



TANEY COUNTY MISSOURI

Purchasing Department
132 David Street / P. O. Box 1630
Forsyth, Missouri 65653

➤ *REQUEST FOR QUALIFICATIONS (RFQ)*

RFQ # 201603-332

Commodity title: ENGINEERING / ARCHITECTURAL CONSULTING SERVICES – Round Mountain Road Bridge Project.

Request Deadline: April 12, 2016 at 2:00 PM
Opening Date and Time: April 13, 2016 at 9:30 AM

Location/address: Taney County Commission Hearing Room
132 David St.
Forsyth, MO 65653

Directions: The Commission Hearing Room is on the main level of the the administration building (old courthouse in Forsyth).

The undersigned certifies that they have the authority to bind this company in an agreement to supply the commodity or service in accordance with all terms, conditions, and pricing specified herein. Please type or print the information below. Bidder is REQUIRED to complete, sign and return this form with their submittal as well as all pages initialed. * An authorized signature is **mandatory**, lack thereof will result in a determination of "Non-Responsive". Also required is a direct email address in order to receive award results. We do not use USPS for direct results notification *only* email. In addition final results will later be posted on our website at: www.taneycounty.org.

_____		_____	
Company Name		Authorized Person (Print)	
_____		_____	
Address		Signature	
_____		_____	
City/County/State/Zip		Title	
_____		_____	
Telephone #	Fax #	Date	Tax ID #
_____	_____	_____	_____
_____		_____	
E-mail		Entity Type (Corporation, LLC, Sole Proprietor, Partnership)	

1.) ROUND MOUNTAIN ROAD PROJECT SCOPE OF SERVICES:

- 1.1 The Taney County Road & Bridge Department is requesting services from a consulting engineering firm to perform described professional services for the project detailed within this document. This Request For Qualifications is being handled by the Purchasing Department.
- 1.2 If your firm would like to be considered for these consulting services, please respond to this RFQ according to the instructions, requirements, and qualifications herein asked for.
- 1.3 Your response should include any information which might help Taney County in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.
- 1.4 It is required that your firm's Statement of Qualification, herein referred to an "SOQ", per RSMo 8.285 through 8.291, be submitted with your firm's Letter of Interest, or be on file with the Taney County Road & Bridge Department.
- 1.5 DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.
- 1.6 It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.
- 1.7 Federal Aid No: BRO-NBIL-B106(1)
- 1.8 Location / Description: Sec 11 and 14, Twp 24N, Rng 21W in Taney County, Round Mtn. Road 176-20
- 1.9 Proposed Improvement: Construct new bridge across Bull Creek and road realignment.
- 1.10 Length: approximately 1,000' feet in length for total project.
- 1.11 Estimated Construction Cost: \$ 1,400,000.00 dollars
- 1.12 DBE Goal Determination: 10%

2.) CONSULTANT SERVICES REQUIRED:

Bridge and Roadway Design Services: Consultant shall be responsible for professional engineering services including the preparation of conceptual plans, preliminary plans, right of way plans and easement plats, final construction plans, contract documents, technical specifications, construction cost estimation and assisting with the bidding process. As a part of preparing the plans the consultant may need to perform field surveys, geotechnical investigations, hydraulic studies, environmental and historic preservation services/permits, utility coordination/permits and public involvement.

3.) CONSTRUCTION SERVICES:

Consultant shall work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, and participate in final inspection. The consultant shall also be responsible for a staking of new right of way corners, setting of pins post-construction, perform any needed drawing revisions and respond to requests for information from both the Contractor and the County.

4.) Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

4.1 Experience & Technical Competence -	<u>30</u>	Max Points
4.2 Capacity and Capability -	<u>30</u>	Max Points
4.3 Past Record of Performance -	<u>40</u>	Max Points

5.) Interested firms, submitting their written Statement of Qualifications, should;

- 5.1. Mark sealed packages or envelopes on the outer surface; "RFQ #201603-332". Include your return address.
- 5.2. Return one (1) original as well as three (3) hard copies indicating which is which.
- 5.3. No fax or electronic transmitted Bids will be accepted.
- 5.4. Mail or hand delivered to:

Taney County Purchasing Department
Ron Erickson, Director of Purchasing
132 David Street (*Physical*) / PO Box 1630 (*Mail*)
Forsyth, Missouri 65653
Phone: 417-546-7281
rone@co.taney.mo.us

- 5.5. Not later than 2:00 PM, Tuesday April 12, 2016

6.) Notes on closing, packages, and delivery advice:

- 6.1 Sealed RFQ Responses must be delivered before "Closing Date / Time" as listed above, to the Taney County Purchasing Department – addresses listed above.
- 6.2 USPS Warning: There is no mail delivery at the courthouse. Bidders will take great risks of their response not arriving in time when electing to use the United States Postal Service. At times the Post Office FAILS to leave a "pick up slip" in the correct PO Box alerting us that they are holding a package requiring our signature. If a Bidder must use USPS it is best NOT to require a signature on our end, simply make sure to mail it only to P.O. Box 1630.
- 6.3 It is the Bidder's responsibility, not the county, nor the Post Office, to ensure their Bid Response is delivered in time to Purchasing.
- 6.4 Other delivery services require our physical address.
- 6.5 Questions regarding the contents of this Request for Qualifications should be directed to:

Randy Haes,
Interim Road and Bridge Administrator
Taney County Road & Bridge
417-546-7268 (off) / 417-546-7924 (cell)
randyh@co.taney.mo.us

7.) SELECTION PROCEDURE:

- 7.1 The Firm selected will be based on the items listed above, and throughout this RFQ.
- 7.2 The SOQs received will be reviewed by the Taney County Road & Bridge Department with subsequent recommendation to award being formulated.
- 7.3 Response packages received will be opened and read aloud (Company / Firm Name only) by the Director of Purchasing at 9:30 AM on Wednesday April 13, 2016.
- 7.4 Shortly thereafter, possibly within a week, a recommendation for award will be presented to the Taney Commission.
- 7.5 Final Award Results will be emailed to all responders as soon as they are available as well as posted on the Taney County Website.

8.) NO BID RESPONSE FORM:

NOTE: Complete and return this section only if you do not want to submit a Bid. If you do not wish to respond to this RFQ, please fill this form out and return it to the Purchasing Department by mail or email.

Thank you...

RFQ # 201603-332 Round Mountain Road Bridge Project

Business Name:	
Address:	
Telephone:	
Contact Person:	
Date:	
Reason(s) for not Bidding:	