



TANEY COUNTY COMMISSION BID AWARD TABULATION FORM

BID DATE: Wednesday, September 9, 2020
BID FOR: COVID Mail-In Absentee Envelopes
(Up to 12,000)
BID NUMBER: RFB# 202008-455

RESPONSES RECEIVED (Company)	Total Bid Amount	Delivery Time Frame
Elkins-Swyers Co., Inc., Springfield, Missouri	\$15,200 (includes freight)	3-4 weeks

Wednesday, September 9, 2020: After opening the one and only response received, which was opened in public in the Commission Hearing Room with the assistance of Wesley Shoemaker, Deputy Clerk. Initial details were noted and documented. The bid response package will be thoroughly reviewed by the Taney County Clerk. An agenda request has been made, and approved, to deliver a formal recommendation for award to the Taney County Commission on Monday, September 14, 2020.

Monday, September 14, 2020: The Taney County Commission met today in reference to the above listed RFB to hear and consider award recommendation information. COVID Mail-In Absentee Envelopes are necessary to meet the needs of the citizens, as the number requesting to vote absentee remain high during this pandemic.

Based on the above information, I am requesting a motion vote from the Taney County Commission to award Elkins-Swyers Co., Inc., as the lowest and only bidder.

A subsequent Agreement will be issued for a 1-year period.

The Taney County Commission reviewed the information and made a motion to award Elkins-Swyers Co., Inc.

Thank You.

Nikki Lawrence,
Director of Purchasing
Taney County, Missouri
September 14, 2020