

OFFICIAL MINUTES

**JANUARY 23, 2012, 8th DAY OF
THE JANUARY ADJOURN TERM**

The County Commission met in the Commission Hearing Room at 8:36 a.m. with Ron Houseman, Danny Strahan and Jim Strafuss present. The following proceedings were had and made a matter of record:

PRELIMINARY STUDY MEETING

The County Commission met to review previous meeting minutes and accounts payable.

PUBLIC COMMENT

There were no public comments.

CALL TO ORDER

Presiding Commissioner Houseman called the January 23, 2012 meeting to order at 9:00 a.m. with all members present.

PRAYER

Auditor Rick Findley led the prayer.

PLEDGE OF ALLEGIANCE

Commissioner Strahan led the Pledge of Allegiance.

PREVIOUS MEETING MINUTES – 1/3, 1/4, 1/5, 1/9, 1/11, 1/12 and 1/19/2012

Commissioner Strafuss moved to approve the minutes of 1/3, 1/4, 1/5, 1/9, 1/11, 1/12 and 1/19/2012 with changes and corrections. Commissioner Strahan seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

ACCOUNTS PAYABLE/ JOURNAL ENTRIES/TRANSFERS

As there was no accounts payable, Commissioner Strafuss moved to approve the transfer from Prosecuting Attorney Bad Check fund to General County Revenue. Commissioner Strahan seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

TREASURER'S SEMI ANNUAL REPORT

Treasurer Helen Soutee presented the Commission with her Semi Annual Report. Commissioner Strafuss moved to accept the Semi Annual Treasurer's Report as presented:



County of **TANEY** State of Missouri

TANEY COUNTY TREASURER
P. O. BOX 576 • FORSYTH, MO 65653
Office: (417) 546-7207 • Fax: (417) 546-6213
Email: helens@co.taney.mo.us

FINAL SETTLEMENT AND INVESTMENT REPORT
OF TANEY COUNTY TREASURER

HELEN SOUTEE

AS OF DECEMBER 31, 2011

Total Budget Funds	\$47,398,731.39
Total Treasurer's Funds	\$ 1,098,172.14
Grand Total All Funds	\$48,496,903.53

The attached report illustrates detailed fund balances, with the far right hand column, (Year to date) providing the breakdown of each fund. Beginning with balances as of January 1, 2011, revenues and expenditures and ending balances per fund as of December 31, 2011. This report is per RSMO 54-150 regarding the semi-annual settlement delivered to the Taney County Commission.

Investments and breakdown of cash on hand by the County Treasurer's Office as of December 31, 2011, are as follows:

Total Cash in Cash Account	\$21,489,413.18
Certificates of Deposit	\$17,515,000.00
U. S. Agency Investments	<u>\$ 9,492,490.35</u>
Total All Cash	\$48,496,903.53

A handwritten signature in cursive script that reads "Helen".

Helen Soutee
Taney County Treasurer

OFFICE OF HELEN SOUTEE - COUNTY TREASURER



Printed on recycled paper

Commissioner Strahan seconded the motion for discussion. Discussion ensued regarding Certificates of Deposit. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

RECORDS DESTRUCTION

Helen Soutee went before the Commission to submit to the County Clerk for disposal 2007 – 2009 records. Commissioner Strafuss moved to accept treasurer report for destruction of public records for 2007 and 2008.



County of **TANEY** State of Missouri

TANEY COUNTY TREASURER
P. O. BOX 576 • FORSYTH, MO 65653
Office: (417) 546-7207 • Fax: (417) 546-6213
Email: helens@co.taney.mo.us

January 5, 2012

From: Helen Soutee
Taney County Treasurer

To: Donna Neeley
Taney County Clerk

RE: Records Disposal List
Taney County Treasurer's Office

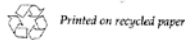
The following records and documents have been submitted for disposal for the year of 2007, 2008 and 2009, according to the County Treasurer's Records Manual and Chapter 109 of the Missouri Statutes for the retention period years upon completion of audit:

2007, 2008 and 2009

Bank Statements
Bank Reconciliation
Treasurer's Check Register
Receipt Books
Accounts Payable Stubs
Payroll Stubs
Deposit Books
Treasurer Check Stubs
County Warrants
Cancelled Checks

Taney County Treasurer
Helen Soutee

OFFICE OF HELEN SOUTEE - COUNTY TREASURER



Commissioner Strahan seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

Assessor James Strahan went before the Commission to request approval to destroy 2006 personal property forms, which had been scanned into the system. Commissioner Straffuss moved to approve record destruction for 2006 personal property as presented.



