

OFFICIAL
JANUARY 5, 2015, 1ST DAY OF
THE JANUARY ADJOURN TERM

PRELIMINARY STUDY

The County Commission met in the Commission Conference Room at 8:00 am with Mike Scofield (present), Danny Strahan (present), and Brandon Williams (absent).

The Commission met to review the day's business and County concerns. The Commission also discussed meeting protocols.

Commissioner Williams entered the meeting at 8:50 am.

FORMAL AGENDA

The County Commission met in the Commission Hearing Room at 9:00 am with Mike Scofield (present), Danny Strahan (present), and Brandon Williams (present). The following proceedings were had and made a matter of record:

PUBLIC COMMENT

County Assessor Chuck Pennel came before the Commission to ask to be placed on the agenda for discussion concerning the Assessor's Office 2015 Budget in regards to salaries and administration fees.

CALL TO ORDER

Commissioner Scofield called the January 5, 2015, meeting to order at 9:01 am in the Commission Hearing Room. Sue Clayton led with prayer and Commissioner Strahan led the Pledge of Allegiance.

RECESS
9:02 AM

RECONVENE
9:04 AM

ROAD VACATIONS

Road & Bridge Administrator Randy Haes and County Counsel Frank Cottey came before the Commission to present a Relocation of Road and an Abandonment of Old Roadway back to the landowners in regards to Fairview Church Road. Mr. Cottey explained the process per statute.

Commissioner Scofield opened the floor to the Public for a remonstrance. No one came forward.

Commissioner Strahan moved to approve the relocation of Fairview Church Road as presented. Commissioner Williams seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

Mr. Cottey publically read the following petition for Abandonment of Roadway concerning Fairview Church Road:

IN THE COUNTY COMMISSION FOR TANEY COUNTY, MISSOURI

PETITION FOR RELOCATION OF A PORTION OF FAIRVIEW CHURCH ROAD, AND
VACATION OF THE PRIOR ROADWAY

The undersigned Petitioners, pursuant to Section 228.010, et seq., RSMo., hereby request the relocation of a portion of Fairview Church Road, and vacation of the prior roadway, and in support thereof state:

Presiding Commissioner ms; Eastern Commissioner df; Western Commissioner rd

Count 1 (Relocation)

- 1.) Each of the undersigned Petitioners is a registered voter of Beaver Township.
- 2.) The relocation of Fairview Church Road in Beaver Township requested by Petitioners, including the beginning, course and termination thereof, is described in Exhibit A, which is attached hereto and incorporated by reference.
- 3.) The prior location of that portion of Fairview Church Road in Beaver Township to be vacated is described in Exhibit B, which is attached hereto and incorporated by reference.
- 4.) At least three of the undersigned Petitioners are from the immediate neighborhood of the proposed relocation of Fairview Road.
- 5.) The land through which the prior location and the proposed relocation of Fairview Church Road runs is owned by James L. Crossen and Linda J. Crossen, and they have given the right-of-way for the proposed relocation by a grant of a permanent and perpetual easement for that purpose. A copy of the easement is attached as Exhibit C.
- 6.) Notice of this intended application for relocation and vacation, as required by Section 228.030 RSMo., shall be given by posting notices in three public places in Beaver Township, with one posting at the proposed beginning and one at the proposed termination of the new location of Fairview Church Road.
- 7.) It is in the best interest of the County and the public to relocate Fairview Church Road as requested herein and described in the attached Exhibits.

WHEREFORE, the undersigned Petitioners request that the County Commission for Taney County, Missouri grant this application; enter its order relocating the portion of Fairview Church Road from its prior location to the location described in Exhibit A; proceed as described in Section 228.010 to 228.190 RSMo.; and make such other orders as it deems appropriate.

Count 2 (Vacation)

- 1.) The allegations of Count 1 are incorporated by reference.
- 2.) The portion of Fairview Church Road described in Exhibit B is useless and of no public utility, and repairing it would be an unreasonable burden upon the district, public and County.
- 3.) Notice of this intended application for vacation, as required by Section 228.110 RSMo., shall be given by posting notices in three public places in Beaver Township and personal service of a copy of the notice and application on all persons residing in the district whose lands are crossed or touched by the roadway to be vacated.

WHEREFORE, the undersigned Petitioners request that the County Commission for Taney County, Missouri enter its order vacating that portion of Fairview Church Road described in Exhibit B of the Petition filed herein, and make such other order as it deems proper.

Commissioner Strahan asked Mr. Haes to clarify which township the road lies. Mr. Haes explained it was in the townships of Beaver, Cedar Creek, and Big Creek. The Commission will address this item again during the next Adjourn Term.

ACCOUNTS PAYABLE

Commissioner Williams moved to approve Accounts Payable as follows: Checks #342560 – 342564; and Warrant #6132. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

PREVIOUS MEETING MINUTES

Commissioner Williams moved to approve Previous Regular Minutes dated December 11, 18, and 29, 2014; with corrections. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

ACH DEPOSITS

Treasurer Melanie Smith came before the Commission to present the following two orders:

ORDER FOR ACH OF BANK FEES FOR THE YEAR OF 2015

WHEREAS the Taney County Treasurer, has arranged for ACH of Bank Fees for Insufficient Check Fees and Stop Payment Fees for the Treasurer's Checking Account, as needed when funds are distributed to The Bank of Missouri:

WHEREAS these fees are stated as part of the bid agreement between the Taney County Commission and The Bank of Missouri;

WHEREAS time is of the essence in completing transactions for The Bank of Missouri and the Taney County Treasurer;

NOW, THEREFORE BE IT ORDERED BY THE COMMISSION OF TANEY COUNTY, MISSOURI, THAT;

1. The County Treasurer is to implement and facilitate all fees assessed to Treasurer's Checking Account by The Bank of Missouri.
2. For each transaction after being notified by The Bank of Missouri, the County Treasurer is to make note of the amount withdrawn and record said amount into the correct funds.

Commissioner Strahan moved to approve the ACH Bank Fees. Commissioner Williams seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

ORDER FOR ACH OF ASI FLEX PLAN For the year of 2015

WHEREAS the Taney County Auditor and Taney County Treasurer have arranged for ACH of the ASI Flex Plan as needed when funds are distributed to County officials and employees;

WHEREAS employees have requested and signed up for said Flex Plan;

WHEREAS time is of the essence in completing transactions for the Flex Plan, and the Auditor and Treasurer must get the information to ASI on time and on a set schedule;

Presiding Commissioner ms; Eastern Commissioner ds; Western Commissioner ts

NOW, THEREFORE BE IT ORDERED BY THE COMMISSION OF TANEY COUNTY, MISSOURI, THAT;

1. The County Auditor and County Treasurer are to implement and facilitate the Flex Plan for the Taney County officials and employees that have applied to participate in the program.
2. For each transaction and after being notified by ASI, the County Treasurer is to make note of the amount that each employee has withdrawn and record said amount into the correct funds.

Commissioner Williams moved to approve the Order for ASI Flex Plan for 2015. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

PERSONNEL POLICY

Human Resources Linda Sorenson and Planning & Zoning Bob Atchley came before the Commission to discuss an Excessive Force Resolution. Mr. Atchley informed the Commission this Resolution had been approved by previous commissions in 2002 and then again in 2010. Ms. Sorenson explained she needed the Commission's approval to add this Resolution to the Taney County Personnel Policy. Discussion ensued.

