



JOB POSTING

CORRECTIONS OFFICER

TANEY COUNTY SHERIFF'S DEPARTMENT

Applications will be accepted until the position is filled
Candidates must be available to work any shift day or night, including holidays

JOB SUMMARY:

Corrections Officers shall be responsible for providing security, care, custody & control of inmates at the Taney County Jail. The Corrections Officer may be assigned to different posts, areas and/or shifts, depending on operational needs. Open communication with supervisor is key for this position

RESPONSIBILITIES AND DUTIES

- Process inmates into & release inmates from jail
- Move inmates between cells
- Inspect inmate cells for unauthorized goods
- Maintain various jail records and logs & write daily reports
- Detect & recognize potential hazards in the facility for the safety of the inmates
- Interact & communicate effectively with inmates & staff to maintain order in the facility
- Use sound judgment, self-control & common sense to quickly de-escalate hostile situations when they arise

QUALIFICATIONS AND SKILLS

- Must be available to work any shift, day or night, including holidays
- High School Diploma or GED preferred
- Must be at least 21 years of age
- Working knowledge of computer hardware, software and accessories
- Knowledgeable of rules, regulations & State Statutes regarding housing of inmates
- Ability to keep accurate records & create detailed reports

SALARY: \$ 16.65 per hour

STATUS: Full Time

Taney County is a substance free, Equal Employment Opportunity Employer (EEOE).

Applications can be obtained at www.taneycounty.org.

For information, please call (417) 546-7285.