

# OFFICIAL MINUTES

**JUNE 21, 2012, 24th DAY OF  
THE APRIL ADJOURN TERM**

The County Commission met in the Commission Hearing Room at 9:00 a.m. with Ron Houseman and Danny Strahan present, and Jim Strafuss absent. The following proceedings were had and made a matter of record:

## **REQUEST FOR PROPOSAL FOR MANAGED PRINT SERVICES AND ANIMAL CONTROL FLOOR REPAIR**

Purchasing Agent Ron Erickson updated the Commission on the progress of bid number 201205-185 for Animal Control Facility Floor Repair. Following extensive advertisement only one bid was received. Mr. Erickson asked the Commission for direction on whether or not to open the one response, or to reject and rebid. The Commission directed him to open the bid.

The bid was from Remodeling the Ozarks. The signed bid page was not included in the response, thus, the bid failed to meet the bid specifications. Mr. Erickson relayed that the Commission did have the authority to waive the technicality. Mr. Erickson recommended they make that vote.

The Commission requested that Mr. Erickson contact the vendor and inquire as to why they did not sign the bid page, and to bring the bid back to the Commission after that time.

The Commission and Mr. Erickson next discussed the Managed Print Services Request for Proposal. There had been six separate print companies who toured the facilities, and four bids were received. Mr. Erickson requested direction to open those bids. The Commission granted the request.

The first bid received was from Copy Products Inc. of Springfield; the second was from Corporate Business Systems; the third was from Office Concepts of Missouri; the final bid was received from Ridgeway LLC DBA Arc of Kansas City, Kansas. All bids received were hand-delivered, signed and initialed correctly, and included the required four copies. Mr. Erickson stated that he would next refer the bids to the employee review panel, and asked that the vendors be allowed to return for presentation and question/answer sessions with them if necessary. The Commission agreed.

Commissioner Houseman requested that the Animal Facility Repair bid be discussed on the following Monday, June 25<sup>th</sup>, and the Print Services Contracts be discussed again the following Thursday, June 28<sup>th</sup>.

## **AGENDA REQUESTS REVIEW**

The Commission reviewed agenda requests with Nikki Lawrence.

**EXECUTIVE SESSION – LITIGATION, REAL ESTATE, PERSONNEL AND  
CONTRACTS PER SECTION 610.021(1), (2), (3) & (12)**

Commissioner Strahan moved to go into Executive Session pursuant to RSMo 610.021(1), (2), (3) and (12). Commissioner Houseman seconded the motion. The motion passed by roll call vote: Houseman (aye), Strahan (aye), and Strafuss (absent).

**EXECUTIVE SESSION  
9:38 AM**

See Executive Session Minutes for actions, if any.

Commissioner Strahan moved to go out of Executive Session. Commissioner Houseman seconded the motion. The motion passed by roll call vote: Houseman (aye), Strahan (aye), and Strafuss (absent).

**OUT OF EXECUTIVE  
2:10 PM**

The minutes were taken and typed by Cristy Smith, Deputy Clerk.