



# **JOB POSTING**

## **ANIMAL CONTROL OFFICER**

### **ANIMAL CONTROL DEPARTMENT**

**Applications will be accepted until the position is filled**

#### **JOB SUMMARY:**

Perform a variety of animal control functions in the area of field enforcement and kennel maintenance; other duties as required to complete operational needs. (Weekends and Holidays Required)

#### **RESPONSIBILITIES AND DUTIES**

- Maintain awareness and understanding of State Statutes and Taney County Animal Control ordinances
- Maintain awareness and understanding how to properly capture and impound strays, controllable/uncontrollable animals
- Receive animal complaints from public, in compliance to ordinances
- Approach, capture & transport animals while ensuring the safety & well-being of animals as well as public
- Examine health of animals and determine if veterinarian needs to be contacted
- Administer vaccinations as needed
- Investigate and quarantine for animal bites
- Testify in court if required
- Feed/water animals
- Wash / Sanitize food and water dishes
- Maintain a Clean work environment
- Must be available to be on call for after hour emergencies when needed

#### **QUALIFICATIONS AND SKILLS**

- High School Diploma or GED preferred
- Must be at least 21 years of age
- Valid driver's license required
- Working knowledge of computer hardware, software and accessories
- Knowledgeable of rules, regulations and State Statutes regarding housing and care of animals
- Ability to keep accurate records and create detailed reports

**SALARY:** \$ 17.00 per hour

**STATUS:** Full Time, 40 hours per week; Monday-Saturday

**Taney County is a substance free, Equal Employment Opportunity Employer (EEOE). Contact Human Resources at (417)546-7237 for information. Applications can be obtained at the Human Resources Department or online at [www.taneycounty.org](http://www.taneycounty.org).**

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