Commissioner Strahan moved to place the Excessive Force Resolution in the Personnel Policy. Commissioner Williams seconded the motion. Discussion: Commissioner Williams stated the Resolution doesn't have to be placed there. Ms. Sorenson asked if the Commission wanted it renamed. The Commission agreed to not have it renamed. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

911 DISCUSSION

911 Administrator Tammy Hagler and 911 Advisory Board Chairman Chris Berndt came before the Commission to discuss funding concerns of 911. Ms. Hagler reviewed the history of the rates generated by the landline surcharge and current contracts with PCAPS. She estimated that with an increase in the surcharge after expenses there will be about \$405,000 to split between the dispatch centers.

Commissioner Strahan explained that in 1991 a 15% surcharge to landline phones was voted on and approved by the citizens of Taney County, but was later reduced by the Commission to 10%. If the Commission decides to increase the surcharge back to the 15% it will be an increase of about \$.80 per landline per month. Mr. Berndt stated that it is the loss of landlines that has created the decrease in funds.

Commissioner Strahan moved to raise the landline tax to 15%. Motion died for a lack of a second.

Commissioner Williams asked if the County had a true consolidation of 911 services if it would save money. Ms. Hagler stated yes, about \$250,000, and no new equipment would need to be purchased. Commissioner Williams stated he would rather work together with the all of the entities in Taney County to achieve a true consolidation. Mr. Berndt stated he doesn't think it would save quite that amount due to having more calls answered at one location and the need for staff numbering more than five but maybe not ten.

Commissioner Williams asked Ms. Hagler to research what the true savings would be. Discussion ensued regarding who has the authority over 911.

Commissioner Scofield asked Sheriff Russell his opinion. The Sheriff agreed there would need to be added personnel to one side and thought there should be nine employees. He also stated the main negative of consolidation is that right now the County has a back-up system for roll-over calls, but if we consolidate the County would have to decide who would answer the extra volume of calls. Discussion ensued regarding the roll-over calls and dispatching calls.

Mr. Berndt stressed to the Commission that something does need to be done with the raising of the surcharge tax, but also look at a true consolidation. Discussion ensued of what a true consolidation would entail.

Commissioner Strahan gave comments regarding the 911 issue that was put forth to the taxpayers had asked too much, but he wants protection for all of the Taney County citizens.

Commissioner Strahan moved to reinstate the 15% 911 Surcharge Tax that was voted on and approved by the people. Commissioner Williams seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

Commissioner Scofield asked for this issue to be researched more. Ms. Hagler said she could work with the 911 Advisory Board and bring back numbers to the Commission. She asked the Commission will be setting forth the amounts for the PCAPS contracts. The Commission directed her to bring back amounts and the requested information to the Commission, first.

AMENDMENT TO THE PICTOMETRY AGREEMENT

Patsy Alexander, with the IS Department, came before the Commission to present an amendment to the current Pictometry Agreement. She stated this amendment would save the County money. Commissioner Strahan asked if this agreement included the Taney County Regional Sewer District. She stated no this just amends the current contract.

Commissioner Strahan moved to approve this agreement with the thought of adding the Sewer District to it. Commissioner Williams seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

COURT ORDERS

There were no Court Orders presented today.

EXECUTIVE SESSION – PERSONNEL PER SECTION 610.021 (3)

Commissioner Strahan moved to enter Executive Session per section 610.021 (3) for personnel. Commissioner Williams seconded the motion. The motion passed by roll call vote: Scofield (aye), Strahan (aye), and Williams (aye).

ENTER EXECUTIVE SESSION 10:10 AM

See Executive Session Minutes for any motions made or votes taken.

Commissioner Williams moved to exit Executive Session. Commissioner Strahan seconded the motion. The motion passed by roll call vote: Scofield (aye), Strahan (aye), and Williams (aye).

EXIT EXECUTIVE SESSION 12:02 PM

DAILY STAFF REVIEW & AGENDA REQUESTS

The Commission met with their staff to review the day's business and agenda requests.

ADJOURNMENT

Commissioner Strahan moved to adjourn. Commissioner Williams seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

ADJOURN 12:23 PM

The minutes were taken and typed by Stacey Clemans.

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OFFICIAL
JANUARY 8, 2015, 2nd DAY OF
THE JANUARY ADJOURN TERM

PRELIMINARY STUDY

The County Commission met in the Commission Conference Room at 8:25 am with Mike Scofield (present), Danny Strahan (present), and Brandon Williams (absent).

The Commission met to review the day's business and County concerns. The Commission also discussed meeting protocols.

Commissioner Williams entered the meeting at 8:40 am.

FORMAL AGENDA

The County Commission met in the Commission Hearing Room at 9:00 am with Mike Scofield (present), Danny Strahan (present), and Brandon Williams (present). The following proceedings were had and made a matter of record:

Commissioner Scofield led with prayer.

CALL TO ORDER

Commissioner Scofield called the January 8, 2015, meeting to order at 9:02 am in the Commission Hearing Room.

**BID #201412-283 RECOMMENDATION
FOR HVAC SERVICES**

Purchasing Agent Ron Erickson and Building & Grounds Administrator Renee Brusca came before the Commission to present their formal recommendation regarding Bid #201412-283 for HVAC Services. The County has received the following three responses:

- *Temperature Control, out of Springfield, Missouri;
- *Specialty Air, out of Springfield, Missouri; and
- *D & B HVAC Systems, out of Branson, Missouri.

Ms. Brusca recommends the Commission award Bid #201412-283 to D & B HVAC Systems. Mr. Erickson stated the new contract will be a three year term with the ability for two – one year periods.

Commissioner Williams moved to award Bid #201412-283, contingent upon contract approval, to D & B HVAC Systems in Branson, Missouri. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

**BID #201412-284 RECOMMENDATION
FOR NEWSPAPER SERVICES**

Purchasing Agent Ron Erickson and Building & Grounds Administrator Renee Brusca came before the Commission to present their formal recommendation regarding Bid #201412-284 for Newspaper Services. Mr. Erickson sent two separate Direct Bid Invitations but the County received only one response from:

- *Branson Tri-Lakes News, out of Branson, Missouri.

Mr. Erickson recommends the Commission award Bid #201412-284 to Branson Tri-Lakes News, being the only bid response.

Commissioner Strahan moved to approve award to Branson Tri-Lakes News, retroactive to January 1, 2015. Commissioner Williams seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

Presiding Commissioner ms; Eastern Commissioner ds; Western Commissioner aw

**PREVIOUS MEETING MINUTES AND
EXECUTIVE SESSION MINUTES**

Commissioner Scofield moved to amend the original motion made on January 5, 2015. Commissioner Williams thought it better that one of the other Commissioners make the motion. Discussion ensued.

Commissioner Williams moved to rescind the vote taken on January 5, 2015, approving Regular Session Minutes dated December 11, 18, and 29, 2014. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (abstain), Strahan (aye), and Williams (aye).

Commissioner Williams moved to approve Regular Session Minutes dated December 11, 18, and 29, 2014. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (abstain), Strahan (aye), and Williams (aye).

**RECESS
9:14 AM**

**RECONVENE
9:40 AM**

The location of the meeting was moved to the Commission Conference Room.

EXECUTIVE SESSION – PERSONNEL PER SECTION 610.021 (3)

Commissioner Strahan moved to enter Executive Session per section 610.021 (3) for personnel. Commissioner Williams seconded the motion. The motion passed by roll call vote: Scofield (aye), Strahan (aye), and Williams (aye).

**ENTER EXECUTIVE SESSION
9:40 AM**

See Executive Session Minutes for any motions made or votes taken.

Commissioner Williams moved to exit Executive Session. Commissioner Strahan seconded the motion. The motion passed by roll call vote: Scofield (aye), Strahan (aye), and Williams (aye).

