

**COUNTY OF TANEY,
MISSOURI**



REQUEST FOR BID

For

2D Bar Code Readers

Taney County, Missouri

RFB #201111-157 – 2D Bar Code Readers

Release Date:

November 26, 2011

Submittal Deadline:

December 15, 2011

Not later than 9:00 AM, Central Time

Taney County Purchasing
132 David Street
P.O. Box 1630
Forsyth, Missouri 65653

Ron Erickson, Director of Purchasing
Phone: 417-546-7281 Fax: 417-546-3931
E-mail: rone@co.taney.mo.us

**RFB #201111-157 – 2D Bar Code Readers
Taney County, Missouri**

INSTRUCTIONS AND GENERAL CONDITIONS

- 1) **Delivery of Proposals:** Sealed proposals, subject to Instructions and General Conditions and any special conditions set forth herein, will be received at the Taney County Purchasing Office until the proposal closing date and time indicated herein for furnishing the County with services as detailed in the following request for proposal.
- 2) **Proposal Closing:** All Proposals / Bids shall be **delivered before** 9:00 AM, Central Time, Thursday December 15, 2011 to:

Taney County Purchasing Department
Ron Erickson, Director of Purchasing
132 David Street / PO Box 1630
Forsyth, Missouri 65653

- 3) The County will not accept any Proposals / Bids received after 9:00 AM and will consider such late bids as **NON-RESPONSIVE**. They will either be filed, returned, or discarded.
- 4) Proposals / Bids will be opened publicly at 9:00 AM on December 15, 2011 and read aloud. All proposal/bid responses will be considered public information and following contract execution or rejection of all proposals, all responses will become a part of public record and will be released to any person or firm that requests it.
- 5) Proposals / Bids may be withdrawn on written request from the Offeror at the address shown in this RFB prior to the time of acceptance of the Bid.
- 6) Proposals / Bids **must** be submitted in a sealed envelope identified with the bid number and date of closing. List the bid number on the outside of the box or envelope and note "Response to Request for Bid enclosed".
- 7) If you do not want to submit a bid, please return the *No Bid Response Page* and note your reason. No fax or electronic transmitted bids will be accepted.
- 8) If you have obtained this Proposal / Bid request document from our Web Page or from another source than the Taney County Purchasing Department, please check with our office prior to submitting your proposal to ensure that you have a complete package. The Purchasing Department cannot be responsible for providing addenda if we do not have you on our Vendor list for this proposal.
- 9) This County is not responsible for any expenses which proposers may incur in estimating, inspecting, nor preparing and submitting bids called for in this Request for Bid.
- 10) The County reserves the right to conduct personal interviews or require presentations of any or all proposers prior to selection. The County will not be liable for any costs incurred by the proposer in connection with such interviews/presentations (i.e. travel, accommodations, etc.)
- 11) All Proposals / Bids submitted shall be binding, and remain firm for ninety (90) calendar days following the opening. Pricing / Costs submitted within this response **MUST BE HONORED** within that set timeframe, **NO EXCEPTIONS**. Offerors should NOT respond unless certain on this point.
- 12) The Taney County Commission reserves the right to reject any or all bids, when such rejection is in the best interest of the County.
- 13) Bids may be awarded to one company or multiple companies; when such award is deemed in the best interest of the County.

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INTRODUCTION AND GENERAL INFORMATION

Introduction:

- 1) This document constitutes a request for sealed bids for **2D Bar Code Readers** as set forth herein.

- 2) Organization – This document, referred to as Request for Bid (RFB), is divided into the following parts:
 - Instructions and General Conditions
 - Instructions and General Information
 - Scope of Services: Background, Proposal Format, Specifications
 - Cost / Bid

Guidelines for Written Questions:

- 1) All questions regarding this Request for Bid shall be submitted in writing, **prior to the bid opening** and no later than **9:00 AM., on December 8, 2011**. All questions must be mailed, faxed or emailed to; **Ron Erickson, Director of Purchasing**. All such questions will be answered in writing, and such answers will be provided to all parties having obtained a Request for Bid packet by the County by posting the addendum on the County Web site at www.taneycounty.org (select Current Bid Notices).

