



## BID AWARD INFORMATION SHEET

BID DATE; Tuesday September 30, 2014

BID FOR; County Uniforms

BID NUMBER; **RFP# 201408-277**

RESPONSES RECEIVED (Company)	TOTAL POINT VALUE (Assigned Via Attached Evaluation Process)
Aramark Uniform Services of; Springfield, Mo.	43
Cintas Corporation of; Springfield, Mo.	50
Unifirst Corporation of; Springfield, Mo.	49

**Tuesday September 30, 2014:** After opening responses from all of the above listed companies today, Road & Bridge Coordinator Randy Haes and I decided to invite all three (3) Vendors in to make presentations, clarify their responses, and answer questions by our designated Employee Review Panel. I contacted all Vendors as well as all Panel Members and everyone agreed to meet the next day. Each Vendor was assigned a separate one hour period. An agenda request has been made, and approved, to deliver a formal recommendation for award to the Taney County Commission on Monday October 6, 2014.

**Wednesday October 1, 2014:** At 9:00 AM our five (5) person Employee Review Panel received the first Uniform Vendor - representing Aramark. Then at 10:30 AM we all received representatives from Unifirst and lastly, at 1:00 PM representatives from Cintas. Please see attached evaluation sheet for the final point values assigned, for each item by Vendor, based on unanimous agreement by our Employee Panel. After a lengthy process including thorough questioning, viewing samples, and discussing all submitted information the Panel assigned specific scores as listed above.

All three companies were very close in all respects except for only a few. Aramark lost points specific to their response, or lack thereof, regarding Addendum #1 asking for tee shirt pricing, among other things. Also they had the least efficient tracking system for lost articles. Unifirst also lost a point regarding their responses to Addendum #1.

**Monday October 6, 2014:** Today in a formal meeting before the Taney County Commission, per all of the information above and attached - Mr. Haes recommended awarding to Cintas as the best possible choice for Taney County. The Taney County Commission thereafter voted unanimously to award as such.

Thank you.

Ron Erickson,  
Director of Purchasing  
Taney County Missouri  
October 6, 2014

## UNIFORM BID EVALUATION RESULTS

BID DATE;           Tuesday September 30, 2014  
 BID FOR;            County Uniforms  
 BID NUMBER;       **RFP# 201408-277**

**Review Process:** Per the instructions within the full Proposal documents, for the above listed RFP, and in response to the items below, after reviewing / discussing all responses, the Taney County Employee Review Panel used a point system of 1 to 5 for each item below. A five (5) will be assigned when the answer is the best choice for Taney County, lower point values when deemed to be less of a benefit for the county. Each Vendor was allowed one hour to discuss the below items as well as show samples, answer additional questions, clarify details of their formal written RFP response, and make a small presentation.

ITEMS / QUESTIONS	ARAMARK	CINTAS	UNIFIRST
1. Overall pricing as listed throughout Section #6 on Page #10. Higher submitted Bid Pricing, and thus more cost to the county, requires lower point scores. (Section 5.7-a.)	4	3	3
2. Quality of each item offered / availability. (Sections 5.4 / 5.7-b.)	5	4	4
3. General reputation and performance capabilities of Bidder. (Section 5.7-c.)	3	3	3
4. Suitability of item(s) for intended use. (Section 5.7-d.)	5	5	5
5. Conformity with all specifications, including <u>usage fluctuations</u> . (Section 5.7-e.)	3	5	5
6. Guaranteed delivery schedule / time to deliver a contract. (Sections 5.4 / 5.7-f.)	4	4	4
7. Past performance and experience with Taney County. (Section 5.7-g.)	3	3	3
8. Calculate the total number of exceptions as indicated throughout pages 11 – 12. Points allowed will be assigned based on the lower number of exceptions, with discussion.	5	5	5
9. Overall response to Addendum #1 specific to item #2 concerning a) Tee Shirts with the county logo, b) Footwear, and c) “Bomber” Jackets. Points allowed per Panel discussion.	1	5	4
10. Overall response to Addendum #1 specific to item #6 concerning a process for tracking lost uniform articles. Points allowed per Panel discussion.	1	4	4
11. Location of service facility. (Section 5.4)	5	5	5
12. Time specified for conducting measuring sessions. (Section 5.4)	4	4	4
<b>TOTAL POINT VALUES ASSIGNED;</b>	<b>43</b>	<b>50</b>	<b>49</b>

The completion of this review process occurred on: 10/01/2014 – immediately following the last in person Vendor presentation. After thorough review and final discussions, including all available information presented, the Taney County Employee Review Panel assigned the final point values for each item / question as listed above. Thereafter it was decided unanimously to recommend award to: **CINTAS** due to that Vendor achieving the highest total score. All Members of the Panel agreed to this recommendation and have signed documents which will remain on file.

Thank you.

Ron Erickson,  
 Director of Purchasing  
 Taney County Missouri