

# OFFICIAL

SEPTEMBER 19, 2013, 20<sup>th</sup> DAY OF  
THE AUGUST ADJOURN TERM

The County Commission met in the Commission Conference Room at 9:02 am with Ron Houseman (present), Danny Strahan (present), and Brandon Williams (present). The following proceedings were had and made a matter of record:

## PRELIMINARY STUDY MEETING

There was no Preliminary Study Meeting held today.

## CALL TO ORDER

Commissioner Houseman called the September 19, 2013, meeting to order at 9:02 am.

## PERSONNEL POLICY DISCUSSION (ROUGH DRAFT)

The Commission and Linda Sorenson met with the following elected officials to review the proposed personnel policy: Treasurer Melanie Smith, Recorder Bob Dixon, Sheriff Jimmie Russell, Clerk Donna Neeley, Collector Sheila Wyatt, and Assessor Chuck Pennel.

This item will be rescheduled for a future meeting.

## MOPERM

Justin Stringer and Jenny Morrison came before the Commission to present an update for the County's renewal policy. Discussion ensued concerning trainings the County Employees could participate in to help with safety issues.

*Commissioner Williams exited the meeting at 11:43 am.*

## CUSTODIAN OF RECORDS / PSR

County Clerk Donna Neeley met with the Commission to discuss policy for the Public Service Request process. She asked for the Commission to keep in mind how to handle requests that are not picked-up thus not paid for.

Commissioner Strahan asked that this item be rescheduled for a later meeting when Commissioner Williams would be present.

## PIO / PUBLIC RELATIONS

Darin Codon came before the Commission concerning recommendation for a County Public Information Officer. Discussion ensued regarding the benefits of the office.

This item will be rescheduled for Monday, September 23, 2013.

## RFB #201308-235 BID RECOMMENDATION RED RIBBON WEEK MATERIALS

Alissha Woody, with the Prosecuting Attorney's Office, and Purchasing Agent Ron Erickson came before the Commission to give formal recommendation to award RFB #201308-235 for Red Ribbon Week Materials to Greystone Graphics, Inc. out of Nixa, Missouri, for the amount of \$4,043.40.

Commissioner Strahan moved to approve Alissha Woody's recommendation and award RFB #201308-235 to Greystone Graphics, Inc. for the amount of \$4,043.40. Commissioner Houseman seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye), and Williams (absent).

**RECESS**  
**12:34 PM**

**RECONVENE**  
**12:38 PM**

## **BUSINESS ASSOCIATE AGREEMENT**

Dawn Bilyeu came before the Commission to present a contract with ASI concerning the Flex Plan. This contract limits the review of an employee's medical records, and must be completed by September 22, 2013, as required by the new healthcare laws.

Commissioner Strahan moved to approve the Business Associate Agreement that is by and between Taney County and Application Software Incorporated as presented and reviewed by the Commission's Counsel. Commissioner Houseman seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye), and Williams (absent).

Commissioner Strahan moved to adjourn. Commissioner Houseman seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye), and Williams (absent).

**ADJOURN**  
**12:47 PM**

The minutes were taken and typed by Stacey Clemans, Deputy Clerk.