

INVITATION TO BID

Office of Procurement
PO Box 1630
132 David Street
Forsyth, MO 65653

Bid Number 201007-110

The Taney County Purchasing Department will be accepting sealed bids for installation of energy efficiency lighting in four locations in Taney County until the closing date and time of August 13th, 2010 at 3:00p.m. Bids will be opened at the Taney County Courthouse in the Commission Hearing Room in Forsyth, MO 65653 at 9:00 a.m. on the 16th day of August 2010. Bids must be submitted on the form furnished by the County and in accordance with said specifications.

It is the intent and purpose of the County of Taney that this Invitation to Bid promotes competitive bidding.

INSTRUCTIONS FOR SUBMITTING BID IN RESPONSE TO INVITATION**INSTALLATION OF ENERGY EFFICIENCY LIGHTING****Preparation of Bids:**

1. All prices and notations must be in ink or typewritten. No erasure permitted. Mistakes may be crossed out and corrections typed adjacent and must be initialed and dated in ink by person signing bid. All bids must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.
2. Bidders are expected to examine this form, attached drawings, specifications, if any, and all instructions. Failure to do so will be at the Bidder's risk.
3. It will be the duty of each officer to see that his/her proposal is delivered by the time designated in this invitation.
4. Proposals may be withdrawn on written requests received from the bidder prior to the time fixed for opening. Requests may be submitted by telefax, e-mail or telegram. Negligence on the part of the bidder in preparing his/her proposal confers no right to withdraw his/her proposal after it has been opened.
5. At the time fixed for opening of proposals, the content will be made public for the information of the bidder and others interested.

Bid Check List:

Bidders are cautioned to please check their bid very carefully, using the following

Check List:

1. Any additional information, specifications, drawings, etc. should be attached.
2. Bid should be signed and dated.

Mailing Instructions:

Each bid must be enclosed in a sealed envelope, marked and addressed as follows:

Bid #201007-110

Taney County Commission
Attention: Linda Gifford
132 David Street
PO Box 1086
Forsyth, MO 65653

Bids will be accepted until the closing date and time of August 13th, 2010 at 3:00p.m. in the Taney County Commission Office. Bids may be hand delivered, mailed or sent by a courier service. Bids will be opened and read aloud on Monday, August 16th, 2010 at 9:00a.m. at the Taney County Courthouse in the Commission Hearing Room in Forsyth, MO 65653.

Non-Exclusivity:

The Contract is non-exclusive and shall not in any way preclude the County from entering into similar agreements and/or arrangements with other vendors or from acquiring, equal or like goods and/or services from other entities or sources.

Return of Goods:

County may cancel any purchase at any time for a full credit.

Billing:

Taney County reserves the right to make payment for goods and/or services with a County credit card without incurring any additional fees from the vendor.

Additional Information:

Any additional information desired may be requested by mail to the address listed, or by telephone to 417-546-7281. Information requests may also be e-mailed to lindag@co.taney.mo.us. This e-mail address is for information requests only and shall not be used for submission of proposals or modifications to proposals. Such submissions will be rejected and deleted without notification to the sending party.

Response Clarification:

We reserve the right to request additional written or oral information from bidders in order to obtain clarification of their responses.

**Thank you for your consideration of this Invitation to Bid,
THE TANEY COUNTY COMMISSION**

Taney County is seeking bids for installation of energy efficiency lighting in four locations in Taney County. All fixtures and bulbs will be provided by the county. Bids should include a time estimate for each location. Please schedule site visits through the Taney County Purchasing Department at 417-546-7281.

- Installer must be a licensed electrician
- Bidder must be willing to comply with all requirements of the American Recovery & Reinvestment Act and the Davis-Bacon Act.

LOCATIONS

Mark Twain School, Reuter, MO

Fixtures

80 four-bulb static troffers

10 two-bulb low profile wraps

44 four-bulb low profile wraps

Total Cost & Time Frame: _____

Kirbyville Elementary, Kirbyville, MO

Fixtures

484 - 4' T12 lamps

119 - 4 lamp ballasts

4 - 2 lamp ballasts

Total Cost & Time Frame: _____

Taney County Health Department, Forsyth and Branson, MO

Fixtures – Forsyth

458 – 4' T12 lamps

104 – 4 lamp ballasts

23 – 2 lamp ballasts

21 – 65W flood lamps

14 – Exit lights

Total Cost & Time Frame: _____

Fixtures – Branson

3 – 65W flood lamps

14 – Exit lights

Total Cost & Time Frame: _____

Total Cost for Project: _____

RESPONSE FORM:

Company Name:

Address:

City/Zip:

Phone Number:

Fax Number:

Federal Tax ID:

The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

Authorized Representative (Sign by Hand)

Type or Print Signed Name:

Today's Date:

TANEYCOUNTY, MISSOURI
Request for Bid # 201007-110 – Installation of Energy Efficiency Lighting

ADDENDUM #1 - Issued August 6, 2010

This addendum is issued in accordance with the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

1. **Question** – What is involved with the 24 flood lamps? Are they new fixtures or just replacing bulbs?

Response – All fixtures are existing. Work is replacing ballasts and lamps. 6” can retrofits consists of changing the lamps. Exit signs are existing and directly replaced.

2. **Question** – Are the exit signs all existing, just replacing with new led style?

