



County of **TANEY** State of Missouri

TANEY COUNTY COURTHOUSE  
P.O. BOX 1018 FORSYTH, MO 65653  
(417) 546-7268 FAX: (417) 546-7710

Devin Huff  
County Highway Admin.

Denzil Brown  
Assistant Admin.

Kathy Roberts  
Office Mgr.

Bridget Collins  
Admin Asst.

### ROAD PETITION STEPS

1. Read entire petition.
2. Petition must be completely filled out. Petition must include road name, section, township, range and if possible please provide the legal description. You can find this information at the Assessors' Mapping Department or on Beacon ([taneycounty.org](http://taneycounty.org)) then go to departments, then go to assessor, you will then see GIS mapping, click on GIS mapping and follow directions.
3. A map must be returned with the petition.
4. Notice of posting must be returned with petition.
5. County Road Affidavit must be filled out notarized.
6. Once Petition is completed in full and documents are attached please return to the Taney County Road & Bridge Department. If any portions of the Petition are not filled out correctly, the Petition will be returned to be completed.
7. There will be a \$3.00 charge that needs to be taken to the Taney County Clerk's Office per statute 51.410, to verify registered voters signatures.

Additional fees.

51.410. The county clerk shall charge a fee of three dollars for each certificate, bond, filing, petition, license, order, recording, or other document, writing, or transaction handled in accordance with the duties of the office of county clerk. The clerk shall pay into the treasury of the county any and all fees collected under the provisions of this section.

If there is anything I can do or if you have any further questions you may reach me at (417) 546-7268, or you may also email me at [kathyr@co.taney.mo.us](mailto:kathyr@co.taney.mo.us).

Sincerely,  
Kathy Roberts  
Office Manager  
Taney County Road & Bridge

# NEW ROAD ADOPTION POLICY

The Taney County Commission will consider the following items before taking any new road into the county for maintenance.

1. Roads within Sub-divisions:

- a. Development must be at least 60% built out or 4 years elapsed since the start of the first house.
- b. Right of Way must be at least 40 feet or residents willing to donate sufficient land to meet the requirement.
- c. Turn-Around must exist or land owners willing to donate the necessary land to build one if not a through road.

2. Roads not within a Sub-division:

- a. Traffic count must be at least 50 vehicles per week.
- b. Must be three (3) or more permanently occupied dwellings on the road.
- c. Right of Way must be at least 50 feet or the landowners willing to donate the additional needed.
- d. Turn-arounds, if not a through road of at least 80'diameter or hammer head turnaround must exist or land owners willing to donate the necessary land to build one.

3. Petitions:

- a. Any road petition that has been taken before the County Commission and requires additional information, right-of-way or turn-a-round etc. shall have ninety (90) days to forward required documents to the County unless otherwise noted by the County Commission. Should documentation not be handled within the specified timeline, said petition will be denied and petitioner will have to re-submit.

All costs associated with verification and staking of right of way will be the responsibility of the petitioner.

The above criteria is used to help the Commission make their decision, but it does not imply that if the above conditions exist that any petitioned road meeting them will automatically be taken in.

Approved and adopted this 4<sup>th</sup> day of February 2008.

## ROAD PETITIONS

New County Roads are Established, Changed or Relocated in accordance with the Missouri Revised Statutes 228.101 through 228.190. Taney County offers the following forms to assist you in the process of establishing a new road or requesting that an existing road be taken into the county road system..

Procedure for establishing a County Road shall be as follows: Applications for the establishment of all public roads, except state roads, shall be made by petition to the County Commission. Such petition shall be signed by at least twelve registered voters of the Municipal Township or Townships through which such proposed road may run, three of whom shall be of the immediate neighborhood, and shall specify the proposed beginning course and termination thereof, and shall be accompanied by the names of all persons owning land through which such road shall run, with the amount of damages, if any, claimed by them, so far as can be ascertained, and also the names of those who are willing to give the right-of-way for such proposed road, except that if the proposed road begins or terminates on, or runs along a boundary between the county wherein such petition is filed and an adjoining county, any or all of the petitioners may be registered voters of such adjoining county, and of the Municipal Township or Townships thereof through which the proposed road may run, or in which the proposed road may begin or terminate.

