

Please inform us if you require assistance in filling out an application or taking a pre-employment test. Individuals with disabilities should request reasonable accommodations in accordance with the American with Disabilities Act prior to testing or appointment.



TANEY COUNTY SHERIFFS DEPT.

P.O. Box 1005
 Forsyth MO, 65653
 EOE M/F/V/D
 (417) 546-7250 FAX (417) 546-3348
<http://www.taneycounty.org>

Applying for Position

Name (Please print)
 Last, First, MI

INSTRUCTIONS TO APPLICANT: Type or print legibly in completing all pages of this application. Please **SIGN LAST PAGE.** The application and any attachments become the property of the Sheriff's Department.

1. Name: Last First Middle	2. Telephone: Home (Area Code)	3 TELEPHONE: Business/Day (Area Code)
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4. EMAIL ADDRESS: (if applicable)

5. ADDRESS: Number Street Apt. No.

6. CITY, STATE	7. ZIP	8. COUNTY	9. SOCIAL SECURITY #
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10. Are you a United States citizen? YES NO
 If you are not a citizen, give the number of your permanent resident card, work permit, or employment authorization card (provide copy of front and back of card): # _____ Exp Date: _____

11. How did you hear about the position? _____
 (if you heard from a newspaper or website, please specify which one)

12. Do you have any relative(s) working for the Sheriff's Department? YES NO
 Name(s) and relationship(s): _____

13. Have you ever been convicted of, or plead guilty to, any federal, state or municipal criminal offense?
 (This includes ALL TRAFFIC VIOLATIONS, including speeding, etc.)
 YES NO (If YES, list complete conviction record - use additional sheets, if necessary.)
 DATE: _____ OFFENSE: _____ LOCATION: _____
 EXPLANATION (Misdemeanor or Felony- Please give full details): _____

A conviction will not automatically disqualify you from consideration. We will consider the nature of the offense in relation to the job for which you are applying. We will also consider your record since the offense was committed.

Date:

14. List Below information concerning military duty, if any. MUST attach DD214 to verify military service and type of discharge. No credit will be given if form is not attached.

Branch of Service _____ Serial# _____
 Type of Discharge _____ Dates of Service _____

15. Have you ever been employed by Taney County? YES NO
 Dates employed: _____ Department: _____
 16. Date available for employment _____ 17. Today's Date _____

18. Name of High School Attended: _____

Address: _____

Did you graduate or obtain equivalency diploma? YES NO

VOCATIONAL EDUCATION (BUSINESS SCHOOL, TRADES SCHOOL, SERVICE SCHOOLS, ETC)
 COLLEGE AND UNIVERSITY (UNDERGRADUATE, GRADUATE, PROFESSIONAL)

NAME AND LOCATION	COURSES OF STUDY	DIPLOMA, CERTIFICATE, OR DEGREE RECEIVED	CREDIT HOURS EARNED

Please list all applicable licensures, license number(s), and expiration date(s) this includes **drivers license and CDL information:**

EDUCATION AND EXPERIENCE SHALL BE EVALUATED WITH REGARD TO RECENCY AND QUALITY, AS WELL AS QUANTITY

19. In the space below, list your complete record of employment for the **PAST TEN YEARS** and any other relevant work/volunteer experience. Start with your present or most recent position and continue in descending order. List positions in the order you held them. List any periods of unemployment. If the vacancy announcement includes an experience requirement, be sure to show clearly that you meet such requirement. If more space is needed, attach separate sheet(s) to this application.

