur specific to Vehicle availability, the County may consider all other options.

<u>3. Contract Duration.</u> This Agreement shall commence on the date it is fully executed and terminate upon expiration of all applicable warranties, subject to the provisions for termination specified below. This Agreement may only be extended by the order of the County subject to the pricing and delivery clauses as agreed to and offered by the Vendor's bid response.

<u>4. Billing and Payment.</u> All billing shall be invoiced with specific department information for tracking. No additional fees or extra services not included, or taxes, shall be included as additional charges in excess of the charges in this Agreement or the Contract Documents. The County agrees to pay all correct statements within thirty days of receipt; Vendor agrees to honor any cash or prompt payment discounts, if any are available, when County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount.

5. Binding Effect. This Agreement shall be binding upon the parties hereto and their successors and assigns for so long as this Agreement remains in full force and effect.

<u>6. Entire Agreement.</u> This Agreement constitutes the entire Agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual Agreement. This Agreement may only be amended by a signed writing executed with the same formality as this Agreement.

LEASE AGREEMENT WITH H&A AIRCRAFT SERVICES, LLC FILE NO. 24-116AIR Mike Mulnik, Airport Administrator, was present. Presiding Commissioner Plummer referenced a letter from their attorney

Commissioner Wyatt moved to approve the Lease agreement by and between H&A Aircraft Services, LLC and Taney County for the lease agreement File No. 24-116AIR. Commissioner Williams seconded the motion. The motion passed by vote: Plummer (aye), Williams (aye) and Wyatt (aye).

LEASE AGREEMENT

THIS AGREEMENT made and entered into this <u>3</u> day of <u>September</u> <u>2024</u>, by and between the Taney County Commission on behalf of Taney County, Missouri, hereinafter referred to as "County" or "Lessor," and H & A Aircraft Services, LLC, an Arkansas limited liability company in good standing, hereinafter referred to as "Lessee".

WHEREAS, Taney County, Missouri is the owner of Taney County Airport (hereinafter referred to as "Airport"), located in the County of Taney, State of Missouri; and

WHEREAS, County has space available for an aircraft maintenance operation, and said aircraft maintenance operation could be of use to customers of the airport; and

WHEREAS Lessee is desirous of securing and entering into an agreement (hereinafter referred to as "Agreement") to provide adequate facilities and services to meet the demands of the public, patrons, and other persons at the Airport for aircraft maintenance services;

NOW THEREFORE, the parties hereto, for and in consideration of the covenants and agreements hereinafter contained to be kept and performed and the consideration to be paid to County by Lessee, do agree as follows:

LEASED PREMISES, TERM, RENTAL

That in consideration of the covenants and agreements herein contained on the part of the Lessee to be observed and performed, the Lessor does hereby lease and demise unto the Lessee and the Lessee does hereby take, lease and hire from the Lessor the premises which consists of certain space at the Taney County Airport/M. Graham Clark Airfield, located at Point Lookout, Taney County, Missouri, said premises more particularly described as follows:

Hangar #1, excluding the portion of the hangar currently used to store two R-44 helicopters and associated equipment.

To have and to hold unto the Lessee, its successors and assigns, for the term of one (1) year commencing the 1^{st} day of <u>September</u>, 2024, and ending on the 31^{st} day of <u>August</u>, 2025. At the expiration of the term of this Agreement, the agreement may be extended or a new agreement entered into after negotiation, upon the approval, in writing, of both parties.

Lessee shall pay rent to Lessor in the amount of **ONE THOUSAND DOLLARS AND ZERO CENTS (\$1,000)** per month. Said rent is due in advance on the first day of each month. The rent shall be paid at the office of the Airport Manager at the Taney County Airport or at such place designated by said Airport Manager.

LEASE AGREEMENT WITH CHOPPER CHARTER BRANSON, LLC FILE NO. 24-115AIR.

Mike Mulnik, Airport Administrator, was present.

