

OFFICIAL MINUTES

**SEPTEMBER 26, 2011, 23RD DAY OF
THE JULY ADJOURNED TERM**

The County Commission met in the Commissioner's Hearing Room at 8:31 a.m. with Ron Houseman and Danny Strahan present and Jim Strafuss absent. The following proceedings were had and made a matter of record:

PRELIMINARY STUDY MEETING (COMMISSION HEARING ROOM)

The County Commission met to review previous meeting minutes and accounts payable.

Commissioner Strafuss entered the meeting.

PUBLIC COMMENT

There were no public comments.

CALL TO ORDER

Presiding Commissioner Houseman called the September 26, 2011 meeting to order at 9:00 a.m. with all members present.

PRAYER

Commissioner Strafuss led the prayer.

PLEDGE OF ALLEGIANCE

Commissioner Strahan led the Pledge of Allegiance.

Commissioner Houseman thanked everyone who sent cards, letters, emails texts, and flowers in response to the loss of his dad.

PREVIOUS MEETING MINUTES 9/8, 9/12, 9/15 & 9/19

Commissioner Strafuss moved to approve the minutes of 9/8, 9/12, 9/15, and 9/19/2011 with changes and corrections. Commissioner Strahan seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

ACCOUNTS PAYABLE/ JOURNAL ENTRIES/TRANSFERS

Commissioner Strafuss moved to approve accounts payable as follows:

ACCOUNTS PAYABLE									
DATE	9/26/2011								
	CHECKS				WARRANTS				
	326007	to	326082		5489				
		to							
		to							
	TRANSFERS								
1.	Transfer from Buildings & Grounds to R&B (concrete work)								
2.									
3.									
Please sign and date that you have reviewed the included information.									
Date	Time		Signature		Comments				
9/21/2011	3:00pm		jj						

Commissioner Strahan seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

BRANSON SCHOOLS UPDATE

Dr. Hayter gave a presentation entitled Change, Complacency, and Challenge regarding the Branson R-4 School District to the Commission which informed of current year projected goals. He answered questions the Commissioners asked.

BOARD APPOINTMENTS

Planning & Zoning Administrator Bob Atchley addressed the Commission stating two Board of Adjustment positions had not been reappointed for the Planning Commission vacancies; one position for the Political Townships of Beaver and Big Creek. The issue was reposted for next Monday.

BID PROCEDURE – COUNTY UNIFORMS

Purchasing Agent Ron Erickson addressed the Commission to give formal recommendation of two bids opened last Monday.

After County Uniform bids were reviewed, Mr. Erickson recommended the bid be awarded to Cintas for a three year period. Commissioner Strafuss moved to take recommendation and award a three year County Uniform bid to Cintas. Commissioner Strahan seconded the motion for discussion. Commissioner Strahan said this was a complicated bid due to replacement and damage of uniforms. With a discrepancy on some of the items, he did not know why the request was not fulfilled by AiraMark though Cintas had done an outstanding job. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).



BID TABULATION FORM

BID AWARD DATE: Monday September 26, 2011

BID FOR: County Uniforms

BID NUMBER: RFB# 201108-149

DESCRIPTION	QUANTITY	CURRENT # EMPLOYEES USING (APPROX)	NOTES	PRICE PER EMPLOYEE: <i>Cintas</i>	PRICE PER EMPLOYEE: <i>ARAMARK</i>	PRICE PER EMPLOYEE: <i>Ameripride</i>	PRICE PER EMPLOYEE:
Work Shirts							
Work Pants							
Jacket (Normally 2)	11 Sets	3		\$4.84	\$4.27	\$3.85	\$8.00
Work Shirts							
Jeans			Microfibre				
Jacket (Normally 2)	11 Sets	57		\$5.06	\$4.60	\$4.30	\$5.25
Work Shirts							
Overalls							Overalls NOT Available
Jacket (Normally 2)	11 Sets	22		\$5.72	\$6.14	\$5.83	N/A
Work Shirts							
Carpenter Pants							
Jacket (Normally 2)	11 Sets	Open		\$5.06	\$5.15	\$4.45	\$6.25
MAATS							
3 x 4 (Black or Gray)	6	N/A	Weekly	\$2.50 ea.	\$1.75 ea.	\$1.00 ea.	\$1.50 ea.
3 x 10 (Black or Gray)	5	N/A	Weekly	\$4.80 ea.	\$4.00 ea.	\$2.75 ea.	\$3.25 ea.
4 x 6 (Black or Gray)	1	N/A	Monthly	\$8.75 ea.	\$2.50 ea.	\$2.50 ea.	\$7.50 ea.
SHOP TOWELS							
Red	375	N/A	Weekly	\$1.10 ea.	\$1.05 ea.	\$1.05 ea.	\$1.09 ea.
ADDITIONAL CHARGES							
Set Up Charge				-0-	Shaved 1" on Dept	N/A	\$1.50 (Per Piece)
Name Emblems				\$1.50 (Shaved 1" on Dept)	\$1.75	\$1.50	\$1.00 (Per Piece)
Dept. Emblem				\$1.75 (Shaved 1" on Dept)	\$2.00	\$1.75	\$2.00 (Per Piece)
Size Changes				-0-	N/A	N/A	Emblem Only
Preparation Fees				-0-	\$1.50	N/A	?
Service Fees (weekly)				\$1.95 (Per Shop)	\$1.00	\$1.80 (Per Inv.)	\$7.96
Service Fees (monthly)				\$1.95 (Per Shop)	N/A	\$1.80 (Per Inv.)	?
Yearly Increases				3% on Inventory Cost	?	?	2% on Inventory Cost
Avg. Weekly Cost				\$479.81	\$489.84	\$415.16	\$410.00
Misc. Notes...				Included Schedule		No Narrative	