Employer		Dates of Employment	
Supervisor's Name and Title		FROM (Month/Year)	TO (Month/Year)
Address		Starting Salary	Final Salary
City State Phone		Reason For Leaving	
Your Exact Title	Circle One Full Time Part Time		
Specific Duties			

Employer		Dates of Employment	
Supervisor's Name and Title		FROM (Month/Year)	TO (Month/Year)
Address		Starting Salary	Final Salary
City State Phone		Reason For Leaving	
Your Exact Title	Circle One Full Time Part Time		
Specific Duties			

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Supervisor's Name and Title		FROM (Month/Year)	TO (Month/Year)
Address		Starting Salary	Final Salary
City State Phone		Reason For Leaving	
Your Exact Title	Circle One Full Time Part Time		
Specific Duties			

It is our practice **not** to contact a present employer without the candidate's consent. **Please DO NOT submit references at this time.**

Additional remarks

APPLICANT CERTIFICATION, RELEASE OF INFORMATION, AND AUTHORIZATIONS

I hereby certify that all the statements and answers set forth on the application form and/or my resume are true and complete to the best of my knowledge, and I understand that if prior to employment any such statements and/or answers are found false or that information has been omitted, such false statements or omissions will be just cause for the denial of employment. I also understand that if subsequent to employment any such statements and/or answers are found false or that information has been omitted, such false statements or omissions may be just cause for termination of my employment. Further, I understand that by requesting this information, no promise of employment is being made.

I, the undersigned, do hereby authorize the Taney County Sheriff and/or its designated provider to conduct an investigation with respect to my application for employment and my qualifications and fitness for the position I have applied for and for employment with the County. I release the County, my former employers, and personal references from any liability or damage caused by giving and receiving information or opinions as to my employment or character. Information obtained may include residential, achievement, job performance, attendance, employment history, personal references, credit reports, driving records, and criminal history records.

I agree to hold the County harmless and in no event shall the County be liable to me for special, indirect, or consequential damages for the refusal of employment due to information obtained during my background security check. Any information obtained through former employers and/or personal references will become property of the Taney County Sheriff.

I authorize the Taney County Sheriff's Office or its designated provider to perform pre-employment urine drug screening. I understand that I must successfully pass the drug screening in order to be eligible to begin employment with the Sheriff's Office. I understand I have the right to request a copy of the County's Substance Abuse Policy.

I understand that if I have questions regarding any portion of the employment procedure, I have the right to contact the Sheriff's Office for clarification.

Applicant Signature _____ Date _____

The Taney County Sheriff's Department is committed to workforce diversity and a drug-free workplace. Pre-employment drug testing is required. Women, minorities, and individuals with disabilities are encouraged to apply.

Taney County Sheriff's Office



Background Investigation Information For:

Name: _____

Date: _____

Taney County Sheriff's Office
Background Investigation Packet

INVESTIGATION PACKET

Please complete this packet as accurately as possible. The information furnished on this application is confidential and is to be utilized for the purposes of enabling the Taney County Sheriff's Office to determine your qualifications.

This application is subject to a complete and thorough review which will consist of verifying the information you have submitted regarding your personal background. As part of this review, family members and character references will be contacted, previous and current employment will be examined, your military service (if applicable) will be investigated, your driving record and arrest history will be verified and any financial information provided will be evaluated. All areas of your background will be investigated.

The Taney County Sheriff's Office has relatively few circumstances that would cause an automatic failure or rejection from the application process. You are encouraged to answer all questions completely and honestly. While some issues of prior misconduct, such as prior illegal drug use, driving under the influence, theft or even arrest or convictions may be embarrassing or uncomfortable, they may not necessarily cause a rejection when evaluated with your entire personal history. Deliberate misstatements or omissions, however, will most likely be interpreted as untruthfulness. Since honesty and integrity are core traits necessary for employment with the Taney County Sheriff's Office, deception in the application process is usually a cause for rejection regardless of the nature or reason for the untruthfulness.

MEDICAL INFORMATION

In compliance with the Americans with Disabilities Act, the Taney County Sheriff's Office will not request any medical or other disability information from you prior to receiving a conditional offer of employment.

EQUAL OPPORTUNITY EMPLOYER

The Taney County Sheriff's Office is an equal opportunity employer. All candidates receive consideration for employment without regard to age, race, color, ancestry, national origin, irrelevant physical disability, religious beliefs, sex, marital status, or other non-job related factors except as limited by law, personnel rules, collective bargaining agreements, or bona fide occupational qualifications.