Commissioner Williams moved to approve the Lease Agreement by and between Chopper Charter Branson, LLC and Taney County. Commissioner Wyatt seconded the motion. The motion passed by vote: Plummer (aye), Williams (aye) and Wyatt (aye).

24-115AIR

LEASE AGREEMENT

THIS AGREEMENT made and entered into this <u>3</u> <u>day of</u> <u>d</u>

WHEREAS, Taney County, Missouri is the owner of Taney County Airport (hereinafter referred to as "Airport"), located in the County of Taney, State of Missouri; and

WHEREAS, County has space available for the operation of a helicopter tour and charter operation and said tour and charter operation is a benefit to the community, and

WHEREAS, Lessee is desirous of securing and entering into an agreement (hereinafter referred to as "Agreement") for space at the airport so that it can provide tour and charter services to the general public;

NOW THEREFORE, the parties hereto, for and in consideration of the covenants and agreements hereinafter contained to be kept and performed and the consideration to be paid to County by Lessee, do agree as follows:

LEASED PREMISES, TERM, RENTAL

That in consideration of the covenants and agreements herein contained on the part of the Lessee to be observed and performed, the Lessor does hereby lease and demise unto the Lessee and the Lessee does hereby take, lease and hire from the Lessor the premises which consists of certain space at the Taney County Airport/M. Graham Clark Airfield, located at Point Lookout, Taney County, Missouri, said premises more particularly described as follows:

Building, including rooms and facilities within the building, located on the east end of Taney County Airport and just south of Taxiway B.

County reserves to itself use of a portion of the storage space located on the east side of said leased building, where there is currently stored airport runway and taxiway lighting regulators and other County equipment.

Parking space for additional aircraft associated with Lessee's business operations for short periods of time shall not be denied, and said parking is permitted only in the space immediately north of the leased building.

Lessor shall also provide parking spaces for Lessee's employee's automobiles in currently existing parking lot spaces in parking lot adjacent to the premise.

To have and to hold unto the Lessee, its successors and assigns, for the term of three (3) years commencing the 1^{st} day of <u>September</u>, 2024, and ending on the 31^{st} day of <u>August</u>,

MAINTENANCE AGREEMENT WITH CUMMINS INC. FILE NO. 24-113M

Presiding Commissioner Plummer referenced a letter from their attorney.

Commissioner Wyatt moved to approve the planned Maintenance Agreement with Cummins Inc. and Taney County taking the auto renewal option. Commissioner Williams seconded the motion. The motion passed by vote: Plummer (aye), Williams (aye) and Wyatt (aye).



SPRINGFIELD MO BRANCH 3637 EAST KEARNEY SPRINGFIELD, MO 65803 Phone: 417-862-0777

		PL.	ANNED N	MAINTENANCE	AGREEMENT				
Customer Address TANEY COUNTY COURTHOUSE PO BOX 156 Forsyth, MO 65653				r Contact	Quote Information				
			Contact: Phone: Fax: Cust Id:	Renee Brusca 417 5467920 417 5468900 96727	Quote Date: Quote Expires: Quote Num; Quoted By: Quote Term;	19-MAR-24 19-MAR-25 220320 Mark H Woodard 1 Year(s)			
	Information				2000 F0111.	1 104(6)			
1	TANEY COUNTY	COURTHOUSE 24	8 MAIN ST		FORSYTH	MO 65653			
Site	Unit Number	Manufacturer	Model	Prod Mode	el Serial Numl	ber Type			
1	COURT HOUSE	ONAN	GEN SET	DGBA	L910437774	ST			
Site	Unit Number	Service Event		Qty	Sell Price	Extended Price			
1	COURT HOUSE	FULL SERVICE		1	1,102.09	1,102.09			
Pleas	e complete, sign and	NOT INCLUDE AP return to: 7 office 816-414-8298				-,			

Current Account Status: Charge account customer/Pay upon receipt of invoice after service is performed.

