

# **OFFICIAL MINUTES**

**DECEMBER 12, 2011, 26TH DAY OF  
THE OCTOBER ADJOURNED TERM**

The County Commission met in the Commissioner's Hearing Room at 8:30 a.m. with Ron Houseman and Danny Strahan present and Jim Strafuss absent. The following proceedings were had and made a matter of record:

## **PRELIMINARY STUDY MEETING (COMMISSION HEARING ROOM)**

The County Commission met to review previous meeting minutes and accounts payable.

## **PUBLIC COMMENT**

Assessor James Strahan addressed the Commission regarding the Veteran's Rights article in the Taney County Times as well as another article.

## **CALL TO ORDER**

Presiding Commissioner Houseman called the December 12, 2011 meeting to order at 9:01 a.m.

## **PRAYER**

Treasurer Helen Souttee led the prayer.

## **PLEDGE OF ALLEGIANCE**

Commissioner Strahan led the Pledge of Allegiance.

## **PREVIOUS MEETING MINUTES – 12/2, 12/5, AND 12/6**

Commissioner Strahan moved to approve the minutes of 12/2, 12/5 and 12/6/2011 with corrections. Commissioner Houseman seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (absent).

## **ACCOUNTS PAYABLE/JOURNAL ENTRIES/TRANSFERS**

Commissioner Strahan moved to approve accounts payables as follows:

## ACCOUNTS PAYABLE

DATE 12/12/2011

CHECKS			WARRANTS	
<u>326972</u>	to	<u>326977</u>	<u>5541</u>	<u>        </u>
<u>326978</u>	to	<u>327018</u>	<u>5542</u>	<u>        </u>
<u>327019</u>	to	<u>327112</u>	<u>5543</u>	<u>        </u>

### TRANSFERS

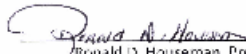
- \* 1. TRANSFER FROM PARKS TO R&B (K-IWY PARK-PIPE) \_\_\_\_\_
- 2. TRANSFER FROM SEWER AND R&B TO GCR FOR ADMIN FEES \_\_\_\_\_
- \* 3. TRANSFER FROM PARKS TO R&B AND GCR FOR K IWY PARK \_\_\_\_\_
- 4. TRANSFER FROM R&B TO GCR FOR SHERIFF PATROL FEES \_\_\_\_\_

Please sign and date that you have reviewed the included information.

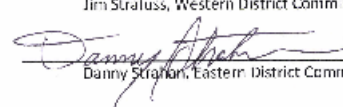
Date	Time	Signature	Comments
12/9/2011	11:45AM	JJ	

<b>NOT APPROVED</b>	COMMENTS:						
<table style="width: 100%;"> <tr> <th style="text-align: center;">CHECKS</th> <th style="text-align: center;">TRANSFERS</th> </tr> <tr> <td style="border-bottom: 1px solid black;"> </td> <td style="border-bottom: 1px solid black; text-align: center;"># 2</td> </tr> <tr> <td style="border-bottom: 1px solid black;"> </td> <td style="border-bottom: 1px solid black; text-align: center;"># 4</td> </tr> </table>	CHECKS	TRANSFERS		# 2		# 4	
CHECKS	TRANSFERS						
	# 2						
	# 4						

### COMMISSION APPROVAL

  
 \_\_\_\_\_  
 Ronald D. Houseman, Presiding Commissioner

\_\_\_\_\_  
 Jim Strafuss, Western District Commissioner

  
 \_\_\_\_\_  
 Danny Strahan, Eastern District Commissioner

Commissioner Houseman seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (absent).

Commissioner Strahan moved to postpone to a definite time of 1 p.m. transfers numbered 2 and 4. Commissioner Houseman seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (absent).

## MONTHLY BUDGET REPORT

Rick Findley addressed the Commission regarding the monthly budget. He pointed out that revenues were doing pretty well as sales tax was pretty good. He noted some departments were

over budget, but 104 buildings and grounds department was over due to the EPM payments put into their budget.

Commissioner Strahan asked if the last date of bill submission for the 2011 year was December 19<sup>th</sup>. Rick Findley stated that was correct. Commissioner Houseman noted the bid process for Economic Development was scheduled to be opened on December 22<sup>nd</sup>. The commission had tentatively agreed with payment to be made during 2011.

### **BID PROCEDURE – RFQ PRIORITIZATION STUDY**

Purchasing Agent Ron Erickson addressed the commission regarding the RFQ for Engineering Services. Two responses were received. The first was from Allenbrand - Drews and Associates. The second was from HDR Engineering. Mr. Erickson requested to postpone the award until 1 p.m. after review with Mr. Randy Haes. Commissioner Strahan moved to postpone to a definite time of 1 p.m. today. Commissioner Houseman seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (absent).

Commissioner Houseman requested Mr. Erickson sit with members of TCTAB Board that were present for their input as well.