Taney County Sheriff's Office
Background Investigation Packet

The Background Investigation is a critical examination of an applicant's past work and personal history. Certain information will be needed to complete this personal history application. It is suggested that you have the information and documents listed below available when you begin to fill out this form. Additionally, your background investigator will request these forms when you submit your completed Background

**THE FOLLOWING DOCUMENTS AND INFORMATION WILL BE REQUIRED
DOCUMENTS (IF APPLICABLE)**

- Birth Certificate and/or naturalization papers.
- Name change documents
- Military Separation Document DD214 Long Form and Evaluations
- Marriage License
- Divorce Decree
- High school records or GED equivalency documentation
- College records
- All documents related to any arrests to include the police report and court dispositions.
- Personal credit history

INFORMATION NEEDED (IF APPLICABLE)

- Dates of birth and address for dependents not living with you.
- Dates of birth and address for prior spouse.
- Dates and location of any traffic or criminal history.
- Company name, address and dates worked at all past employers.
- Character references, name, address and contact information.

APPLICANT PERSONAL INFORMATION

FIRST NAME		LAST NAME		MIDDLE NAME	
PREVIOUS NAME	GENDER	SSN	AGE	RACE	
DATE OF BIRTH		BIRTH COUNTY	BIRTH CITY		BIRTH STATE
ARE YOU A RESIDENT ALIEN?					
ARE YOU LEGALLY AUTHORIZED TO ACCEPT WORK AND REMAIN IN THE UNITED STATES?			DRIVERS LICENSE STATE	DRIVERS LICENSE NUMBER	
HEIGHT (FT)	HEIGHT (IN)	WEIGHT (LBS)		HAIR COLOR	EYE COLOR
WERE YOU NATURALIZED?					
CELL PHONE		WORK PHONE			
CURRENT ADDRESS					
EMAIL					
POSITION APPLIED FOR					
DESIRED POSITION					
REASON FOR APPLYING					
LANGUAGE(S) SPOKEN					
LANGUAGE			PROFICIENCY		

DO YOU HAVE ANY SCARS, MARKS, PIERCINGS OR TATTOOS?	LOCATION ON BODY	TYPE
DESCRIPTION		
MEANING		
DO YOU HAVE ANY SCARS, MARKS, PIERCINGS OR TATTOOS?	LOCATION ON BODY	TYPE
DESCRIPTION		
MEANING		
DO YOU HAVE ANY SCARS, MARKS, PIERCINGS OR TATTOOS?	LOCATION ON BODY	TYPE
DESCRIPTION		
MEANING		
DO YOU HAVE ANY SCARS, MARKS, PIERCINGS OR TATTOOS?	LOCATION ON BODY	TYPE
DESCRIPTION		
MEANING		

RESIDENCY HISTORY	
DATES OF RESIDENCY	NAME ON LEASE OR MORTGAGE
ADDRESS	
DID YOU RENT THIS PROPERTY?	
LANDLORD NAME	APARTMENT COMPLEX
LANDLORD PHONE	LANDLORD EMAIL
DID SOMEONE OTHER THAN YOURSELF LIVE AT THIS ADDRESS, IF YES, WHO?	
WERE ANY MEMBERS OF THE HOUSEHOLD ARRESTED, IF YES, NAME(S) AND REASON(S)?	