Based on your previous PM schedule, tentative schedule is a follows

Full Service July 2021. Unless otherwise requested this quote reflects labor during regular business hours. No additional repairs will be performed without customer's authorization. ***For scheduling efficiency, we are providing you with two renewal options:

Option 1 - A standard quote for renewal with no discount. Option 2 - Enrollment in AutoRenew, which is a maximum of a 4% increase each year, but includes a 4% discount this year for signing

To select option 1, initial here To select option 2, initial here $\underline{\mathcal{N}}$

If you have any questions, concerns or to make any changes please contact: Mark Woodard 316-772-7155 mark.woodard@cummins.com

Standard Agreement Amount	\$1,102.09
Proposal Total	\$1,102.09

No. 24-113M

THERE ARE ADDITIONAL CONTRACT TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATIONS OF WARRANTIES AND LIABILITY, WHICH ARE EXPRESSLY INCORPORATED HEREIN. CUSTOMER ACKNOWLEDGES

ADDENDUM TO INTERGOVERNMENTAL AGREEMENT WITH CITY OF HOLLISTER – TURKEY CREEK RIVER GAUGE FILE NO. 24-112CM Presiding Commissioner Plummer referenced a letter from their attorney.

Commissioner Williams moved to approve the Addendum to Intergovernmental Cooperative Agreement by and between the City of Hollister and Taney County. Commissioner Wyatt seconded the motion. The motion passed by vote: Plummer (aye), Williams (aye) and Wyatt (aye).

ADDENDUM TO INTERGOVERNMENTAL COOPERATIVE AGREEMENT

THIS ADDENDUM, made and entered into this <u>3</u>⁽²⁾ day of August, 2024 ("Effective Date"), by and between Taney County, Missouri ("County"), a county of the first classification and the City of Hollister, Missouri ("City"), a city of the fourth classification.

WHEREAS, section 70.220, RSMo. permits political subdivisions to contract and cooperate with one another for the planning, development, construction, acquisition or operation of any public improvement or facility or common service; and

WHEREAS, the County anticipates entering into a Joint Funding Agreement for Water Resource Investigations ("Joint Funding Agreement") with the U.S. Department of the Interior, U.S. Geological Survey ("USGS") for the operation and maintenance of a stream gage on Turkey Creek near Hollister, Missouri (the "Program"); and

WHEREAS, the cost of the Program is \$16,300 for the period of October 1, 2024 to September 30, 2025; and

WHEREAS, the County and the City desire to share in the cost of the Program for the benefit of the citizens of the City and County; and

WHREAS, the County and the City entered into an Intergovernmental Agreement dated August 30, 2023 ("Agreement"), outlining the terms of their agreement with respect to sharing in the cost of the Program; and

WHEREAS, the County and City desire to extend the term of the Agreement for an additional year;

NOW THEREFORE, in consideration of the mutual promises and covenants set forth herein, the parties agree as follows:

1. <u>Reimbursement.</u> The City agrees to reimburse the County for one-half (1/2) of the cost of the Program in the amount Eight Thousand, One Hundred Fifty Dollars and No Cents (\$8,150) to cover the costs of the necessary field and analytical work for the operation and maintenance of a stream gage on Turkey Creek near Hollister, Missouri, to be paid by the City to the County in equal amounts on a quarterly basis. The County may invoice the City, or may provide the billing statement from USGS to the City which shall constitute notice of the obligation by the City to pay the County pursuant to this paragraph.

2. <u>Term.</u> The term of this Agreement shall be from October 1, 2024, through September 30, 2025. In the event the County terminates the Joint Funding Agreement, the County or City may also terminate this Agreement by providing 60 days written notice to the other party.

3. <u>Terms and Conditions</u>. Except as specifically set forth herein, the terms and conditions of the Agreement shall remain in full force and effect.

JOINT FUNDING AGREEMENT FOR WATER RESOURCE INVESTIGATIONS FILE NO. 24-110CM

Presiding Commissioner Plummer referenced a letter from their attorney.