**EXIT EXECUTIVE SESSION
10:42 AM**

**RECESS
10:42 AM**

**RECONVENE
10:57 AM**

2015 PROPOSED BUDGET DISCUSSION

The Commission met with the following elected officials concerning the 2015 Proposed Budget: County Auditor Rick Findley, County Assessor Chuck Pennel, County Clerk Donna Neeley, and County Collector Sheila Wyatt. The following budgets were discussed:

Fund #355 – Assessor’s Fund

Mr. Pennel requested that the Commission restore the Assessor’s Budget to the same amounts that were approved in 2014 and remove the \$25,000 Administrative Fee that has been added to his budget. He stated he has also looked at asking for the \$50,000 be added to a line.

Discussion ensued regarding the amount allowed for salaries in his office. Mr. Pennel stated that if it isn’t changed then there are not enough funds to pay 11 employees. He explained that two of his employees will be taking advantage of the early retirement program and he will not need to replace one of them, but he will need a total of 12 employees. Mr. Pennel stated his two options are two lay-off an additional employee or cut the hours of all of his employees.

Mr. Findley stated this fund will end 2014 with a fund balance and suggests the Commission place enough funds for a twelfth employee, but ask the Assessor not to hire that employee until later. Mr. Pennel restated that he is asking that his overall expense level be returned to what was approved for 2014, not just his salary line.

Discussion ensued regarding Administrative Fees. Mr. Findley asked the Commission to document where they are getting the amounts for the Administrative Fees.

Commissioner Strahan exited the meeting at 11:11 am.

Ms. Wyatt explained that due to the new computer program Mr. Findley's amounts for the Administrative Fees are incorrect, because the Assessor's Office will not need to use the IT Department as much as it has in the past.

Commissioner Strahan reentered the meeting.

Mr. Pennel asked the Commission why they would staff his office with only 11 employees instead of 13. Mr. Findley suggests the Commission move a portion of this accounts Fund Balance into the Contingency Fund Line for another employee.

Mr. Pennel stated he wants to try to only budget expenses according to the realistic revenues. He doesn't want to be budgeted less than his revenues. Discussion ensued regarding an amount for the Projected Revenues for this office. Ms. Wyatt stated \$500,000 would be close.

Commissioner Strahan stated he wants Mr. Pennel to have a balanced budget so he doesn't have to come before the Commission to ask for money. Mr. Pennel restated that his office will need 12 employees.

Commissioner Strahan exited the meeting at 11:43 am.

Ms. Neeley offered comments concerning how the prior Commission had been budgeted for this office's staff.

Commissioner Strahan reentered the meeting at 11:45 am.

Commissioner Scofield clarified that the amount of \$390,000 would be enough for 12 employees and the early retirement buyout. He was told yes. Discussion ensued regarding the need for 12 employees.

Commissioner Williams stated there are monies in the office's Fund Balance that can be moved to the Contingency Line, even though he isn't in agreement with it.

Commissioner Scofield stated he would entertain a motion for the Salary Line item be bumped up to \$390,000. No motion was made.

**RECESS
12:08 PM**

**RECONVENE
1:16 PM**

Discussion continued concerning the 2015 Proposed Budget with Ms. Neeley, Mr. Pennel, Mr. Findley, and Ms. Wyatt.

Fund #102 – County Clerk's Fund

Ms. Neeley requested the Commission to return her Payroll to the 2014 amount plus raises. Discussion ensued regarding what is contained within the 2015 Proposed Budget for her office, which is two – 40 hour/week employees and one – 30 hour/week employee.

Commissioner Strahan stated he thinks the office should have two – 40 hour/week employees and one – 24 hour/week employee.

Ms. Neeley asked Commissioner Scofield if he would be willing to give her three Full Time

Presiding Commissioner ms; Eastern Commissioner ed; Western Commissioner aw

employees. She received no answer to that question, but discussion ensued.

Commissioner Scofield stated he doesn't believe 10 hours/week in the scheme of the entire budget isn't that much. Commissioner Williams explained where the Commission had started and the compromised that has already been made within the proposed budget.

The Commission did not agree to make changes to the County Clerk's Budget for 2015.

Fund #355 – Assessor's Fund

Commissioner Williams asked Mr. Findley if the Commission budgets for 11 and then places money in the Contingency Line, then the Assessor can use those funds to hire additional staff. He was told yes.

Commissioner Williams asked Mr. Pennel if he would immediately hire the twelfth employee or would he wait. Mr. Pennel stated yes, he would be hiring, in the next week or two.

Commissioner Strahan would like to leave the budget just like it is. Commissioner Williams stated he agreed with Commissioner Strahan, but he sees that funds are available and can be placed in the contingency line. Commissioner Williams stated though, that he will not be blamed if the Assessor spends all of the Fund Balance.

Commissioner Scofield stated he wants to believe the Assessor would be wise with the funds. And suggests the salary line could be \$390,000 if that would cover 12 employees plus raises, and the buyouts. Commissioner Williams said he would like it left at 11 employees but move the Fund Balance over to the Contingency Line. Commissioner Scofield stated he was ok with that.

The Commission agreed to have the Salary Line total be \$366,232.88; move the Fund Balance to the Contingency Line which will be \$185,881.53; and the Fund Balance will be zero.

Mr. Findley asked the Commission to address the amounts of the Administrative Fees at some time.

Commissioner Williams reiterated if you follow what the Commission originally approved you will make budget, but if you do what you have said – you will spend more than what you bring in.

Mr. Pennel exited the meeting at 2:21 pm.

Fund #107 – Collector's Fund

Ms. Wyatt requested that the Commission would change the part-time position in her office to a full-time position. Discussion ensued regarding the duties a part-time employee completes compared to the duties of the full-time employees.

Commissioner Williams suggested the Commission add the monies that have been set aside for a Mail Clerk in the 134 Account to the Collector's Office and make the part-time a full-time employee, as long as that employee will complete the duties of the Mail Clerk.

Ms. Wyatt stated she would need to speak with Linda Sorenson to see what work that entails and the time involved. She also spoke about getting an attorney's opinion regarding her donating the 25% raise she will be receiving back to her account for a full-time position.

**RECESS
2:52 PM**

**RECONVENE
3:02 PM**

Discussion continued concerning the 2015 Proposed Budget with Mr. Findley.

Mr. Findley notified the Commission of the following items concerning the 2015 Budget:

*A date set for approval of the 2015 Budget

Presiding Commissioner ms; Eastern Commissioner DA; Western Commissioner tu

- *911 – adjustments need to be made to the Revenues. The Commission agreed he should speak with Ms. Hagler.
- *Transfers – the Commission agreed he should verify that Transfers into GCR from other departments should be matched with Transfers out from those departments.
- *No Law Library is contained within the budget due to not receiving information from them.
- *There is a large Equipment Line in the 114 Account.
- *The vast majority of cuts came from monies the County was not going to spend anyways.
- *Mr. Findley thinks the new Administrative Services Department is a bad idea.

The Commission agreed all Statutory Requirements have been met concerning the 2015 Budget, so they are now ready to set a date for approval of the 2015 Budget.

Commissioner Strahan exited the meeting at 3:25 pm and reentered at 3:26 pm.

DAILY STAFF REVIEW & AGENDA REQUESTS

The Commission met with their staff to review the day's business and agenda requests. The Commission agreed to place the Public Comment on the agenda.

The Commission set the 2015 Budget Approval for Thursday, January 15, 2015.

ADJOURNMENT

Commissioner Williams moved to adjourn. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

ADJOURN
3:42 PM

The minutes were taken and typed by Stacey Clemans.