DATES OF RESIDENCY		NAME ON LEASE OR MORTGAGE	
ADDRESS			
DID YOU RENT THIS PROPERTY?			
LANDLORD NAME		APARTMENT COMPLEX	
LANDLORD PHONE		LANDLORD EMAIL	
DID SOMEONE OTHER THAN YOURSELF LIVE AT THIS ADDRESS, IF YES, WHO?			
WERE ANY MEMBERS OF THE HOUSEHOLD ARRESTED, IF YES, NAME(S) AND REASON(S)?			
DATES OF RESIDENCY		NAME ON LEASE OR MORTGAGE	
ADDRESS			
DID YOU RENT THIS PROPERTY?			
LANDLORD NAME		APARTMENT COMPLEX	
LANDLORD PHONE		LANDLORD EMAIL	
DID SOMEONE OTHER THAN YOURSELF LIVE AT THIS ADDRESS, IF YES, WHO?			
WERE ANY MEMBERS OF THE HOUSEHOLD ARRESTED, IF YES, NAME(S) AND REASON(S)?			
HAVE YOU EVER BEEN EVICTED, ASKED TO LEAVE A RESIDENCE OR LEFT A RESIDENCE OWING RENT, UTILITITES, OR OTHER HOUSEHOLD EXPENSES? IF YES, DESCRIBE.			

DRIVING HISTORY	
HAVE YOU BEEN DENIED A LICENSE OR HAD A LICENSE SUSPENDED OR REVOKED?	
HAVE YOU BEEN DENIED INSURANCE OR HAD YOUR INSURANCE SUSPENDED OR REVOKED?	
HAVE YOU EVER FAILED TO APPEAR FOR A TRAFFIC CITATION?	
HAVE YOU EVER FAILED TO PAY A TRAFFIC CITATION?	

HAVE YOU EVER BEEN ISSUED A TRAFFIC VIOLATION?			
OFFENSE DISPOSITION	DATE	VIOLATION TYPE	
CITY	STATE		
OFFENSE DESCRIPTION			
HAVE YOU EVER BEEN ISSUED A TRAFFIC VIOLATION?			
OFFENSE DISPOSITION	DATE	VIOLATION TYPE	
CITY	STATE		
OFFENSE DESCRIPTION			
HAVE YOU EVER BEEN INVOLVED IN A TRAFFIC ACCIDENT AS A DRIVER OF THE VEHICLE?			
DATE			
CITY		STATE	
ACCIDENT DETAILS			
DO YOU CURRENTLY HAVE VEHICLE INSURANCE?			
TYPE OF COVERAGE	VEHICLE MAKE	VEHICLE YEAR	VEHICLE REGISTRATION NUMBER
INSURANCE COMPANY NAME		POLICY NUMBER	EXPIRATION DATE
HAVE YOU EVER DRIVEN A VEHICLE WITHOUT AUTO INSURANCE AS REQUIRED BY LAW?			
HAVE YOU EVER BEEN REFUSED A DRIVER'S LICENSE BY ANY STATE? IF YES, EXPLAIN:			

FAMILY INFORMATION

SPOUSE'S FIRST NAME	MIDDLE INITIAL	LAST NAME	IS HE/SHE STILL ALIVE?
CONTACT PHONE NUMBER	EMAIL ADDRESS	DATE OF BIRTH	OCCUPATION
CHILD'S FIRST NAME	MIDDLE INITIAL	LAST NAME	IS HE/SHE STILL ALIVE?
CONTACT PHONE NUMBER	EMAIL ADDRESS	DATE OF BIRTH	OCCUPATION
CHILD'S FIRST NAME	MIDDLE INITIAL	LAST NAME	IS HE/SHE STILL ALIVE?
CONTACT PHONE NUMBER	EMAIL ADDRESS	DATE OF BIRTH	OCCUPATION
CHILD'S FIRST NAME	MIDDLE INITIAL	LAST NAME	IS HE/SHE STILL ALIVE?
CONTACT PHONE NUMBER	EMAIL ADDRESS	DATE OF BIRTH	OCCUPATION
CHILD'S FIRST NAME	MIDDLE INITIAL	LAST NAME	IS HE/SHE STILL ALIVE?
CONTACT PHONE NUMBER	EMAIL ADDRESS	DATE OF BIRTH	OCCUPATION
CHILD'S FIRST NAME	MIDDLE INITIAL	LAST NAME	IS HE/SHE STILL ALIVE?
CONTACT PHONE NUMBER	EMAIL ADDRESS	DATE OF BIRTH	OCCUPATION
PARENT'S FIRST NAME	MIDDLE INITIAL	LAST NAME	IS HE/SHE STILL ALIVE?
CONTACT PHONE NUMBER	EMAIL ADDRESS	DATE OF BIRTH	OCCUPATION
PARENT'S FIRST NAME	MIDDLE INITIAL	LAST NAME	IS HE/SHE STILL ALIVE?
CONTACT PHONE NUMBER	EMAIL ADDRESS	DATE OF BIRTH	OCCUPATION
SIBLING'S FIRST NAME	MIDDLE INITIAL	LAST NAME	IS HE/SHE STILL ALIVE?
CONTACT PHONE NUMBER	EMAIL ADDRESS	DATE OF BIRTH	OCCUPATION
SIBLING'S FIRST NAME	MIDDLE INITIAL	LAST NAME	IS HE/SHE STILL ALIVE?
CONTACT PHONE NUMBER	EMAIL ADDRESS	DATE OF BIRTH	OCCUPATION

