



TANEY COUNTY MISSOURI

Purchasing Department
132 David Street / P. O. Box 1630
Forsyth, Missouri 65653

➤ **EMERGENCY EVENT PROCUREMENT**

Taney County Emergency Procurement Policy (PER RSMo. # 50.780.2): Notwithstanding any other provisions of this Policy the Taney County Commission may waive the requirement of competitive bids or proposals for supplies when the County Commission has determined that there exists a threat to life, property, public health, or public safety or when immediate expenditure is necessary for repairs to County property in order to protect against further loss of, or damage to, County property, to prevent or minimize serious disruption in County services or to ensure the integrity of County records. Emergency procurements shall be made with as much competition as is practicable under the circumstances. After an emergency procurement is made by the County Commission, the nature of the emergency and the vote approving the procurement shall be noted in the minutes of the next regularly scheduled meeting. A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file. As soon as practicable, a record of each emergency procurement shall be made including the contractor's name, amount and type of the contract, a listing of the item(s) procured under the contract. The County Purchasing Agent will assign a specific Emergency Event Procurement number ("EEP") for each event to cover all emergency purchases made within the necessary recovery timeframe as set by the Taney County Commission.

REQUEST FOR EMERGENCY PROCUREMENT – EEP#201705-378

DATE REQUESTED: *May 23, 2017*

EMERGENCY EVENT: *BACKHOE REPAIR*

ORIGINATING OFFICE: *Taney County Road and Bridge Department*

PERSON(S) REQUESTING: *Randy Haes, Administrator*

CONTACT PHONE : *417-546-7924*

UPON COMPLETION OF THIS FORM, PLEASE SUBMIT TO THE PURCHASING DEPARTMENT.

PURCHASING DEPARTMENT APPROVAL: *[Signature]* *5/24/17*
Signature Date

EMERGENCY EVENT PROCUREMENT NUMBER: **EEP#201705-378** (Assigned by Purchasing)

COMMISSIONER APPROVAL: *Mike DeGibb* *5/30/17*
Signature Date

Emergency Event Recovery Dates: May 23, 2017 - through - AS SOON AS POSSIBLE!

Vendor Name	Broken Tractor LLC
Vendor Corporate Address	7515 Jefferson Hwy-Box 56 Baton Rouge, LA 70806
Vendor Phone	1-800-909-7060
Product / Service Description	BACKHOE MAIN BOOM – Part #140505A1
Estimated Cost	\$5,695.00 (Used)

The following is a list of questions that must be answered when making emergency procurement requests. This is a formal document for submission to the Commission for the requesting department.

- Please describe the reason for the request of emergency procurement with respect to the threat to public health, welfare, or safety:** *We have two backhoes assigned to the Taney County Transfer Station to pack trash into trailers. When one is in need of repair we have to use the backup machine. Most repairs are routine and completed quickly to avoid disruption of service. That is not the case now as the part needed here is major. To take time to let this out for bid will create a definite risk of unnecessary revenue loss to the County by a potential disruption in County services should we have to close down the Taney County Transfer Station. This would be the situation should the backup unit also breakdown.*
- Describe anticipated consequences of not procuring immediately:** *This major repair will take at least a week even with immediate approval right now. Downtime is critical, so if the other machine might breakdown, as mentioned above, we will have to shut down the entire Transfer Station until all repairs are completed. This, of course, would create an unknown disruption in the services we currently offer to the public, private as well as commercial. Public relations as well as revenue flow would be greatly damaged. Therefore we ask for approval for this immediate procurement of these parts to avoid all of the possible problems listed here.*
- Describe and attach any quotes received:** *Potter equipment \$15,000.00. Coleman Equipment \$14,695.00. Broken Tractor, LLC. offered the much lower estimate of; \$5,695.00 via a used part.*
- Is this a one-time purchase?** **Yes** or **No.** If not, detail the anticipated future purchases with anticipated acquisition dates:

Monday May 30, 2017: As directed by the indicated state statute the nature of this emergency procurement was brought before the Taney County Commission where after a brief discussion a motion was made for Presiding Commissioner Scofield to approve and sign as such. Said vote being unanimous to approve the procurement was finalized, signed accordingly, and noted in the formal minutes.

Ron Erickson,
Director of Purchasing
Taney County Missouri
May 30, 2017