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OFFICIAL
JANUARY 12, 2015, 3rd DAY OF
THE JANUARY ADJOURN TERM

PRELIMINARY STUDY

The County Commission met in the Commission Conference Room at 8:00 am with Mike Scofield (present), Danny Strahan (present), and Brandon Williams (absent).

The Commission met to review the day's business and County concerns.

Dawn Bilyeu came in to answer any questions the Commission had concerning Accounts Payable. They discussed salaried employees turning in time sheets. The Commission agreed to this in part because it would be used for auditing purposes.

Renee Brusca came in and asked if she can order two kinds of paper, due to some offices having trouble with the cheaper paper jamming, and allow the offices to choose which type they would like to use and bill accordingly. The Commission agreed.

Commissioner Williams entered the meeting at 8:40 am.

FORMAL AGENDA

The County Commission met in the Commission Hearing Room at 9:00 am with Mike Scofield (present), Danny Strahan (present), and Brandon Williams (present). The following proceedings were had and made a matter of record:

PUBLIC COMMENT

Steve Maxwell came before the Commission to present comments concerning the 2015 Budget and the salary increases for elected officials.

County Clerk Donna Neeley came before the Commission to present comments concerning adding Public Comments back onto the agenda and the taking of the Commission Minutes.

CALL TO ORDER

Commissioner Scofield called the January 12, 2015, meeting to order at 9:14 am in the Commission Hearing Room. Sue Clayton led with prayer and Commissioner Strahan led the Pledge of Allegiance.

COMMISSION REMARKS

Commissioner Strahan presented comments explaining the difference between keeping the Commission Minutes and taking the Commission Minutes; and the process of correcting clerical errors and unneeded conversations in the drafted minutes.

Commissioner Scofield stated he would be meeting with the attorneys today and will be asking for a legal opinion concerning the Commission Minutes.

ACCOUNTS PAYABLE

Commissioner Williams moved to approve Accounts Payable as follows: Checks #342585 – 342634; Warrants #6140, 6141, 6142, 6143, and 6148; and one Journal Entry for Postage. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

PAYROLL

Commissioner Williams moved to approve Payroll. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

Presiding Commissioner MS; Eastern Commissioner DS; Western Commissioner W

PREVIOUS MEETING MINUTES

Commissioner Strahan moved to approve Executive Session Minutes dated January 8, 2015. Commissioner Williams seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

Commissioner Williams moved to approve Regular Session Minutes dated January 8, 2015, with corrections. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

Commissioner Williams moved to approve Regular Session Minutes dated December 22, 2014. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (abstain), Strahan (aye), and Williams (aye).

TREASURER'S YEAR END REPORT

County Treasurer Melanie Smith came before the Commission to present the Treasurer's Final Settlement and Investment Report.

*Total Budget Funds: \$47,166,769.46
*Total Treasurer's Funds: \$1,066,154.26
*Grand Total of All Funds: \$48,232,923.72

*Total Cash in Cash Account: \$4,109,737.28
*Certificates of Deposit: \$37,818,521.58
*U.S. Agency Investments: \$6,304,664.86
*Grand Total: \$48,232,923.72

Commissioner Scofield asked if this report had been reconciled with the Auditor, and he was told yes.

Commissioner Williams moved to accept the Treasurer's Final Settlement and Investment Report for December 31, 2014. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

UNIVERSITY OF MISSOURI EXTENSION UPDATE

Jim Worth, with the University of Missouri Extension, came before the Commission to present the following update:

- *Thankful for the upcoming approved budget.
- *VITA
- *Teaching English to new comers of the area.

Commissioner Strahan shared comments about being grateful Taney County is able to help fund the Extension Office therefore Taney County citizens receive the benefits of having these specialists housed here.

ROAD & BRIDGE UPDATE

This item was cancelled due to illness.

RECESS
9:30 AM

RECONVENE
10:03 AM

EXECUTIVE SESSION – LEGAL UPDATE **PER SECTION 610.021 (1) (2) (3) (12)**

Commissioner Williams moved to enter Executive Session per section 610.021 (1) (2) (3) (12) for legal update. Commissioner Strahan seconded the motion. The motion passed by roll call vote: Scofield (aye), Strahan (aye), and Williams (aye).

**ENTER EXECUTIVE SESSION
10:03 AM**

See Executive Session Minutes for any motions made or votes taken. Commissioner Strahan moved to exit Executive Session. Commissioner Williams seconded the motion. The motion passed by roll call vote: Scofield (aye), Strahan (aye), and Williams (aye).

**EXIT EXECUTIVE SESSION
3:47 PM**

DAILY STAFF REVIEW & AGENDA REQUESTS

The Commission met with their staff to review the day's business and agenda requests.

ADJOURNMENT

Commissioner Williams moved to adjourn. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

**ADJOURN
4:39 PM**

The minutes were taken and typed by Stacey Clemans.

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OFFICIAL
JANUARY 13, 2015, 4th DAY OF
THE JANUARY ADJOURN TERM

FORMAL AGENDA

The County Commission met in the Commission Hearing Room at 9:00 am with Mike Scofield (present), Danny Strahan (present), and Brandon Williams (present). The following proceedings were had and made a matter of record:

CALL TO ORDER

Commissioner Scofield called the January 13, 2015, meeting to order at 9:01 am in the Commission Hearing Room.

**COMMUNITY DEVELOPMENT BLOCK GRANT
FOR SAINT STREET APARTMENTS**

This grant was approved in 2014 by the previous Commission and Commissioner Strahan requested this be placed on the agenda to approve Commissioner Scofield signing the grant documents.

Commissioner Strahan moved to approve the signature of Presiding Commissioner on the CDBG grant on Saint Street Apartments. Commissioner Williams seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

**RECESS
9:11 AM**

**RECONVENE
9:18 AM**

**EXECUTIVE SESSION – PERSONNEL
PER SECTION 610.021 (3)**

Commissioner Williams moved to enter Executive Session per section 610.021 (3) for personnel. Commissioner Strahan seconded the motion. The motion passed by roll call vote: Scofield (aye), Strahan (aye), and Williams (aye).

**ENTER EXECUTIVE SESSION
9:18 AM**

See Executive Session Minutes for any motions made or votes taken.

Commissioner Strahan moved to exit Executive Session. Commissioner Williams seconded the motion. The motion passed by roll call vote: Scofield (aye), Strahan (aye), and Williams (aye).

**EXIT EXECUTIVE SESSION
10:12 AM**

ADJOURNMENT

Commissioner Williams moved to adjourn. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

**ADJOURN
10:12 AM**

The minutes were taken and typed by Stacey Clemans.

Presiding Commissioner MS; Eastern Commissioner DS; Western Commissioner W

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OFFICIAL
JANUARY 15, 2015, 5th DAY OF
THE JANUARY ADJOURN TERM

PRELIMINARY STUDY

The County Commission met in the Commission Conference Room at 8:30 am with Mike Scofield (present), Danny Strahan (present), and Brandon Williams (absent).

The Commission met to review the day's business and County concerns.

FORMAL AGENDA

The County Commission met in the Commission Hearing Room at 9:00 am with Mike Scofield (present), Danny Strahan (present), and Brandon Williams (present). The following proceedings were had and made a matter of record:

CALL TO ORDER

Commissioner Scofield called the January 15, 2015, meeting to order at 9:06 am in the Commission Hearing Room.

2015 BUDGET

This item has been rescheduled for January 22, 2015.

WELLNESS CENTER UPDATE & APPOINTMENTS

This item has been rescheduled for a later meeting.