Response – Yes

3. **Question** – Are you handling the EPA certified disposal of all lamps and ballasts or do we put that in our bid?

Response – The individual entities will take care of their own disposal through Tantone. The installer only needs to place the old bulbs in the boxes the new ones came in.

4. **Question** – All the fixtures mentioned are existing, just upgrading ballasts and lamps or will there be new install of new fixtures?

Response – Fixtures are existing, just upgrading ballasts and lamps.

5. **ADD – It shall be mandatory upon the successful bidder to provide a Performance, Labor and Material Payment Bond before commencing work.**

6. **REPLACE-** Kirbyville Elementary, Kirbyville, MO

Fixtures

484 - 4' T12 lamps

119 - 4 lamp ballasts

4 – 2 lamp ballasts

With the following:

Kirbyville Elementary, Kirbyville, MO

Fixtures

119 - 4 lamp fixtures

4 - 2 lamp fixtures

7. **REPLACE** - Taney County Health Department, Forsyth and Branson, MO

Fixtures – Forsyth

458 – 4’ T12 lamps

104 – 4 lamp ballasts

23 – 2 lamp ballasts

21 – 65W flood lamps

14 – Exit lights

Total Cost & Time Frame: _____

Fixtures – Branson

3 – 65W flood lamps

14 – Exit lights

With the following:

\ Taney County Health Department - Forsyth

Fixtures – Forsyth

119- 4 lamp Fixtures

4- 2 lamp fixtures

21- 6” can retrofit

14- exit signs

Total Cost & Time Frame: _____

Taney County Health Department - Branson

Fixtures – Branson

3 – 6” can retrofit

14 – Exit lights

By: _____
Linda Gifford

OFFEROR has examined copy of Addendum #1 to Request for Bid # **201007-110 – Installation of Energy Efficiency Lighting**, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

TANEYCOUNTY, MISSOURI
Request for Bid # 201007-110 – Installation of Energy Efficiency Lighting

ADDENDUM #2 - Issued August 10, 2010

This addendum is issued in accordance with the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

- 1. ADD – It shall be mandatory upon the successful bidder to provide a Performance, Labor and Material Payment Bond before commencing work.**

The price on the bond is set at \$20,000.00.

By: _____
Linda Gifford

OFFEROR has examined copy of Addendum #2 to Request for Bid # 201007-110 – **Installation of Energy Efficiency Lighting**, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

TANEYCOUNTY, MISSOURI
Request for Bid # 201007-110 – Installation of Energy Efficiency Lighting

ADDENDUM #3 - Issued August 11, 2010

This addendum is issued in accordance with the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

1. CHANGE - Bid Submission Deadline to:

Day / Date: **FRIDAY– August 20, 2010**

Time: **3:00 P.M. C.T.(Bids received after this time will not be opened)**

BID OPENING WILL BE MONDAY, August 23, 2010 @9:00AM

Location / Mail Address: **Taney County Purchasing Department**

P.O. Box 1630

Forsyth, MO 65653

Bid # 201007-110

2. REPLACE- Location section of the bid with the following:

Mark Twain School, Reuter, MO

Fixtures

516 - 4' T12 lamps

124 - 4 lamp ballasts

10 – 2 lamp ballasts

Total Cost & Time Frame: _____

Kirbyville Elementary, Kirbyville, MO

Fixtures

484 - 4' T12 lamps

119 - 4 lamp ballasts

4 – 2 lamp ballasts

Total Cost & Time Frame: _____

Taney County Health Department - Forsyth

Fixtures – Forsyth

458 – 4’ T12 lamps

119- 4 lamp ballasts

4- 2 lamp ballasts

21- 6” can retrofit

14- exit signs

Total Cost & Time Frame: _____

Taney County Health Department - Branson

Fixtures – Branson

3 – 6” can retrofit

14 – Exit lights

By: _____

Linda Gifford

OFFEROR has examined copy of Addendum #3 to Request for Bid # **201007-110 – Installation of Energy Efficiency Lighting**, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

TANEYCOUNTY, MISSOURI
Request for Bid # 201007-110 – Installation of Energy Efficiency Lighting

ADDENDUM #4 - Issued August 13, 2010

This addendum is issued in accordance with the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

1. ADD – Mark Twain and Kirbyville School –

Please include pricing for labor being performed during school hours and also for labor being performed after school hours.

By: _____
Linda Gifford

OFFEROR has examined copy of Addendum #4 to Request for Bid # **201007-110 – Installation of Energy Efficiency Lighting**, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

TANEYCOUNTY, MISSOURI
Request for Bid # 201007-110 – Installation of Energy Efficiency Lighting

ADDENDUM #5 - Issued August 16, 2010

This addendum is issued in accordance with the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

1. CHANGE - Bid Opening Date to:

Day / Date: **FRIDAY– August 20, 2010**
Time: **3:00 P.M. C.T.(Bids received after this time will not be opened)**
BID OPENING WILL BE Tuesday, August 24, 2010 @ 9:00AM
Location / Mail Address: **Taney County Commission Office**
Attn: Linda Gifford
P.O. Box 1086
Forsyth, MO 65653
Bid # 201007-110

By: _____
Linda Gifford

OFFEROR has examined copy of Addendum #5 to Request for Bid # **201007-110 – Installation of Energy Efficiency Lighting**, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____