

OFFICIAL MINUTES

**SEPTEMBER 17, 2012, 19TH DAY OF
THE JULY ADJOURN TERM**

The County Commission met in the Commission Hearing Room at 8:30 a.m. with Ron Houseman, Danny Strahan and Jim Strafuss present. The following proceedings were had and made a matter of record:

PRELIMINARY STUDY MEETING

The Commission met to review previous meeting minutes and accounts payables.

PUBLIC COMMENT

There was no public comment.

CALL TO ORDER

Commissioner Houseman called the September 17, 2012 meeting to order at 9:02 a.m.

PRAYER

Auditor Rick Findley led the prayer.

PLEDGE OF ALLEGIANCE

Commissioner Strahan led the Pledge of Allegiance.

PREVIOUS MEETING MINUTES

Commissioner Strafuss moved to approve previous meeting minutes dated September 10, 2012 with corrections and changes. Commissioner Strahan seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye), and Strafuss (aye).

ACCOUNTS PAYABLE/JOURNAL ENTRIES/TRANSFERS

Commissioner Strafuss moved to approve accounts payables as follows, with the exception of 33052, which will be held due to the need for more information upon that information being received this check will also be approved:

ACCOUNTS PAYABLE

DATE 9/17/2012

CHECKS		WARRANTS	
<u>330509</u>	to	<u>330593</u>	<u>5678</u>
<u>330594</u>	to	<u>330600</u>	<u>5679</u>
_____	to	_____	_____

TRANSFERS

1. _____

2. _____

3. _____

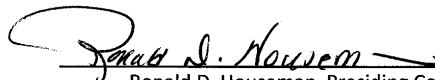
4. _____

Please sign and date that you have reviewed the included information.

Date	Time	Signature	Comments
9/13/2012	2:30pm	JJ	

NOT APPROVED	COMMENTS:						
<table style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;"> CHECKS <u>330521</u> </td> <td style="width: 50%; text-align: center;"> TRANSFERS _____ </td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> </table>	CHECKS <u>330521</u>	TRANSFERS _____	_____	_____	_____	_____	<u>NEED MORE INFO</u>
CHECKS <u>330521</u>	TRANSFERS _____						
_____	_____						
_____	_____						

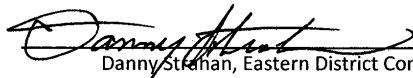
COMMISSION APPROVAL



 Ronald D. Houseman, Presiding Commissioner



 Jim Strafuss, Western District Commissioner



 Danny Stefan, Eastern District Commission

Please keep accounts payable in the order in which you receive them.

Commissioner Strahan seconded the motion for discussion. The question about this payment is depending if the bill is only for what has been listed or if it also includes light fixtures. It was noted that late fees will not be charged to this bill for another week or so. The motion passed by vote: Houseman (aye), Strahan (aye), and Strafuss (aye).

AGENDA REQUESTS REVIEW

Nikki Lawrence came before the Commission to review agenda requests.

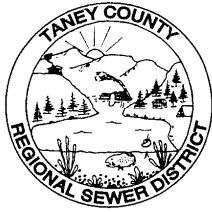
911 DISCUSSIONS

Dave Woolery and Tammy Hagler came before the Commission to discuss the 911 project. Tammy notified the Commission that the County's contracts are up with CenturyLink. She stated that CenturyLink is questioning if they will be the sole source or will the Commission go through the bid process. Discussion ensued regarding contracts and phone lines.

Mr. Woolery discussed the history and progress of the 911 system in Taney County. Revenues for this system were discussed. Commissioner Strahan commented that he was for a centralized dispatch that would be least expensive. Dave Woolery advised that the decision for revenue will need to be decided before bringing in a consultant. Commissioner Houseman reminded everyone that a revenue decision wouldn't happen until the October meeting. Commissioner Strafuss asked for clarification what the next step would be. Dave Woolery recommended for the Commission to wait for the recommendations from the stake holder participants and the 911 Advisory Board.