PREVIOUS MEETING MINUTES

Commissioner Williams moved to approve Regular Session Minutes dated January 5, 12, and 13, 2015; and Executive Session Minutes dated January 12, 13, and 5, 2015. Commissioner Strahan seconded the motion. Commissioner Williams amended his motion to "with corrections". Commissioner Strahan seconded the amendment. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

ROAD & BRIDGE UPDATES

Road & Bridge Administrator Randy Haes came before the Commission to present the following update:

Salt: Cancelled the original order with Bingham Sand & Gravel and has gone to the secondary company due to not receiving the previous orders.

Roads: Bear Creek Rd still needs to be resurfaced and guardrails added;
Wildrose Road is almost complete;
Holstein waiting for an easement;
Eagle Ridge Road will need ditch, brush, and culvert work;
other grading and brushwork is being completed along other needed roadways.

Mt. Branson Shop: Building has started on the new shop.

Brace Hill Road: Forsyth Schools has requested Road & Bridge look at changing the entrance due to line-of-sight for their buses. Mr. Haes stated a site survey will be needed and he will speak to MoDOT concerning this issue.

Bee Creek: The Sewer Department has asked Road & Bridge to provide the labor for the bank stabilization project at Bee Creek by the Cozy Cove Condos. The Sewer Department has the funds for the project, but not the equipment. Mr. Haes stated this should take 2 ½ to 3 weeks to complete if the weather holds.

The Commission would like Nikki Lawrence to check with Frank Cottey and Pat Keck

Presiding Commissioner ms; Eastern Commissioner DL; Western Commissioner BU

before Road & Bridge begins this project.

Paving: Animal Safari and Buena Vista (partial) will be considered for paving work.

Equipment: Sold on Purple Wave brought in \$66,500. Mr. Haes stated he is working on replacing some 550s trucks and also purchasing two small excavators for ditch cleaning work.

Bids: Bids out are Culverts, Road Signs, and Tipping Services.

Moore Bend: Mr. Haes asked the Commission how they wanted him to proceed with the situation with the boat dock there on Bull Shoals Lake. Commissioner Strahan stated he was going to bring this issue up at a Park Board Meeting and told Mr. Haes to wait.

Bridges: Mr. Haes informed the Commission there will be bridge inspections this year.

BRO Funding: Mr. Haes asked Jason Sivils, with Great River Engineering, to come before the Commission to discuss the County's BRO Funds. Mr. Sivils explained these funds were the County's portion of the gasoline sales tax that is distributed by the State. He said the County currently has an allocation of \$135,660.71 of BRO Funds, which gives the County a BRO Balance of \$31,238.91 and Soft Match of \$438,221.04. Mr. Sivils explained to use the funds for bridge work 80% would be BRO Funds and 20% would be either local monies, in-kind labor, or soft match credits.

Mr. Haes asked if capital improvement monies could be used instead of going in the hole on the BRO Balance. He was told yes. Mr. Sivils informed the Commission that Schuyler County was interested in a trade at 1:1 value their BRO Funds for our Soft Match Funds in the amount of \$75,000.

Commissioner Strahan explained how the County was "in the hole" with the BRO Funds from before. He also stated that he is interested with the offer from Schuyler County, but he would like the neighboring counties to be contacted first, and if they would be willing to do something at the same rate then he would rather help them instead.

Mr. Haes asked if part of 20% match could be in-house labor (in kind). He was told yes.

Discussion ensued regarding two projects that could take place within the County; one at Round Mountain Drive and the other on Coon Creek.

The Commission directed Mr. Sivils to check with the neighboring counties first and bring that information back to the Commission. Mr. Sivils explained the process and timing of a possible bridge project.

Commissioner Strahan asked how Mr. Sivils came up with these balances for the BRO Funds and the Soft Match Funds. He was told from the MoDOT website.

Commissioner Williams would like Mr. Cotter to be involved if the County is going to enter into a contract with another county.

Petitioned Roads: Mr. Haes stated that several roads have been petitioned and asked when the Commission would like to look at those. Commissioner Strahan asked for a cost estimate to be presented first.

Commissioner Williams asked when Mr. Haes could be ready. He was told next month. The Commission directed Mr. Haes to complete what he needed, and then bring it back to the Commission.

Commissioner Strahan asked Mr. Haes to bring forward any contracts with other counties concerning road maintenance and the Commission will consider them.

RECESS
10:15 AM

RECONVENE
10:23 AM

DAILY STAFF REVIEW & AGENDA REQUESTS

The Commission met with their staff to review the day's business and agenda requests.

ADJOURNMENT

Commissioner Williams moved to adjourn. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

**ADJOURN
10:38 AM**

The minutes were taken and typed by Stacey Clemans.

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OFFICIAL
JANUARY 20, 2015, 6th DAY OF
THE JANUARY ADJOURN TERM

FORMAL AGENDA

The County Commission met in a meeting room at the City of Hollister City Hall at 8:00 am with Mike Scofield (present), Danny Strahan (present), and Brandon Williams (present). The following proceedings were had and made a matter of record:

CALL TO ORDER

Commissioner Scofield called the January 20, 2015, meeting to order at 8:04 am in a meeting room at the City of Hollister City Hall.

2015 BUDGET DISCUSSION

The Commission met with County Auditor Rick Findley and Public Administrator Carol Davis concerning the 113 Public Administrator Budget. Ms. Davis requested of the Commission to change the "Part-time" position to a "Full-Time" position. Commissioner Scofield asked how many hours per week the part-time position works. He was told 20.

Commissioner Strahan explained the items the Commission had reviewed when building this budget and he doesn't see a need to add to these hours. Ms. Davis clarified with the Commission the job description for this position.

RECESS

8:16 AM

RECONVENE

8:18 AM

Ms. Davis stated that if the Commission does not want to pay benefits then she would accept another part-time employee at 20 hours/week, or add 4 hours/week to the current part-time position. Commissioner Scofield asked the amount of the caseload. He was told around 120 active files. Discussion ensued regarding a statute that comments on the amount of office staff compared to caseload and having a financially sound budget.

Commissioner Strahan stated he cannot support more help in her office at this time. Ms. Davis asked if the Commission would consider adding four hours/week more to the current part-time position. Commissioner Scofield asked what Commissioner William's opinion was. Commissioner Williams said he was still in favor on what had already been approved, but would look at the additional hours when the Commission gets to the end of the budget.

Ms. Davis exited the meeting at 8:33 am.

Commissioner Scofield reviewed a few totals with Mr. Findley to see if he was on line with his thinking.

Account #134 – Administrative Services Department

The Commission went over the numbers for this budget. Professional Services Line would pay items such as, audits, grant writer, Mas90, engineering, and architects. The Commission agreed to move the \$1,000 in the Miscellaneous Line #134-20-999 to the Supplies Line and get rid of the Miscellaneous Line completely.

Commissioner Strahan asked Mr. Findley about the copier that was used by the Auditor's Office and if they still needed one that size. Mr. Findley stated he would like to keep the copier. Commissioner Strahan stated the new office will need a copier and after researching the costs he was told it would be about \$4,000, which would need to be added to this line. Mr. Findley reminded Commissioner Strahan the 114 Account contained a line item for equipment and asked if the Commission just wanted to pay it from that line.

Presiding Commissioner ms; Eastern Commissioner DL; Western Commissioner WJ

RECESS
8:49 AM

RECONVENE
8:55 AM

Discussion continued concerning the equipment line item. Commissioner Williams suggested the Commission move \$5,000 from the 114 Account to the 134 Account to show where the expense came from. Commissioner Strahan explained the reasoning of previous commissions to place all the equipment purchases together under one line item.

The Commission agreed to move \$5,000 from 114-50-140 (new balance \$145,000) to 134-30-001 (new balance \$6,500).