Recommendation: Subsequent to a thorough review of all submitted proposals and the completion of the above table, other employees who use this service were conferred with after which the following consensus was reached. First we eliminated Ameripride due to the fact that they do NOT offer overalls and their pricing is noticeably higher at first glance. Next Aramark was eliminated despite the fact that they appear to be the lowest on first glance, due to the fact that they did NOT supply any form of a required written narrative per the RFB - to explain their replacement process. The remaining Bidders are Cintas and Unifirst. Responses from both are very close but the unanimous consensus is a recommendation that we stay with Cintas who has been our current provider. The main reason of which would be that we will avoid the costs and time delay to have name and department emblems / embroidery work done by switching. We anticipated those costs prior to the Bid and would consider switching only if the overall savings were great enough to offset them. Although Cintas is slightly higher than the lowest Bid the overall difference will not offset the necessary costs to switch. Also the report back from end users is that Cintas has done a very good job. They know the shops and are always on time. Thank you.

Ron Erickson,
Purchasing Dept.
Taney County Mo.
September 20, 2011

BID PROCEDURE – ROOF REPLACEMENT

After three Roof Replacement bids were reviewed and verified by Renee Brusca Building and Grounds Supervisor, Mr. Erickson recommended as did Renee Brusca, the bid be awarded to Finley Brothers Roofing for the County Extension Office. Commissioner Straffuss asked if the company was insured and bonded. Ron Erickson said that bonding would only apply when the overall cost was over \$25,000. Commissioner Strahan moved to approve to award the bid to Finley Brothers Roofing as recommended by Ron Erickson. Commissioner Straffuss seconded the motion for discussion. Commissioner Straffuss asked if they had insurance. Ron Erickson said yes, insurance is required. The motion passed by vote: Houseman (aye), Strahan (aye) and Straffuss (aye).



BID TABULATION FORM

BID AWARD DATE: Monday September 26, 2011

BID FOR: Roof Replacement

BID NUMBER: RFB# 201108-146

DESCRIPTION OF SCOPE OF SERVICES (Yes is required for each.)	COX ROOFING	S.E.C.	PHOLEY BROS.
	2011 B. Bids 10/10/11 Bid 10/10/11 Bid	NEWWOOD 2011 B. Bids 10/10/11 Bid	ROOFING 10/10/11 Bids 10/10/11 Bid
• Tear off existing roof down to the deck. (3200 square feet, approx.)	YES	YES	YES
• Examine, repair, and / or replace damaged deck.	YES	YES	YES
• Install ice and water shield in valleys - install felt on remaining roof.	YES	YES	YES
• Replace all plumbing pipe flanges.	YES	YES	YES
• Seal flashings around flues.	YES	YES	YES
• Install metal edge flashing.	YES	YES	YES
• Prepare for all work to accommodate a gable venting system.	YES	YES	YES
• Install new shingles with a minimum 25 year warranty rating	YES	YES	YES
• Clean up and remove all roofing debris.	YES	YES	YES
• Issue appropriate warranty documentation for labor & shingles	YES	YES	YES
• Include in bid any additional costs to upgrade existing vents, gutters, or downspouts.	YES	YES	YES
• Include in bid any additional costs to upgrade insulation	YES	YES	YES
• Include in bid a total dollar amount in the form of differing options to accommodate upgrades.	YES	YES	YES
• Install New Aluminum Fascia & Soffit with Corfill Vents	YES	YES	YES
PRICING SUBMITTED ON BID PROPOSALS:			
	\$10,150.00	\$5378.00	\$6528.00

Recommendation:

Given the rather large gap between high and low Bid amounts received, Renee Brusca, Building & Grounds Supervisor, contacted the low bidder, Cole Findley, and asked him to reaffirm each of the listed points here. Mr. Findley confirmed his commitment as delivered at Bid Opening and assured Renee that there are no misunderstandings - holding to the amount as listed. Therefore it is her recommendation, to which the Purchasing Department agrees with, to the Commission to award to Findley Brothers Roofing the Bid for Roof Replacement for the County Extension Office.