County of **TANEY** State of Missouri

JAMES E. STRAHAN
TANEY COUNTY ASSESSOR
P. O. BOX 612 • FORSYTH, MO 65653
(417) 546-7240 • FAX (417) 546-6840

As per the Missouri records retention schedule, the Assessor's office would request approval from the Taney County Commission to destroy all 2006 and prior personal property declarations.

James E. Strahan

A handwritten signature in cursive script that reads "James E. Strahan".

Taney County Assessor

Commissioner Strahan seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

COUNTY BOARD APPOINTMENTS

Commissioner Strahan moved to approve Ronnie Melton to the vacancy Scott Township of the Planning and Zoning board. Commissioner Houseman seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (nay).

The Commission directed Jillian to review terms to expire for the Board of Adjustments. Additional appointments were postponed until Thursday.

APPROVAL OF EXECUTIVE SESSION MINUTES

Commissioner Strafuss moved to approve the executive session minutes labeled exhibit A with the exception of May 31, 2011:

EXECUTIVE MINUTES NOT YET APPROVED

Date of 2010 Executive Meeting(s)	Date of 2011 Executive Meeting(s)	Date of 2012 Executive Meeting(s)
3/2/2010	1/4/2011	1/3/2012
3/15/2010	5/12/2011	
3/22/2010	5/31/2011	
3/29/2010	11/2/2011	
4/5/2010	11/3/2011	
4/14/2010	11/7/2011	
4/19/2010	11/9/2011	
4/22/2010	11/15/2011	
4/26/2010	11/17/2011	
11/29/2010	11/21/2011	
	11/28/2011	
	12/1/2011	
	12/2/2011	
	12/5/2011	
	12/6/2011	
	12/12/2011	
	12/13/2011	
	12/14/2011	
	12/15/2011	
	12/19/2011	
	12/22/2011	
	12/27/2011	

Hold

[Handwritten signature]

Exhibit A.

Commissioner Strahan seconded the motion for discussion. The May 31, 2011 session was being reviewed by legal counsel. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

911 RALLY UPDATE

Commissioner Houseman gave an update from the 911 Rally the Commission attended. The 911 Executive Administrator's Report was yet available. No vote would be taken this year in the legislature regarding 911.

PROCUREMENT CARD POLICY

The intent of the Procurement Card Policy was to clarify usage of the procurement cards. Discussion ensued regarding elected official feedback and the time the Auditor's office has to review documentation which was to be included with the card invoice. Auditor Rick Findley stated a penalty would be charged if the bills are not paid timely. Suspension of cards was discussed. The Commission asked Rick Findley to review the policy and incorporate reinstatement of the procurement card into the policy. Card usage was discussed. Additional discussion would be posted next Monday.

Commissioner Strafuss exited the meeting at 9:52 a.m.

RECESS
9:52 AM

EXECUTIVE SESSION – PERSONNEL PER SECTION 610.021(3)

Commissioner Strahan moved to go into Executive Session pursuant to RSMo 610.021(3). Commissioner Houseman seconded the motion. The motion passed by roll call vote: Houseman (aye), Strahan (aye), and Strafuss (aye).

EXECUTIVE SESSION
10:27 AM

See Executive Session Minutes for actions, if any.

Commissioner Strahan moved to go out of Executive Session. Commissioner Houseman seconded the motion. The motion passed by roll call vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

OUT OF EXECUTIVE
12:00 PM

AGENDA REQUESTS REVIEW (COMMISSION CONFERENCE ROOM)

The Commission met with Nikki Lawrence to review agenda requests.

EXECUTIVE SESSION – LEGAL UPDATE PER SECTION 610.021(1), (2), (3) & (12)
(COMMISSION CONFERENCE ROOM)

Commissioner Strahan moved to go into Executive Session pursuant to RSMo 610.021(1), (2), (3) and (12). Commissioner Houseman seconded the motion. The motion passed by roll call vote: Houseman (aye), Strahan (aye), and Strafuss (absent).

EXECUTIVE SESSION
1:19 PM

See Executive Session Minutes for actions, if any.

Commissioner Strafuss moved to go out of Executive Session. Commissioner Strahan seconded the motion. The motion passed by roll call vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

ADJOURNED
4:30 PM

The minutes were taken and typed by Lyn Wieneke, Deputy Clerk.