Commissioner Williams asked about the salaries contained within the 134 Account. He asked if the Benefits amount should change. Mr. Findley thinks this amount will still be close to what is needed.

Discussion ensued.

Account #355 – Assessor’s Fund

Commissioner Strahan asked Mr. Findley if the proportionate share had been figured concerning the Flyover. Mr. Findley stated he wasn’t sure. Discussion ensued regarding the Assessor’s Budget and a line item for this expense. Mr. Findley stated he would look at changing the name of one of these lines to show the Flyover. Discussion ensued regarding the line item name changes: “Vehicle Maintenance” to “Vehicle Maintenance/Mileage” and “Administrative Fees” to “IT Cost/Maintenance”. Mr. Findley stated the “IT Cost” line should be moved under the “Administrative Fees” portion of the Budget. This would change the line item number though, so he will need to look into Mas90 to see what fit.

Fund Balance

Commissioner Scofield asked Mr. Findley he would consider a healthy reserve to be. Mr. Findley stated 6 months worth of costs which would be between \$6 million to \$7 million. Commissioner Strahan stated he would like to see it at \$8 million, in case of an emergency. Mr. Findley suggested the Commission create a “Fund Balance Policy” that could be placed on the web to explain to the Public the purpose of having a Fund Balance.

114 Account – Contingency Line

Commissioner Scofield asked if the Sheriff’s Budget included everything he had asked for, rather than taking it out of the 114 Account Contingency Line. He was told yes. Discussion ensued regarding coding an expense to one account but actually paying it out of another account.

EXECUTIVE SESSION – PERSONNEL PER SECTION 610.021 (3)

Commissioner Strahan moved to enter Executive Session per section 610.021 (3) for personnel. Commissioner Williams seconded the motion. The motion passed by roll call vote: Scofield (aye), Strahan (aye), and Williams (aye).

ENTER EXECUTIVE SESSION
9:36 AM

See Executive Session Minutes for any motions made or votes taken.

Commissioner Strahan exited the meeting at 9:58 am.

Commissioner Williams moved to exit Executive Session. Commissioner Scofield seconded the motion. The motion passed by roll call vote: Scofield (aye), Strahan (absent), and Williams (aye).

EXIT EXECUTIVE SESSION
10:02 AM

RECESS
10:02 AM

RECONVENE
2:01 PM

LETTER OF SUPPORT FOR VICTIM ADVOCACY GRANT

Prosecuting Attorney Jeff Merrill came before the Commission to present a Letter of Support for the Victim Advocacy Grant.

Commissioner Williams moved to approve the Letter of Support for the Victim Advocacy Grant. Commissioner Scofield seconded the motion. The motion passed by vote: Scofield (aye), Strahan (absent), and Williams (aye).

DAILY STAFF REVIEW & AGENDA REQUESTS

This item was cancelled.

ADJOURNMENT

Commissioner Williams moved to adjourn. Commissioner Scofield seconded the motion. The motion passed by vote: Scofield (aye), Strahan (absent), and Williams (aye).

ADJOURN
2:03 PM

The minutes were taken and typed by Stacey Clemans.

Presiding Commissioner MS; Eastern Commissioner JS; Western Commissioner W

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OFFICIAL
JANUARY 22, 2015, 7th DAY OF
THE JANUARY ADJOURN TERM

PRELIMINARY STUDY

The County Commission met in the Commission Conference Room at 8:30 am with Mike Scofield (present), Danny Strahan (present), and Brandon Williams (present).

The Commission met to review the day's business and County concerns. The Commission also reviewed the 2015 Budget that will be presented by the Auditor.

RECESS
9:04 AM

FORMAL AGENDA

The County Commission met in the Commission Hearing Room at 9:11 am with Mike Scofield (present), Danny Strahan (present), and Brandon Williams (present). The following proceedings were had and made a matter of record:

CALL TO ORDER

Commissioner Scofield called the January 22, 2015, meeting to order at 9:11 am in the Commission Hearing Room.

2015 BUDGET - ADOPTION

County Auditor Rick Findley came before the Commission to answer questions concerning the 2015 Budget presented. Commissioner Williams questioned whether the raises were included within every department within this budget. Commissioner Strahan stated this document needs to be handed out to the Public upon request which contains several needed corrections. He stated until they receive a document that doesn't have all of these needed corrections to it they can't sign their names to it. Mr. Findley stated he had sent the document earlier and had asked the Commission if they had any other corrections and only one commissioner had said anything.

Changes Commission mentioned included a line item change, fund account name change, and salary lines being lowered. Commissioner Strahan stated he wasn't ready to approve or sign this budget until the corrections are made. He would like these issues corrected and hard copies are available to the Public. Commissioner Strahan also stated until the budget is approved it cannot be placed on the county website.

Commissioner Scofield read the following statement:

"I am the newly elected Presiding Commissioner of Taney County. The budget requests from the past several years and dealing with the previous Commission has led to disaccord among elected officials. I would like to start my next four years with some reconcile. I may be naïve in my thinking that if concessions could be made my first year that everyone would not expect more spending every year and would accept that we all need to be as conservative as possible with our tax dollars. I have spoken with our Auditor and have been advised that the funds are available for additional employees requested."

Commissioner Scofield moved to approve the employees that had been requested from this Commission:

- *Public Administrator's part-time position made full-time,
- *Collector's part-time position made full-time, and
- *\$75,000 be placed in the Contingency Line for the Assessor.

Commissioner Williams stated the Assessor has been given \$203,000 plus and also the \$75,000 has already been placed within the budget. Mr. Findley stated the \$75,000 only shows in the Revenue section of the budget and that it can be moved to the Assessment Fund once it is needed.

Commissioner Strahan asked how long the County will be in operation if the Commission doesn't make this budget as close as possible. He stated the elected officials had requested items in the amount of \$4 million over the expected revenues.

Presiding Commissioner MS; Eastern Commissioner ES; Western Commissioner W

Commissioner Scofield stated he feels like at the end of his term the County will be in good shape.

Commissioner Williams agrees with the need for everyone to get along. He stated he had come in with the same expectations and hopes, but he feels this is irresponsible and can't make the second to the motion.

Motion dies for lack of second.

Mr. Findley suggests the Commission adopt the budget with changes and he will make those changes. Then the Commission can look at the corrected budget document before he hands it out to the Public.

Commissioner Williams asked why the Buildings & Grounds salary amounts were different than what the Commission had submitted to the Auditor. He stated that if we send you something, saying put this in this line, then why is it less. Mr. Findley stated he assumed the Commission wanted the exact employees with their raises instead of what the Commission had instructed.

Discussion ensued regarding when this document was received by the Commission and when the Commission knew there were needed changes.

Commissioner Strahan presented comments concerning the Administrative Services Department and when it was discussed during the budget process. He was told it was before December 18, 2015.

Commissioner Strahan asked Mr. Findley if a hard copy with the changes can be ready to be given out today. Mr. Findley stated if dollar amounts are changed he will need to check the formulas to make sure they are correct; but small changes are no problem. Commissioner Williams stated if the formulas were correct with this document and you just change an amount then the formula would still be correct.

Commissioner Scofield moved to approve this budget with changes.

Commissioner Williams asked if the Commission could sit with Mr. Findley while these changes are being made. He was told yes.

This item is tabled until later in the meeting.

ACCOUNTS PAYABLE

Commissioner Williams moved to approve Accounts Payable as follows: Checks #342654 – #342740; and Warrants #6147 and # 6149 – #6156. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

MISSOURI SURPLUS PROPERTY DONEE AUTHORIZATION

Commissioner Williams moved to add Kevin Tweedy and Devin Huff to the Missouri Surplus Property Donee Authorization. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

ABL MANAGEMENT – AGREEMENT FOR PROVISION OF MEALS

Sheriff Jimmie Russell came before the Commission to present an ABL Management for Provision of Meals with a three year extension.