SIBLING'S FIRST NAME	MIDDLE INITIAL	LAST NAME	IS HE/SHE STILL ALIVE?
CONTACT PHONE NUMBER	EMAIL ADDRESS	DATE OF BIRTH	OCCUPATION
SIBLING'S FIRST NAME	MIDDLE INITIAL	LAST NAME	IS HE/SHE STILL ALIVE?
CONTACT PHONE NUMBER	EMAIL ADDRESS	DATE OF BIRTH	OCCUPATION
HAVE YOU EVER BEEN DIVORCED?			

CRIMINAL/CIVIL HISTORY
HAVE YOU EVER BEEN CHARGED WITH A CRIME? IF YES, EXPLAIN:
HAVE YOU EVEN BEEN INVOLVED IN A DOMESTIC VIOLENCE INCIDENT? IF YES, EXPLAIN:
HAVE YOU OR A MEMBER OF YOUR FAMILY EVER BEEN INVOLVED IN ANY CRIMINAL GANG OR GANG RELATED ACTIVITY? IF YES, EXPLAIN:
HAVE YOU EVER BEEN INVOLVED IN A CIVIL LITIGATION? IF YES, EXPLAIN:
HAVE YOU EVER BEEN DETAINED OR QUESTIONED BY A LAW ENFORCEMENT AGENCY? IF YES, REASON AND WHEN. IF YES, EXPLAIN:
HAVE YOU EVER BEEN FINGERPRINTED BY ANY LAW ENFORCEMENT AGENCY? IF YES, EXPLAIN:

FINANCE HISTORY

ARE YOU REQUIRED TO PAY ALIMONY?

ARE YOU REQUIRED TO PAY CHILD SUPPORT?

ARE YOU CURRENTLY MORE THAN 30 DAYS BEHIND PAYMENT TO ANY CREDITOR? IF YES, EXPLAIN:

DO YOU HAVE ANY OUTSTANDING STUDENT LOANS?

HAVE YOU EVER BEEN DELINQUENT ON ANY INSTALLMENT LOANS? IF YES, EXPLAIN:

HAVE ANY OF YOUR BILLS EVER BEEN TURNED OVER TO A COLLECTION AGENCY? IF YES, EXPLAIN:

HAVE YOU EVER HAD YOUR WAGES GARNISHED? IF YES, EXPLAIN:

HAVE YOU EVER BEEN DELINQUENT IN FILING YOUR FEDERAL OR STATE INCOME TAX? IF YES, EXPLAIN:

HAVE YOU EVER HAD ANY PERSONAL PROPERTY REPOSED? IF YES, EXPLAIN:

HAVE YOU EVER BEEN EVICTED? IF YES, EXPLAIN:

HAVE YOU EVER BEEN REFUSED CREDIT? IF YES, EXPLAIN:

HAVE YOU EVER FILED FOR BANKRUPTCY? IF YES, EXPLAIN:

HAVE YOU EVER HAD ANY COURT ORDERED JUDGEMENTS? IF YES, EXPLAIN:

PREVIOUS LAW ENFORCEMENT APPLICATIONS

HAVE YOU EVER APPLIED TO ANOTHER LAW ENFORCEMENT AGENCY? IF YES, WHAT AGENCY AND WHEN.