Commissioner Williams moved to approve the Joint Funding Agreement for Water Resource Investigations by and between Taney County and the U.S. Department of the Interior U.S. Geological Survey. Commissioner Wyatt seconded the motion. The motion passed by vote: Plummer (aye), Williams (aye) and Wyatt (aye).

No. 24-110CM

	m 9-1366 ny 2018)	U.S. Department of the Interior U.S. Geological Survey Joint Funding Agreement FOR	Customer #: 6000008465 Agreement #: 25NEJFA228 Project #: NE009KT TIN #: 44-6000607		
		Water Resource Investigations			
			Fixed Cost Agreement YES[X]NO[]		
THIS Water Count	AGREEMENT is enter Science Center, UNI y, Missouri party of th	ared into as of the October 1, 2024, by the U.S. GEC TED STATES DEPARTMENT OF THE INTERIOR, le second part.	DLOGICAL SURVEY, Central Midwest party of the first part, and the Taney		
		that subject to the availability of appropriations and aintained in cooperation, the operation and mainte couri, herein called the program. The USGS legal a			
2. The directly	following amounts sh y related to this progra	nall be contributed to cover all of the cost of the nec am. 2(b) include In-Kind-Services in the amount of \$	essary field and analytical work \$0.00		
(a)	\$0	by the party of the first part during the period October 1, 2024 to September 30, 2025			
(b)	\$16,300 by the party of the second part during the period October 1, 2024 to September 30, 2025				
(c)	Contributions are pr in the amount of: \$0	rovided by the party of the first part through other US)	SGS regional or national programs,		
	Description of the U	ISGS regional/national program:			
(d)	Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.				
(e)	The performance pe between the parties	eriod may be changed by mutual agreement and set	forth in an exchange of letters		
3. The govern	costs of this program ing each party.	may be paid by either party in conformity with the la	aws and regulations respectively		
4. The by an a	field and analytical wo uthorized representat	ork pertaining to this program shall be under the dire tive of the party of the first part.	ection of or subject to periodic review		
unchi au	a lonzed representation	n the program shall be determined by mutual agree ves. The methods employed in the field and office si juired standards of accuracy subject to modification	hall be there edented by the set of		
Open to	the inspection of the	program, all field and analytical work of either party p other party, and if the work is not being carried on i is agreement upon 60 days written notice to the oth	D D mutually antisfactory		
7. The or request	original records result , copies of the origina	ing from this program will be deposited in the office I records will be provided to the office of the other p	of origin of those records. Upon arty.		
the sector first par reprodu either p scientifi	a. The maps, records ond part reserves the t shall, upon request, ction similar to that fo arty shall contain a st c information and dat	orts resulting from this program shall be made availa or reports normally will be published by the party of right to publish the results of this program, and if all be furnished by the party of the first part, at cost, im or which the original copy was prepared. The maps, atement of the cooperative relations between the part a developed as a result of the Scope of Work (SOW a requirements, which are available on the USGS Fu	the first part. However, the party of ready published by the party of the pressions suitable for purposes of records or reports published by arties. The Parties acknowledge that 0 are subject to applicable USCS		

TANEY COUNTY COLLECTOR TAX SALE SURPLUS FUNDS PER RSMo 140-230 Mona Cope, County Collector, was present.

website (https://www.usgs.gov/office-of-science-quality-and-integrity/fundamental-science-practices).

Commissioner Wyatt moved to approve and enter into the record the 2024 Tax Sale Surplus document as presented to the Commission by the County Collector per 140.230 and to allow the County Treasurer to perform the duties per statute 140.230.2 and .3 for the County Commission except in the case where the original owner loses the property due to issuance of Collector's deed and wants to claim any surplus it must come before the Commission for final approval. Commissioner Williams seconded the motion with discussion. The motion passed by vote: Plummer (aye), Williams (aye) and Wyatt (aye).

PERSONAL PROPERTY ABATEMENTS ADD ON REPORT

Jen Hutchison, Deputy Clerk, was present.