Commissioner Strahan moved to approve the ABL Management Agreement for Provision of Meals. Commissioner Williams seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

BRO FUNDING

Road & Bridge Administrator Randy Haes and Mr. Sivils, with GRE, came before the Commission to present an agreement concerning the County's BRO Funding and Soft Matches. Commissioner Strahan explained the County had been offered a 1:1 match for soft match monies in the amount of \$75,000 by Schulyer county.

Commissioner Williams asked if a contract had been submitted formally. He was told it is in the works but they need approval from the Commission to start the process. Mr. Sivils stated he had contacted the surrounding counties to offer the same rate to them first, as requested by the Commission, and he had been turned down.

Commissioner Strahan moved to allow GRE and Mr. Haes to work with Frank Cottey concerning BRO Funding for a 1:1 match with Schulyer County in the amount of \$75,000. Commissioner Williams seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

COURT ORDERS

Deputy Clerk Wesley Shoemaker and County Assessor Chuck Pennel presented the following court orders:

*Personal Property labeled "Exhibit A" dated January 22, 2015, which include abatement number 300034.

Commissioner Strahan moved to approve "Exhibit A" dated January 22, 2015. Commissioner Williams seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

*Real Estate Occupancy labeled "Exhibit B" dated January 22, 2015, which include abatement number 201626.

Commissioner Strahan asked if there would be any penalties and interests associated with this property and if so the Commission should wait until we have those amounts. Mr. Pennel stated he doesn't think it will have any.

Commissioner Strahan moved to approve "Exhibit B" dated January 22, 2015. Commissioner Williams seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

MAS90 PRESENTATION

Christy Hirsch, with Preferred Enterprises, LLC; came before the Commission to have clarification on the division of duties with the Mas90 software, who should have privileges, and to give the appropriate privileges.

Commissioner Strahan asked if the reviewing of documents will take a user license. He was told yes. Currently in use are two in the Auditor's Office, the Commission's Office, the Treasurer's Office, and the Administrative Services Office; and the County Clerk would like one view-only in her office.

Commissioner Williams asked if there were automatic time outs in the system. He was told they can be placed on the users, but it doesn't solve all of the problems.

Commissioner Strahan stated that while working on the budget it would be useful to have a read-only and possibly a read-only and report printing within the Commission's Office.

Ms. Hirsch asked who will be the person who generates the reports and is responsible for those. She has been told others wanted to make their own reports and she doesn't advise that due to not having complete figures until a month is closed out. Ms. Hirsch stated the Auditor can make the changes automatically on his laptop while working with the Commission and they would be able to immediately see it. She also spoke concerning timing issues with printing reports and possible ways to handle it.

Ms. Hirsch asked if Mr. Findley would remain the main contact, and when "special" reports are requested who will be the person who approves of those reports being run? The Commission agreed that Melanie Smith, Dawn Bilyeu, and Rick Findley would be the ones to generate reports.

Ms. Hirsch clarified that the Auditor's Office will no longer have data entry functions for Accounts Payable and Payroll; Ms. Smith will continue to have full access; Ms. Bilyeu asked if Ms. Smith

Presiding Commissioner MS; Eastern Commissioner ed; Western Commissioner MS

could email a notice that the previous month is balanced, closed, and ready for reports to be run. Ms. Smith agreed to email the other two to tell them it is balanced. Mr. Findley stated that he currently sends out a report to all of the elected officials at the first of each month to show the activity on their accounts, and that sometimes it is before that month is closed. Ms. Hirsch clarified that he balanced those reports before he sends them out so he is giving out good information.

Ms. Smith asked that only the Treasurer's Office be able to edit the GL, concerning adding line items, and then Ms. Bilyeu can add it to the Payroll side.

Ms. Hirsch asked if the Commission wanted her to add the 10 minute time-outs on the read only stations. The Commission agreed with this.

Commissioner Strahan asked about labeling what could be paid out of the Contingency Funds, because Mr. Findley has stated that he thinks the expenses should be coded to the appropriate line, but then move the funds from the contingency lines to cover that cost.

Ms. Hirsch clarified the following:

- *County Clerk will have GL view only,
- *County Auditor will be GL view only and reports, along with budget submission,
- *County Treasurer will remain the same, and
- *Administrative Services will have Payroll and Accounts Payable, and GL permissions; along with Ms. Bilyeu's existing permissions.

Commissioner Strahan asked Ms. Hirsch's opinion on the access the County Clerk needs. Ms. Hirsch stated that she wasn't sure how much that office needs, because Mr. Findley is able to submit reports to Ms. Neeley. Ms. Hirsch asked what else the County Clerk needed to look at within the system, but she recommends having it the GL view only. Mr. Findley can send the reports she needs and if she has questions she can ask him. Ms. Hirsch does not think the County Clerk's Office needs the view into mas90, but we can start with this and then if we need to take it back we can. The Commission agreed with this recommendation.

Ms. Bilyeu asked if the Commission would allow them to purchase an import module for mas90 in the amount of about \$2500. This will give a shortcut to the processes within Payroll and the Treasurer's Office. The Commission instructed Ms. Bilyeu to take it to Ron Erickson for purchase.

FLOOD BUYOUT DEMOLITION SERVICES TO BEARD EXCAVATING, LLC

The Planning & Zoning Administrator Bob Atchley came before the Commission to discuss the Flood Buyout's demolition services. Mr. Atchley stated the excavator has been paid the 75% from SEMA but is still waiting on the 25% from the Missouri Department of Economic Development from the CDBG Grant but it may be several weeks before those monies are received. The Commission was informed that Beard Excavating, LLC had completed the work and invoiced it on October 9, 2014.

Commissioner Strahan asked how the contract read that when he would be paid; when the County received the funds or when upon the completion of the work. Mr. Atchley didn't have the contract with him. Commissioner Strahan asked Mr. Atchley to look at the contract between the County and Beard Excavation.

Commissioner Strahan moved to go ahead and pay Mr. Beard. Commissioner Williams seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

RECESS
10:47 AM

RECONVENE
11:04 AM

2015 BUDGET – ADOPTION (CONTINUED)

County Auditor Rick Findley came back to work with the Commission to make the changes to the 2015 Budget. Commissioner Strahan clarified the amount of the raises given to the County employees were \$1,000 to full-time employees and then it is pro-rated to the rest. The Commission proceeded to go through the budget line by line to make corrections.

Commissioner Strahan exited the meeting at 11:37 am and reentered the meeting at 11:38 am.

The Commission directed Mr. Findley to include a note concerning the Law Library.

Commissioner Strahan asked if Mr. Findley was confident the formulas are correct within this document. He was told yes.

RECESS
12:01 PM

RECONVENE
12:17 PM

Discussion continued concerning the adoption of the 2015 Budget.

Commissioner Williams moved to approve the 2015 Budget. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

RECESS
12:20 PM

RECONVENE
1:41 PM

EXECUTIVE SESSION – LITIGATION AND PERSONNEL
PER SECTION 610.021 (1) (3)

Commissioner Williams moved to enter Executive Session per section 610.021 (1) (3) for litigation and personnel. Commissioner Strahan seconded the motion. The motion passed by roll call vote: Scofield (aye), Strahan (aye), and Williams (aye).

ENTER EXECUTIVE SESSION
1:41 PM

See Executive Session Minutes for any motions made or votes taken.

