



# TANEY COUNTY MISSOURI

Purchasing Department 132 David Street / P. O. Box 1630 Forsyth, Missouri 65653

## REQUEST FOR QUALIFICATIONS No. 201210-199

Taney County will accept separate sealed responses from qualified persons or firms interested in providing written qualifications for:

### TRANSFER STATION MODIFICATIONS

RESPONSES ***MUST BE RECEIVED BY:***  
**9:00 A.M. LOCAL TIME ON Thursday November 8, 2012**

**PLEASE MARK YOUR ENVELOPE "SEALED BID #201210-199"**  
**RETURN ONE (1) ORIGINAL AND THREE (3) COPIES TO:**

Taney County Purchasing Department  
Attn: Ron Erickson, Director of Purchasing  
132 David Street / P. O. Box 1630  
Forsyth, Missouri 65653

PHONE: 417-546-7281 / FAX: 417-546-3931  
[rone@co.taney.mo.us](mailto:rone@co.taney.mo.us)

**The undersigned certifies that they have the authority to bind this company in an agreement to supply the commodity or service in accordance with all terms, conditions, and pricing specified herein or to offer a "no bid." Please type or print the information below.** Bidder is REQUIRED to complete, sign and return this form with their submittal of bid. An authorized signature is **mandatory**, lack thereof will result in a determination of "Non-Responsive". Also required is a direct email address in order to receive award results. We do not use USPS for direct results notification *only* email. In addition final results will later be posted on our website at: [www.taneycounty.org](http://www.taneycounty.org).

_____		_____	
Company Name		Authorized Person (Print)	
_____		_____	
Address		Signature	
_____		_____	
City/County/State/Zip		Title	
_____		_____	
Telephone #	Fax #	Date	Tax ID #
_____		_____	
E-mail		Entity Type (Corporation, LLC, Sole Proprietor, Partnership)	

## **SCOPE OF SERVICES**

Through issuance of this Request for Qualifications (“RFQ”), Taney County is hereby soliciting Statements of Qualifications (“SOQs”) from Engineering Companies experienced with solid waste management firms capable of providing full service operation, maintenance and management of the Taney County Transfer Station, including the hauling and disposal of Acceptable Waste. Who have previously provided services in a safe and secure, effective, and efficient manner while:

- Reducing operating costs;
- Maximizing the quantity of waste recovered;
- Sustaining the useful life of the Transfer Station through effective maintenance;
- Facilitating waste flow control within Taney County;
- Protecting Taney County’s obligations for the Transfer Station; and
- Fully complying with all applicable federal, State and local laws and regulations, including, without limitation, all applicable laws and rules and regulations of the State of Missouri and its regulatory agencies.

## **SPECIFICATIONS**

Below are the required specifications outlining the desired modifications. There will be no minimums nor maximums assigned to, nor assumed by, either party regarding this project. Strictly the goal upon completion is to be fully compliant with the State of Missouri Department of Natural Resources as well as meeting the desired items as listed above. The Taney County Commission reserves the right to accept or reject any / all responses based on taking whichever course of action is in the best interest of Taney County.

- 1) Update current **Operations Manual** key areas of importance would be;
  - a. Indicate how the transfer station handles, stores and disposes of unexpected hazardous waste.
  - b. How storm water is addressed.
  - c. How waste water from the drop floor is collected and stored.
  
- 2) Complete a **Site Survey** for the area the transfer station uses on the property including;
  - a. Traffic flow with direction arrows.
  - b. Indicate buildings, scales, waste water collection tanks, drop off areas.
  - c. Indicate any elevation changes for the citizen drop off areas.
  - d. Indicate a general view of the property boundaries.  
*(This Site Survey requirement DOES NOT include any part of the property used by Road & Bridge including; salt sheds, mechanics shed, dirt piles, fuel area, etc.)*
  
- 3) Work with the Taney County Road & Bridge Managers on design and drawings of modifications being planned for the Transfer Station including;
  - a. Possible repairs / improvements to the concrete floor.
  - b. Design and plan lower door where trailers move into / out.
  - c. Design and plan an extension with **New Doors** on the front of the building.

**RFQ# 201210-199 Transfer Station Operations Modifications  
Taney County, Missouri**

Taney County Employees will complete all of the necessary in-house building and construction possible depending on availability and capabilities. If / when certain details of the actual construction, repairs, or modifications, extend beyond the available solutions / options via Taney County Employees – separate Bids listing those required specifications may be let out. Neither DNR nor Taney County Planning & Zoning will require any construction details, drawings, concrete specs, door specs, etc.

Questions regarding the contents of this Request for Qualifications should be directed to:

**Scott Starrett**  
**Taney County Planning**  
**417-546-0764**  
[scotts@co.taney.mo.us](mailto:scotts@co.taney.mo.us)

**Proposals should include:**

- 1) Business Information – Basic biographical information about the firm, including firm name and former firm names, address, date established, statement of business organization, names of all owners, principles, partners, and professional employees. **This section should also detail the firm's proximity to and familiarity with the project area.**
- 2) Staff Information – Resumes of each professional on the project team, including a description of experience, technical competence, and areas of expertise. The description should also include the number of ancillary staff with job descriptions or titles and relevant experience available for assignment. This section should detail the capacity and specialized experience of the firm to perform the work required within the time limits established and a discussion of how Taney County would benefit from your firm being selected to complete the work. This section should also name a designated project engineer/contact person for this project.
- 3) Registration and Licensing – Evidence of professional registration and licensing with the State of Missouri and, in the case of business entities which must be registered with the Secretary of State, current copies of registration and statements of good standing.
- 4) Work History;
  - a. **Must have minimum of 5 years experience with transfer stations.**
  - b. A listing of all government agencies for which work was performed within the preceding two years and nature of services.
  - c. In the event the Consultant has not performed professional services for governmental entities, then the Consultant shall provide a listing of institutional or business clients where work has been performed in the preceding two years.
  - d. If the references are unavailable, then the Consultant shall provide a detailed explanation of why references are not available.
  - e. A separate list of references should also be included.
- 5) Insurance – Evidence of insurance coverage and amounts carried by the Consultant as required by the general qualifications for County Consultants.
- 6) Project Listing – A listing of completed and pending projects in which the Consultant was or is the primary provider of professional services or manager of the project.
- 7) Sub consultants – A listing of sub consultants retained by the Consultant to perform work not customarily performed by the Consultant. Relevant descriptions of expertise of sub consultants should be included when appropriate.
- 8) Quality Controls – A description of internal quality control and assurance procedures used to verify accuracy and reliability of work product.
- 9) Approach and Schedule – A description of the approach the firm will take to complete the work, including an estimate of the total time needed for the firm to complete the work.

***SELECTION PROCEDURE***

Selection will be based on the items listed above. All responses received to this RFQ will be opened by the Director of Purchasing in public in front of the Taney County Commission at the Commission Conference room on the date and time as indicated on page one of this RFQ.

After a review by the Planning & Zoning Board, and Road & Bridge Managers a recommendation to award will be made to the Taney County Commission.