Attached is sample Petition, Signature sheet. Listing of Land Owners, and the Taney County Road Classification System.

The Taney County Commission will assign a Road Classification to the road being petitioned, should they deem that it is in the best interest of the public to establish said road as a Taney County Public Road and include it in the road to be maintained by the County. There is included a form on which the petitioners may request the lowest classification they are willing to accept for the road being petitioned. A selection of that class should be made and the form signed by all those signing the petition. The County Commission takes this into consideration when making their decision as to the County's ability to maintain any new roads in certain classifications. The County Commission may possibly request additional information or commitments prior to making its final decision.

# Petition for Establishment Change or Relocation of Public Road

STATE OF MISSOURI )

ss.

COUNTY OF TANEY ) IN THE COURT, \_\_\_\_\_ TERM, 20 \_\_\_\_\_

To the Honorable Commission of Taney County, Missouri:

We, the undersigned citizens of said County, at least twelve duly qualified and competent adult petitioners, residents of registered voters in the townships hereinafter named, three of whom reside in the immediate neighborhood of the following described proposed road, respectfully represent and aver that the proposed public road hereinafter described is \_\_\_\_\_ feet in width, and situated in the township of \_\_\_\_\_, in the County of \_\_\_\_\_, and State of Missouri, and is of sufficiently great utility to the general public, and that the beginning, courses and terminations thereof, with not less than two points named on the direction of said public road are as follows, to-wit:

(Give a general description, Road Name if available, Township, Range and Section, and attach a map showing location of the road)

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(attach additional sheet if more room is required)

And we further aver that said proposed public road is entirely practicable and a public necessity. And we further aver that this petition is accompanied by the names of all resident and other persons owning land through which said proposed public road shall run, with the amounts of damages claimed by each of them so far as can be ascertained, and also by the names of all those who are willing to give the right of way for said proposed public road. And we further aver that as and for public notice of this application not less than three triplicate original written handbills were by said petitioners duly put in not less than three distinct, separate and independent public places in said townships, one at the proposed beginning of said public road, and one at the proposed termination of said public road, and one at (give additional Location of third notice)

\_\_\_\_\_, in said \_\_\_\_\_ township, in said County, and there maintained until taken up by the County Commission, and that a duplicate original copy of one of said public notices is herewith filed with return thereof duly entered thereon, and that by said means public notice of this application has been duly given, and said County Commission has duly obtained jurisdiction of the subject-matter and of all parties herein, and that the facts herein justify the establishment of said public road to be maintained in the future at the expense of said County. Wherefore, said petitioners make a request for the establishment of said proposed road.

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(attach sheet with petitioner's names, signatures and addresses)



MAP SHOWING LOCATION  
OF PETITIONED  
ROAD



# TANEY COUNTY ROAD CLASSIFICATION SYSTEM

CLASSIFICATION	TYPE	DESCRIPTION
<b>Class I</b>		
Major County Highway Through roads	Hot Mix Asphalt Concrete	Over 400 ADT 20-24 ft surface Easements as needed
<b>Maintenance Level:</b>		
Snow & Ice control (bare pavement)		
Pavement markings (centerline & edge lines)		
Mowing & brush control (3 times a season)		
Pothole patching		
Resurface as needed		
Ditch cleaning and culvert maintenance as needed		
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<b>Class II</b>		
Minor County Highway May dead-end but will have cul-de-sac at the end	Hot Mix Asphalt Concrete or Seal Coat Aggregate	250-400 ADT 18-24 ft. surface 40 ft. plus right-of-way with slope easements as needed
<b>Maintenance Level:</b>		
Snow & Ice Control (treat hills and curves, first, entire surface if storm lasts over 24 hrs)		
Pavement markings (centerline only)		
Mowing & brush control (2 times a season)		
Pothole patching		
Resurface as needed		
Ditch cleaning and culvert maintenance as needed		
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<b>Class III</b>		
Major local road Dead-end with cul-de-sac or approved turn around at end permitted	Seal Coat Aggregate	100-250 ADT 16-22 ft. surface 40 ft. plus right-of-way with slope easements as needed
<b>Maintenance Level:</b>		
Snow & Ice control (treat hills and curves, first, entire surface if storm lasts over 24 hrs)		
Pavement markings (centerline only)		
Mowing & brush control (2 times a season)		
Pothole patching		
Resurface as needed		
Ditch cleaning and culvert maintenance as needed		