Commissioner Williams moved to exit Executive Session. Commissioner Strahan seconded the motion. The motion passed by roll call vote: Scofield (aye), Strahan (aye), and Williams (aye).

EXIT EXECUTIVE SESSION
2:08 PM

DAILY STAFF REVIEW & AGENDA REQUESTS

There was no agenda requests made today.

ADJOURNMENT

Commissioner Williams moved to adjourn. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

ADJOURN
2:09 PM

The minutes were taken and typed by Stacey Clemans.

Presiding Commissioner ms; Eastern Commissioner sd; Western Commissioner tu

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OFFICIAL
JANUARY 26, 2015, 8th DAY OF
THE JANUARY ADJOURN TERM

PRELIMINARY STUDY

The County Commission met in the Commission Conference Room at 8:00 am with Mike Scofield (present), Danny Strahan (present), and Brandon Williams (present).

The Commission met to review the day's business and County concerns.

RECESS
8:50 AM

FORMAL AGENDA

The County Commission met in the Commission Hearing Room at 9:06 am with Mike Scofield (present), Danny Strahan (present), and Brandon Williams (present). The following proceedings were had and made a matter of record:

PUBLIC COMMENT

There was no Public Comment today.

CALL TO ORDER

Commissioner Scofield called the January 26, 2015, meeting to order at 9:06 am in the Commission Hearing Room. Sue Clayton led with prayer and Commissioner Strahan led the Pledge of Allegiance.

COMMISSION REMARKS

There was no Commission Remarks today.

ACCOUNTS PAYABLE

Commissioner Williams moved to approve Accounts Payable as follows: Checks #342741 – 342796; and Warrants #6157 – 6164. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

PAYROLL

Commissioner Strahan moved to approve Payroll. Commissioner Williams seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

PREVIOUS MEETING MINUTES

Commissioner Strahan moved to approve Minutes dated January 15 and 20, 2015, of Regular Session; and January 20, 2015, of Executive Session. Commissioner Williams seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

RESOLUTION OF AUTHORIZED OFFICIAL

Melissa Duckworth came before the Commission to explain the need for this form to be submitted to DNR concerning the signature for reimbursements for the Tri-Lakes Biosolids Project.

Commissioner Williams moved to allow Commissioner Scofield to sign the paperwork for the Biosolids Project with DNR. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

Presiding Commissioner MS; Eastern Commissioner DS; Western Commissioner W

(Suggested Form for Loan Applicant use)

**RESOLUTION OF GOVERNING BODY OF APPLICANT
RESOLUTION NO. 01262015**

Resolution authorizing the filing of an application with the Missouri Department of Natural Resources, State Revolving Fund Program for loans under the Missouri Safe Drinking Water Law (Section 640, RSMo).

WHEREAS under the terms of the Missouri Safe Drinking Water Law, Section 640, Revised Statutes of Missouri, the State of Missouri has authorized the making of loans and/or grants to authorized applicants to aid in the construction of specific public projects.

NOW, THEREFORE, be it resolved by Taney County Commission
(governing body of applicant)

1. That Mike Scofield
(designated official) be and he/she is hereby authorized to execute and file an application on behalf of Taney County Commission
(legal name of applicant) with the State of Missouri for a loan and/or grant to aid in the construction of:
Tri-Lakes BioSolids
(brief project description)

2. That Mike Scofield Presiding Commissioner
(name of authorized official) (title)
be and he/she is hereby authorized and directed to furnish such information as the Missouri Department of Natural Resources may reasonably request in connection with the application which is herein authorized, to sign all necessary documents on behalf of the applicant, to furnish such assurances to the Missouri Department of Natural Resources as may be required by law or regulation, and to receive payment on behalf of the applicant.

CERTIFICATE OF RECORDING OFFICER

The undersigned, duly qualified and acting Clerk of the County Commission of the
(title of officer)
Taney County, does hereby certify: That the attached resolution is a
(legal name of applicant)

true and correct copy of the resolution adopted at a legally convened meeting of the Taney County Commission held on the 26th day of January
(name of the governing body of applicant)
2015; and further that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this 26 day of January, 2015.

Shanna Dudley
(signature of recording officer)
County Clerk
(title of recording officer)

SEAL (If applicant has an official seal, impress here.)

RECESS
9:12 AM

RECONVENE
9:15 AM

LETTER OF RETENTION

Jessica Dudley, with the County Clerk's Office, came before the Commission to present a Letter of Retention on documents held by the County Clerk's Office that have met their retention period as per statute. Commissioner Strahan stated he did not want to approve their destruction at this time. Commissioner Williams asked if Commissioner Strahan wanted to pick certain items from the list he wanted to retain/destroy. Commissioner Strahan stated he wanted to wait 2-6 months to be able to look through these things before they are destroyed.

RECESS
9:20 AM

RECONVENE
9:21 AM

MODOT MONTHLY REPORT

Beth Schaller, with MoDOT, came before the Commission to present the following monthly report:

*Future Budget Plans: The 325 System designates certain roads to be Primary and others to be Supplementary Routes. Construction Funds will only be spent on Primary Routes. Major changes for this area is Route 13 from Springfield to Branson West was changed to a Supplementary Route, and Hwy 76 from Branson West for Branson has also been changed to a Supplementary Route.

*The Partnership Program is on hold indefinitely.

*Improvements by Private Entities: Private Entities (such as county or city) can make enter into agreement with MoDOT to make improvements to roadways within their jurisdiction, but MoDOT will charge an additional 5-10% of the project cost as a Maintenance Fee.

Commissioner Strahan asked if replacing the bridge at 76 and 160 was still planned. Ms. Schaller stated that MoDOT will honor their commitments. He also asked concerning new small projects. He was told MoDOT cannot bring any money to the table for construction.

Commissioner Strahan asked if it was possible to have a round-a-bout added to the construction of the bridge, or if MoDOT's engineers could be used to see if it would be feasible. Ms. Schaller stated that MoDOT is more than willing to partner with others, but there would be an additional fee for maintenance, but she would also need to check with the design department for their schedule.

RECESS

9:41 AM

RECONVENE

9:48 AM

DAILY STAFF REVIEW & AGENDA REQUESTS

The Commission met with their staff to review the day's business and agenda requests. The Commission agreed to move Thursday's agenda to the following Monday.

ADJOURNMENT

Commissioner Strahan moved to adjourn. Commissioner Williams seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

The minutes were taken and typed by Stacey Clemans.

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OFFICIAL
JANUARY 29, 2015, 9th DAY OF
THE JANUARY ADJOURN TERM

FORMAL AGENDA

The County Commission met by phone in the Commission Office at 9:03 am with Mike Scofield (present via phone), Danny Strahan (present via phone), and Brandon Williams (present via phone). The following proceedings were had and made a matter of record:

CALL TO ORDER

Commissioner Scofield called the January 29, 2015, meeting to order at 9:03 am via phone in the Commission Office.

ABATEMENT (CALL IN, COMMISSION OFFICE)

Deputy Clerk Wesley Shoemaker came before the Commission to present a Personal Property Refund Abatement #300040, labeled "Exhibit A" dated January 29, 2015. It was explained that this bill had been paid twice, once by the taxpayer and once by the leasing company, and the taxpayer needed to be refunded.

Commissioner Williams moved to approve "Exhibit A" dated January 29, 2015. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

ADJOURNMENT

Commissioner Williams moved to adjourn. Commissioner Strahan seconded the motion. The motion passed by vote: Scofield (aye), Strahan (aye), and Williams (aye).

ADJOURN
9:06 AM

The minutes were taken and typed by Stacey Clemans.

Presiding Commissioner MS; Eastern Commissioner AD; Western Commissioner W

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