- 2) In the event that it becomes necessary to revise any part of this RFB, written addenda will be issued. Any addendum to this RFB is valid only if in writing and issued by the Taney County Purchasing Department.

- 3) **Timeline:** The County anticipates a contract award following the evaluation of the bid responses within **15 days from the RFB opening date and completion**. These dates are provided for informational purposes and may change as requirements dictate.

- 4) **Sunshine Laws:** Due to applicable sunshine laws and regulations concerning public documents, the County's bid file becomes part of public record at the time of contract execution or when all bids are rejected.

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SCOPE OF SERVICES

Background Information:

The Taney County Commission will be accepting and reviewing all responses to this RFB in an effort to meet the needs of all Taney County residents by providing all local law enforcement agencies with this critical tool to assist them in their efforts to fight crime and make Taney County as safe as possible for all.

Proposal Format:

Items should be **priced separately** and Taney County reserves the right to purchase any quantity that meets our needs.

Preference will be given to the Bidder who can provide the lowest price for the best product, with installation and local support as it may/may not apply.

Bidders should plan on **33** Bar Code Readers to be purchased by Taney County Missouri.

Questions regarding the specifications can be obtained by contacting Branson Police Sergeant Sean Barnwell at 417-337-8593, sbarnwell@bransonmo.gov.

Specifications:

Performance Characteristics

Decoder:	Two Dimensional : PDF-417 Linear Barcodes : Code 39, Code 128
Card Operating Mode:	Hands-free, Manual Insertion Of ID Card or MagStripe Swipe action
Interface:	RS-232C Serial Port, RJ 45 -10 Pin
Power Requirements:	36 ma @ 5VDC -Idle; 400 ma Maximum

Physical Characteristic

Dimensions:	2.25" H x 2.64" W x 4.79" D
Weight:	198 grams (7.0 oz)
Card Size:	ISO Standard Size 2.125" (53.98 mm) x 3.375" (85.73 mm)
Housing:	ABS plastic in Black or OEM color

User Environment

Operating Temperature:	32 to 122° F (0 to 50° C)
Humidity:	10% to 90% (non-condensing)

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COST / BID

RFB# 201111-157

TOTAL COST TO THE COUNTY: _____

BIDDER: _____

ADDRESS: _____

Phone: _____ Fax: _____

The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

Authorized Signature: _____

Printed Name and Title: _____

Today's Date: _____

“NO BID RESPONSE FORM”

NOTE: Complete and return this form only if you do not want to submit a bid. If you do not wish to respond to this RFB, please fill this form out and return it to the Purchasing Department by mail or fax.

Thank you...

RFB #201111-157 2D Bar Code Readers

Business Name:	
Address:	
Telephone:	
Contact Person:	
Date:	
Reason(s) for not bidding:	



**Taney County, Missouri
RFB #201111-157 Bar Code Readers**

ADDENDUM #1 - Issued November 29, 2011

This addendum is issued in accordance with the Introduction and General Information in the Request for Proposal / Bid and is hereby incorporated into and made a part of the Request for Proposal / Bid Documents. Offerors are reminded that receipt of this addendum **should** be acknowledged and submitted with Offeror's *Response Page*.

Specifications for the above noted Request for Proposal / Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

The County received the following question and is providing a response below:

Question: *Does the department already have the software to parse the information off an ID, i.e. driver's license, and put the data in the appropriate fields within your application or are you needing something to do this as well. Is the purpose of these devices to read driver's licenses?*

Response: *Yes we are using this to read drivers licenses. And we do currently have the software needed. It is IDautofill by Scan Technologies. Thank you. (Sgt. Barnwell, BPD)*

By,

Ron Erickson, Director of Purchasing
132 David Street, P.O. Box 1630
Phone: 417-546-7281 Fax: 417-546-3931
E-mail: rone@co.taney.mo.us

OFFEROR has examined copy of Addendum #1 to Request for Bid, **RFB #201111-157 Bar Code Readers**, receipt of which is hereby acknowledged:

Company Name: _____
Address: _____

Phone Number: _____ Fax Number: _____
E-mail address: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____