CLASSIFICATION	TYPE	DESCRIPTION
<b>Class IV</b>		
Minor local road Dead-end with cul-de-sac at or approved turnarounds at end permitted	Seal Coat Aggregate or Aggregate Surface	25-100 ADT 16-20 ft. surface 40ft. right-of-way
<b>Maintenance Level:</b>		
Snow & Ice Control (treat hills and curves after Class I/II/III received proper attention)		
Pothole patching, blading on a regular schedule and resurface as needed		
Ditch cleaning and culvert maintenance as needed		
Mowing & brush control (I time with 2nd mowing as time permits or vegetation growth demands. (After Class I, II, and III ]:have had treatment)		
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<b>Class V</b>		
Subdivision streets through streets and/or Dead-end with cul-de-sac or approved turnarounds	Hot Mix Asphalt Concrete Seal Coat Aggregate or Aggregate Surface	Less than 25 ADT 10-16 ft width 30ft min. right-of way
<b>Maintenance Level:</b>		
Snow & Ice Control (Treat hills and curves after Class I/II/III received proper attention)		
Pothole patching, occasional blading of aggregate on aggregate type roads		
Ditch cleaning and culvert maintenance as needed		
Mowing & brush control (I time with 2nd mowing as time permits or vegetation growth demands (After Class I/II/III have had treatment)		
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<b>Class VI</b>		
Service roads Dead-end roads	Aggregate or Unimproved	Less than 25 ADT 10-16 ft width 30ft min right-of-way
<b>Maintenance Level:</b>		
Emergency maintenance only		
No scheduled snow removal		

\*\*\*Note: Road may move up and down in the Classification System, depending on its use, type change and other improvements \*\*\*

## Classification Designation

Based upon the Taney County Road Classification System we the undersigned petitioners desire that the previously described road be classified as follows:

Class I \_\_\_ Class II \_\_\_ Class III \_\_\_ Class IV \_\_\_ Class V \_\_\_ Class VI \_\_\_

We will accept the County Court's decision to place the road in a Class VI classification should they deem that to be in the best economic interest of Taney County.

YES \_\_\_\_\_

NO \_\_\_\_\_

Signatures of Petitioners:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please use additional sheets if there is a difference of opinion between the petitioners.

**NOTICE IS HEREBY GIVEN THAT A  
PETITION HAS BEEN SUBMITTED TO  
THE TANEY COUNTY COMMISSION TO  
MAINTAIN THE FOLLOWING ROADS  
VENTURA DRIVE**

# COUNTY ROAD NOTIFICATION AFFIDAVIT

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, I, \_\_\_\_\_  
\_\_\_\_\_, attest that I have posted three signs of notification of \_\_\_\_\_  
\_\_\_\_\_ to be taken into the County Road System. Notification was  
placed at the beginning of the road, the end of the road and the following public place:  
\_\_\_\_\_.

State of Missouri

County of Taney

On this \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_, before me,  
the undersigned notary public, personally appeared \_\_\_\_\_,  
known to me to be the person(s) whose name(s) is/are subscribed to the within instrument  
and acknowledged that he/she/they executed the same for the purposes therein contained.  
In witness whereof, I hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public