STATUS OF APPLICATION

DRUG HISTORY

HAVE YOU EVER USED ILLEGAL DRUGS OR PRESCRIPTION DRUGS ILLEGALLY?

DRUG TYPE

DATE LAST USED

NUMBER OF TIMES USED

DURING THE PAST FIVE YEARS, HAVE YOU ASSOCIATED WITH FRIENDS, ACQUAINTANCES, HOUSEMATES, OR FAMILY MEMBERS WHO HAVE ILLEGALLY USED DRUGS OR NARCOTICS, AND/OR ILLEGALLY USED PRESCRIPTION MEDICATIONS? IF YES, EXPLAIN:

GUN PERMIT INFORMATION

HAVE YOU EVER APPLIED FOR A GUN PERMIT?

HAVE YOU EVER TAKEN A CARRYING A CONCEALED WEAPONS COURSE?

SOCIAL NETWORKING

SERVICE (FACEBOOK, INSTRAGRAM, TIK TOK, ETC.)

USERNAME

SERVICE (FACEBOOK, INSTRAGRAM, TIK TOK, ETC.)

USERNAME

SERVICE (FACEBOOK, INSTRAGRAM, TIK TOK, ETC.)

USERNAME

SERVICE (FACEBOOK, INSTRAGRAM, TIK TOK, ETC.)

USERNAME

ADDITIONAL QUESTIONS

HAVE YOU EVER BEEN FIRED, RELEASED DURING PROBATION, OR ASKED TO RESIGN FROM ANY PLACE OF EMPLOYMENT? IF YES, EXPLAIN:

WERE YOU EVER INVOLVED IN A PHYSICAL/VERBAL ALTERCATION WITH A SUPERVISOR, CO-WORKER, OR CUSTOMER? IF YES, EXPLAIN:

HAVE YOU EVER QUIT WITHOUT GIVING PROPER NOTICE? IF YES, EXPLAIN:

HAVE YOU EVER RESIGNED IN LIEU OF TERMINATION? IF YES, EXPLAIN:

HAVE YOU EVER BEEN ACCUSED OF DISCRIMINATION (SUCH AS SEXUAL HARASSMENT, RACIAL BIAS, ETC.) BY A CO-WORKER, SUPERIOR, SUBORDINATE, OR CUSTOMER? IF YES, EXPLAIN:
WERE YOU EVER THE SUBJECT OF A WRITTEN COMPLAINT AT WORK? IF YES, EXPLAIN:
HAVE YOU EVER BEEN COUNSELED AT WORK DUE TO TARDINESS OR ABSENCES? IF YES, EXPLAIN:
DID YOU EVER RECEIVE AN UNSATISFACTORY PERFORMANCE REVIEW? IF YES, EXPLAIN:
HAVE YOU EVER CALLED IN SICK WHEN YOU WERE NEITHER SICK NOR CARING FOR A SICK FAMILY MEMBER? IF YES, EXPLAIN:
IN THE PAST FIVE YEARS, HAVE YOU BEEN WARNED BY AN EMPLOYER ABOUT YOUR DRINKING OR DRUG HABITS AND THEIR IMPACT ON YOUR PERFORMANCE? IF YES, EXPLAIN:
HAVE THE POLICE EVER BEEN CALLED TO YOUR RESIDENCE FOR ANY REASON? IF YES, EXPLAIN:
HAVE YOU OR YOUR SPOUSE / PARTNER EVEN BEEN REFERRED TO CHILD PROTECTIVE SERVICES? IF YES, EXPLAIN:
HAVE YOU EVER USED FORCE OR VIOLENCE AGAINST ANOTHER? IF YES, EXPLAIN:
HAVE YOU EVER CONTRIBUTED TO THE DELINQUENCY OF A MINOR? IF YES, EXPLAIN:
HAVE YOU EVER DRIVEN UNDER THE INFLUENCE OF ALCOHOL AND DRUGS? IF YES, EXPLAIN:
HAVE YOU EVER BEEN INTOXICATED IN PUBLIC? IF YES, EXPLAIN:
HAVE YOU EVER BEEN INVOLVED IN ILLEGAL HUNTING OR FISHING? (WITHOUT A LICENSE) IF YES, EXPLAIN:
HAVE YOU EVER IMPERSONATED A POLICE OFFICER? IF YES, EXPLAIN:
HAVE YOU EVER INTENTIONALLY WRITTEN A BAD CHECK? IF YES, EXPLAIN:
DID YOU EVER POSSESS ALCOHOL AS A MINOR? IF YES, EXPLAIN:
HAVE YOU EVER SOLICITED A PROSTITUTE? IF YES, EXPLAIN:

