



JOB POSTING

CORRECTIONS OFFICER

TANEY COUNTY SHERIFF'S DEPARTMENT

Applications accepted until the position filled

Candidates must be available to work any shift day or night, including holidays

JOB SUMMARY:

Corrections Officers shall be responsible for providing security, care, custody & control of inmates at the Taney County Jail. The Corrections Officer may be assigned to different posts, areas and/or shifts, depending on operational needs. Open communication with supervisor is key for this position

RESPONSIBILITIES AND DUTIES

- Process inmates into & release inmates from jail
- Move inmates between cells
- Inspect inmate cells for unauthorized goods
- Maintain various jail records and logs & write daily reports
- Detect & recognize potential hazards in the facility for the safety of the inmates
- Interact & communicate effectively with inmates & staff to maintain order in the facility
- Use sound judgment, self-control & common sense to quickly de-escalate hostile situations when they arise

QUALIFICATIONS AND SKILLS

- Must be available to work any shift, day or night, including holidays
- High School Diploma or GED preferred
- Must be at least 21 years of age
- Working knowledge of computer hardware, software and accessories
- Knowledgeable of rules, regulations & State Statutes regarding housing of inmates
- Ability to keep accurate records & create detailed reports

SALARY: \$ 17.98 per hour

STATUS: Full Time

Taney County is a substance free, Equal Employment Opportunity Employer (EEOE).

Applications can be obtained at www.taneycounty.org.

For information, please call (417) 546-7285.