### **BID PROCEDURE – INDEPENDENT INSURANCE SERVICE**

Ron Erickson went before the Commission with his recommendation after consulting with the Insurance Committee. They had met with each one and recommended based on additional interviews. Mr. Erickson stated of the three finalists the Committee recommends Employee Benefit Design to oversee the implementation through Anthem Blue Cross Blue Shield with a specified plan. Mr. Erickson gave the Commission documentation used to determine the best plan for the County. All members of the committee were present. Commissioner Houseman thanked the members for the work they had done.

Commissioner Houseman said the Commission needed time to review the information and stated the decision would be reposted tomorrow at 9:30 a.m. Commissioner Strahan also voiced this thankfulness for the work the committee had done.

### **SIGN HPRP INVOICE**

Commissioner Houseman signed the HPRP Supplemental Invoice.

**RECESS  
9:23 AM**

**RECONVENED  
10:02 AM**

**BUDGET WORK SESSION (COMMISSION CONFERENCE ROOM)**

2012 Budget discussions continued with Rick Findley. Commissioner Houseman requested Rick Findley get current revenue numbers. The 2011 actual revenues were discussed.

**RECESS**  
**11:22 AM**

**RECONVENED**  
**11:30 AM**

**CDBG PUBLIC HEARING (COMMISSION HEARING ROOM)**

Planning and Zoning Administrator Bob Atchley introduced Mickey Davis of State and Local Emergency Management, LLC, who was retained by the County to write the FEMA grant applications for flood victim buyouts. The CDBG funds would be utilized for the 25% match required for the hazard mitigation grant. Mr. Davis said this was a required public hearing to get citizen input. The only person in attendance was Auditor Rick Findley. If successful in getting this grant, it would give citizens 100% of the match required. The application had to be turned in Thursday, December 15, 2011 after the close of the public hearing. Commission authorization was required to execute the necessary documents. Commissioner Houseman asked if the funds go through the county. Mr. Davis said yes. They need to be received and administered by the County. Commissioner Houseman asked what range they needed to budget. Mr. Davis estimated it would be just under \$400,000. Commissioner Houseman asked Budget Officer Rick Findley to budget an additional revenue and expense line. Discussion ensued. Rick Findley wanted clarification that the total amount needing budgeted was \$1.6 million. Mr. Davis said yes. Mr. Atchley stated signatures were required on several documents. Commissioner Houseman concluded the public hearing.

**RECESS**  
**11:50 AM**

**RECONVENED**  
**1:00 PM**

**COURT ORDERS & ABATEMENTS**

Cristy Smith went before the Commission with Court Orders and Abatements. Commissioner Strahan moved to approve court orders and abatements notated as exhibit A. Commissioner Houseman seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (absent).

**TRANSFERS**

Commissioner Strahan moved to postpone transfers to a definite time of 2 p.m. Commissioner Houseman seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (absent).

## **BID PROCEDURE – RFQ PRIORITIZATION STUDY**

Ron Erickson presented the Commission with information regarding the award of the Opening this morning. After meeting with TCTAB advisory board members, Mr. Erickson recommended the Commission award the bid to HDR engineering Inc., the main reason being proximity. Commissioner Strahan moved to designate HDR Engineering, Inc. as the primary company to enter into contract negotiations. Commissioner Houseman seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (absent).

## **AGENDA REQUESTS REVIEW**

The Commission met with Nikki Lawrence to review Agenda Requests.

**RECESS**  
**1:19 PM**

**RECONVENED**  
**1:30 PM**

## **BUDGET WORK SESSION (COMMISSION CONFERENCE ROOM)**

2012 Budget Discussions continued with Rick Findley.

Commissioner Strafuss joined the meeting via teleconference at 2:25 p.m. Commissioner Houseman and Commissioner Strahan had questions regarding the numbers on the “State of the Budget” presentation. Discussion ensued regarding the presentation. Commissioner Houseman read an unsigned letter received by the County Clerk’s office regarding the 2012 budget. Discussion continued regarding expenses and revenues. Additional revenues were determined to be increased by \$266,000 from various line items.

## **TRANSFERS**

Commissioner Strahan moved to repost the Transfers to Monday. Commissioner Houseman seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (absent).

**RECESS**  
**2:55 PM**

**RECONVENED**  
**2:56 PM**

**EXECUTIVE SESSION – CONTRACTS PER SECTION 610.021 (12)**

Commissioner Strahan moved to go into Executive Session pursuant to RSMo 610.021 (12). Commissioner Houseman seconded the motion. The motion passed by roll call vote: Houseman (aye), Strahan (aye) and Strafuss (absent).

**EXECUTIVE SESSION**

**3:00 PM**

See Executive Session Minutes for actions, if any.

Commissioner Strahan moved to go out of Executive Session. Commissioner Houseman seconded the motion. The motion passed by roll call vote: Houseman (aye), Strahan (aye) and Strafuss (abstain).

**OUT OF EXECUTIVE**

**5:35 PM**

Minutes were taken and typed by Lyn Wieneke, Deputy Clerk.