HAVE YOU EVER DRIVEN A VEHICLE RECKLESSLY? IF YES, EXPLAIN:

HAVE YOU EVER STOLE MONEY OR VALUABLES ENTRUSTED TO YOU? IF YES, EXPLAIN:

HAVE YOU EVER SEXUALLY ASSAULTED ANOTHER USING PHYSICAL FORCE? IF YES, EXPLAIN:

HAVE YOU EVER FALSIFIED ANY TYPE OF DOCUMENT, CHECK, CERTIFICATE, LICENSE, CURRENCY, ETC.? IF YES, EXPLAIN:

HAVE YOU EVER FRAUDULENTLY USED A CREDIT CARD, ATM CARD OR DEBIT / CHECK CARD? IF YES, EXPLAIN:

I hereby attest and certify that I have personally completed this application. The answers I have given to each question are true and complete to the best of my knowledge and belief. I understand they will be used to consider my suitability for employment. This information is furnished at my request and for my benefit. As such, I release the employers, references and any other individual that provides information, from all liability for any damages of any nature.

I understand and agree that any misstatement or falsification knowingly made to questions on this application will subject me to possible disqualification, or if I have been hired is cause for removal from employment either during or after employment.

Signature of Applicant:

Date: _____

Signature of Witness:

Date: _____



Taney County Sheriff's Office

Applicant Background Checklist

BACKGROUND INVESTIGATION SUPPORTING DOCUMENTATION

As part of your background investigation for a position with the **Taney County Sheriff's Office**, please obtain the following documents. (*Some documents, may not apply*)

<input type="checkbox"/>	An official copy of your Birth Certificate; (If no record of your birth is on file at the Department of Health or the Bureau of Vital Statistics of the State in which you were born, obtain a statement attesting to the fact.)
<input type="checkbox"/>	Valid Driver's License
<input type="checkbox"/>	Proof of Citizenship / Naturalization documents (if born outside of US)
<input type="checkbox"/>	High School / College / Trade School Transcripts <u>and</u> Diploma; (Transcripts MUST be submitted in a SEALED envelope from the institution or sent directly to your assigned Background Investigator)
<input type="checkbox"/>	DD214 – Military Record of Separation (Long Form)
<input type="checkbox"/>	Passport (Including all pages with transactions)
<input type="checkbox"/>	Marriage Certificate
<input type="checkbox"/>	Separation / Divorce Decree(s) (face page and signature page only)
<input type="checkbox"/>	Records of any change in name
<input type="checkbox"/>	Missouri POST Certificate (for Police Officer Applicants)
<input type="checkbox"/>	Social Security Card
<input type="checkbox"/>	Court Orders (child support, ex--parte, full orders of protection, garnishments, etc.)
<input type="checkbox"/>	Credit report

FAILURE TO PRODUCE THESE DOCUMENTS WILL DELAY THE PROCESSING OF YOUR APPLICATION.

Please deliver a signed copy of your Background Investigation Packet to the Background Investigator at the Pre--Background Interview.