

SSP#201308-236 Temperature Control Co.



NOTICE OF INTENT TO DECLARE SINGLE FEASIBLE SOURCE SSP#201308-236

ORIGINATING OFFICE:	<i>Taney County Buildings & Grounds Department</i>
PERSON(S) REQUESTING:	<i>Renee Brusca, Director of B&G</i>
DATE RELEASED:	<i>Monday August 19, 2013</i>
RESPONSE DEADLINE / DISCUSSION DATE:	<i>Thursday August 29, 2013 @ 9:00 AM</i>
CONTACT PHONE NUMBER:	<i>417-546-7211</i>
DISCUSSION LOCATION:	<i>Taney County Commission Hearing Room Forsyth, Missouri 65653</i>

Any/all discussions concerning this process to declare Sole Source will be held in front of the Taney County Commission, on above date & time. Interested parties as well as the public in general are welcome. A final determination to declare will be made shortly thereafter in lieu of, or lack thereof, alternatives being presented.

Vendor Name	<i>Temperature Control Co.</i>
Vendor Address	<i>613 North Main Ave. – Springfield, Mo. 65806</i>
Vendor Phone	<i>417-866-3177</i>
Service Description	<i>HVAC Maintenance & Repair w/EPM Inc. - CTC Experience</i>
Estimated Cost	<i>Ongoing Term & Supply Contract for; 5-Years</i>

The following is a list of questions to be answered when making sole source requests. This is a formal document for submission to the County Commission. If a question is not applicable, please indicate N/A. Use layman's terms and avoid jargon and the use of acronyms.

- Please check the reason(s) for this sole request:

 - Only Known Source-Similar service not available from another vendor
 - Equipment or service must be compatible with existing Equipment
 - Immediate purchase necessary to correct situation threatening life/property
 - Lease Purchase - Exercise purchase option on lease
 - Medical device or supply specified by physician
 - Used Equipment - Within price set by one/two appraisal(s) by disinterested party(ies)
 - Other – EPM, Inc. Computerized Temperature Control Systems Experience.
- Briefly describe the service you are requesting and its function. *Details as listed in question # 1 above as well as all other tasks listed within the remaining questions.*
- Describe the unique features/compatibility of the service that precludes competitive bidding. *Above listed Vendor is / has been the only service provider with EPM, Inc. CTC systems experience which is required in order to maintain, fix/repair – any/all of the HVAC equipment currently in place at the Taney County Judicial Facilities.*
- What research has been done to verify this vendor as the only known source? *Numerous calls as well as Bids and this has been the only Vendor willing to respond who is in possession of the necessary experience.*
- Does this vendor have any distributors, dealers, resellers, etc. that sell their service to others?

 - Yes (please attach a list of known sources)
 - No

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6. Must this service be compatible with present inventory/equipment, or in compliance with the manufacturer's warranty or existing service agreement? If yes, please explain. **YES.** *In fact this Vendor has already done extensive work on our Judicial Facilities' HVAC systems with excellent results.*
7. Once this purchase is approved and processed, what additional upgrades/additions/supplies/etc. is anticipated / projected over the useful life of this product? *This is expected to be a 5 year term & supply contract / arrangement providing ongoing maintenance, repairs, and upgrades.*
8. If this is an upgrade/add-on/supply/repair/etc. to existing equipment, how was the original equipment purchased (sole source or competitive bid)? *EPM, Inc. CTC systems purchased via RFP#201107-143.*
9. How has this service been purchased in the past? (Sealed Bid, Sole Source, RFP, other) Please provide document numbers. *N/A.*
10. What are the consequences of not securing this specific service? *It is not an option not to secure this service which would result in not having heating or air conditioning for the Judicial Facility including the jail.*
11. List any other information relevant to the acquisition/continuation of this service. *Securing this service now ensures a continuation of the current efficiency levels of operational HVAC service for the facilities as mentioned. This process DOES NOT include remaining Taney County Facilities such as the old courthouse or the extension office. Those areas of traditional HVAC needs will be addressed with a re-bid for that service.*

NOTE: If any possible viable competition has been established resulting from responses received during this process that meets / exceeds ALL requirements as set forth within this document please circle "YES" here and attach details in writing to this SSP. Otherwise a motion will be made by the Taney County Commission to finalize this declaration by a signature below designating listed Vendor on page 1, as a "Single Feasible Sole Source" available to provide those said services listed within this SSP as well as within any necessary or required approved contracts that may follow...

Commission Approval: _____
Signature Date