Thank you.

Ron Erickson,
Purchasing Dept.
Taney County Mo.

MT BRANSON BARN

Randy Haes, Harlan Collins and David Stottle met with the Commission to discuss the County Barn at Mt. Branson. The Commission asked their thoughts of how to provide better service and response times for the County residents.

Commissioner Strahan said equipment is outside in East and West locations, which needed to be moved inside at Mt. Branson. Salt and Chemical Treatment was discussed. Randy Haes said he thought 8 to 10 employees would be needed to work out of the Mt. Branson facility for snow removal. The shop at Kissee Mills had 8 crews to work the East route. The positions for

manager would need to be established and a memo needed to be sent to each shop asking for relocation requests. Commissioner Strafuss said the front property line needed fenced. Discussion ensued. Commissioner Strahan asked for the current crew lists.

Randy gave a route map to the Commission to discuss proposed districts and miles covered.

**STAFF DEPARTMENTAL UPDATE – ROAD & BRIDGE
VARIOUS ITEMS**

Randy Haes stated that the current chip seal list had been completed. Two roads were added, but were not yet finished. Last budget figures were under budget by \$10,000. Paving should be completed tomorrow.

Winter supplies of calcium and salt need replenished. Current expected capacity for salt held at the Mt. Branson Barn was 5 to 6 loads; with new walls built, 12 to 14 loads could be held. It was determined the Mt. Branson salt facility will need to be rebuilt. Next year's chip seal and hot mix overlay list was being created.

Birmingham road improvements were needed for next year. An estimated cost will be brought to the Commission. The Powersite Sewer Project was discussed. Two drainage issues needed to be resolved. Culverts on Lake Shore Drive needed replaced.

Shady Drive gravel road in Branson doesn't get maintained. The road was determined to be maintained by the City of Branson. Lake access Clarkson Road was discussed. Ingenthron Road was discussed.

River Rat drainage issue had been completed. A call was received regarding a drainage problem on Oakwood Drive. There was a drainage problem even with the 5 inches last week. A culvert needed to be put in. Discussion ensued.

EXECUTIVE SESSION – PERSONNEL PER SECTION 610.021(3)

Commissioner Strahan moved to go into Executive Session pursuant to RSMo 610.021 (3). Commissioner Strafuss seconded the motion. The motion passed by roll call vote: Houseman (aye), Strafuss (aye) and Strahan (aye).

**EXECUTIVE SESSION
11:07 AM**

See Executive Session Minutes for actions, if any.

**OUT OF EXECUTIVE
12:49 PM**

Commissioner Strafuss moved to adjourn. Commissioner Strahan seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye), and Strafuss (aye).

**RECONVENED
1:15 PM**

AGENDA REQUESTS REVIEW

The Commission reviewed agenda requests with Nikki Lawrence.

APPROVAL OF PAYROLL

Commissioner Strafuss moved to approve payroll.

PAYROLL DATE: September 30, 2011

GCR: 112371 – 112372, 112396 – 112412

RB: 112375 - 112390

AF: 112373, 112391 - 112393

TS: 112394 - 112395

911: None

Manual Warrants: 5492 - 5495

Accounts Payable: 326083 – 326122

Commissioner Strahan seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

EXECUTIVE SESSION – LEGAL UPDATE PER SECTION 610.021(1), (2), (3), & (12)

Commissioner Strafuss moved to go into Executive Session pursuant to RSMo 610.021 (1), (2), (3) & (12). Commissioner Strahan seconded the motion. The motion passed by roll call vote: Houseman (aye), Strafuss (aye) and Strahan (aye).

**EXECUTIVE SESSION
1:25 PM**

See Executive Session Minutes for actions, if any.

Commissioner Strahan moved to go out of Executive Session. Commissioner Houseman seconded the motion. The motion passed by roll call vote: Houseman (aye), Strafuss (absent) and Strahan (aye).

**OUT OF EXECUTIVE
4:12 PM**

Commissioner Strahan moved to adjourn. Commissioner Houseman seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye), and Strafuss (absent).

**ADJOURNED
4:13 PM**

Minutes were taken and typed by Lyn Wieneke, Deputy Clerk.