Commissioner Wyatt moved to enter into the record the Personal Property Abatement Add-On Report for August 2024 as presented. Commissioner Williams seconded the motion. The motion passed by vote: Plummer (aye), Williams (aye), and Wyatt (aye).

Year	Date	Account	Name	Reason	BegVal	Addition	E STATE			
	23 2024-08-02	1-103340-300	PARKER DANIEL	TAX CODE CHANGE				Approved	Dented	Table
20	22 2024-08-05	1-120948-0	MICKEY DEREK ALLEN		50					
20	23 2024-08-05	1-84824-0	SNAVELY DUSTIN & MARJORIE	(Lugicate act (1.3.0455)	100		-			
20	22 2024-08-07	1-127351-900	LEYBA JENNIFER L	DAID LINETE LOCALINE LAND	200	10880	11080			
20	23 2024-08-07	1-101332-0	STEWART ARICA M	PAID UNDER ACCOUNT 128754	10590	-9200	1390			
20	23 2024-08-13	1-95222-0	GILBERT NICHOLAS C AND ASHLEY	added side offe	4160	200	4360			
20	23 2024-08-14	1-74962-0	MUNOZ OMAR PACHECO & DOMINGUIS NORMA	Switcher wehaves along	12560	-3790	8770			
20	22 2024-08-16	1-137254-900	TRACY KEILAH	Add Some Hould	28830	6300	35130			
	23 2024-08-16	1-137254-900	TRACY KEILAH	TAXPAYER DID NOT OWN	3810	-3810	0			
	23 2024-08-20	1-40441-900	and all the second s	TAXPAYER DID NOT OWN	3230	-3230	0			
	23 2024-08-20		MCLAUGHLIN RICH & ROBBIN	MOBILE HOME WAS PAID UNDER REAL ESTATE	6300		4110			<u> </u>
		1-125408-0	32 GULFSHORES 3 LLC	nial the reveal gold	500		4110			
20	23 2024-08-22	1-114102-0	PC720207	about a to assort in noon to		-300				

RECESS: 9:24 A.M

RECONVENE 9:33 A.M

ROAD & BRIDGE ROUND TABLE

(Taney County Commission Conference Room) Present: Presiding Commissioner Plummer, Commissioner Williams and Commissioner Wyatt.

Also present: Devin Huff, Road & Bridge Administrator, Jack Cole, Assistant Road & Bridge Administrator, Brad Daniels, Sheriff, David Clark, County Auditor, Shane Keys, Taney County Citizen, and Dorothy Keys, Deputy Clerk.

Brad Daniels left meeting at 9:43a.m.

Discussion ensued.

EXECUTIVE SESSION: 10:00 A.M.

EXECUTIVE SESSION PER SECTION 610.021.(1)(3)(12) (LEGAL, PERSONNEL & CONTRACTS)

(Taney County Commission Hearing Room) Present: Presiding Commissioner Plummer, Commissioner Williams and Commissioner Wyatt.

See the Executive Session Minutes for any motions made or votes taken.

END OF EXECUTIVE SESSION: 10:13 A.M.

DAILY STAFF REVIEW AND AGENDA REQUESTS

(Taney County Commission Conference Room) Present: Presiding Commissioner Plummer, Commissioner Williams, and Commissioner Wyatt.

Also present: Tami Koran, Commission Assistant.

The commission met with their staff to review the day's business and go over the agenda requests.

ADJOURNMENT

Commissioner Williams moved to adjourn. Commissioner Wyatt seconded the motion. The motion passed by vote: Plummer (aye), Williams (aye), and Wyatt (aye).

ADJOURN: 10:15 A.M.

The minutes were taken by Nick Plummer, Presiding Commissioner and Dorothy Keys, Deputy Clerk, and typed by Dorothy Keys, Deputy Clerk.

Presiding Commissioner \underline{NP} ; Eastern Commissioner \underline{SQ} ; Western Commissioner \underline{AP} ;

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