FUNDING AGREEMENT – CHANGE ORDER FOR CITY OF FORSYTH

Chris Robertson came before the Commission with Change Order #001 for the City of Forsyth. Commissioner Strafuss made a motion to approve the change order #001 between the City of Forsyth, Taney County, and the Taney County Regional Sewer District for the Clarifier Rehab. Commissioner Strahan seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).



TANEY COUNTY REGIONAL SEWER DISTRICT

P. O. Box 206 • Forsyth, Missouri 65653

Phone: 417/546-7220

September 10, 2012

Taney County Commission

Re: City of Forsyth
Funding Agreement Change Order

Commissioners,

As requested during are meeting held on August 20th I contacted Chris Robertson, City Supervisor for the City of Forsyth, to explain to him that a document is needed to facilitate the City's request to increase the amount of it's original Funding Agreement to \$74,000. At that time I suggested to Mr. Robertson that he contact Mike Zimmerman, HDR Engineering, who is doing work for the City to see if HDR may have a document that with a little tweaking would serve this purpose.

The attached document was prepared by HDR Engineering for Mr. Robertson and I feel that it addresses what we are trying to accomplish. I would like to make this the standard document that is used for these types of situations.

This document was presented to the Sewer Board on September 4th at which time the Board approved the City's request and Chairman Easley signed the document.

At this time I would request that the County Commission place this item on their agenda for review and approval.

Respectfully submitted,

A handwritten signature in cursive script that reads "J. L. Soutee".

John Soutee
Administrator, TCRSD

FUNDING AGREEMENT
CHANGE ORDER

CHANGE ORDER NO.: 001 DATE ISSUED: _____
CITY: CITY of Forsyth
COUNTY: Taney
PROJECT: Clarifier Rehab
DATE OF ORIGINAL FUNDING AGREEMENT: June 2012

THE FOLLOWING CHANGES ARE MADE TO THE FUNDING AGREEMENT

A. ADJUSTMENTS IN FUNDS:

The Price from the Funding Agreement	\$ <u>62,000</u>
Net adjustment in said Funds in prior Change Orders	\$ <u>—</u>
The amended Funding Agreement before this Change Order	\$ <u>—</u>
Net increase (decrease) from this Change Order	\$ <u>12,000</u>
The Funding Agreement including this Change Order will be	\$ <u>74,000</u>

B. DESCRIPTION/JUSTIFICATION OF CHANGES:

See Attached Explanation

C. ATTACHMENTS: *The following additional documents are attached to and made a part of this Change Order by this reference:*

D. APPROVAL:

REQUESTED BY *Cl. Ralston* 8-29, 2012
City Representative Date
City Supervisor
Title

APPROVED BY *Nathanly* 9-4, 2012
Taney County Regional Sewer District Representative Date
Chairman of Bd.
Title

APPROVED BY *Ronald D. Newsum* 9-17, 2012
Taney County Representative Date
Residing Commissioner
Title

City of Forsyth

P.O. BOX 545 • FORSYTH, MISSOURI 65653 • TELEPHONE: 417-546-4763 • FAX: 546-2052

MAYOR
Michael Chipman

ALDERMEN
Terrence Hanley
Tim Finnical
Cheryl Altis
Jack Baker

CITY CLERK
Cheyenne Beasley

POLICE CHIEF
Jack Gates

COURT CLERK
Glenda Collins

CITY SUPERVISOR
Chris Robertson

August 1st, 2012

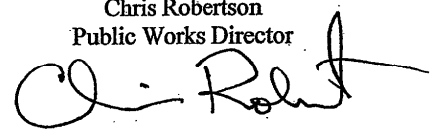
Mr. Soutee,

After reviewing the invoices and documents concerning the City of Forsyth's Sales Tax request on the Clarifier project, it seems I have made an error on the final cost of the Gear Reduction drive. Originally I had estimated the costs to be \$10,597.00. The final cost per side will be \$13,550.00. We also found some other minor structural repairs that needed attention as we got further in the project. I sincerely apologize for the mistake but most of the figures I had at the time were rough estimates.

Also the City would like to request that our labor to repair these Clarifiers be reimbursed. Labor estimates are \$5,350.00 for entire scope of project. After checking invoices and time sheets we expect the project to come in at \$74,000.00. This also includes \$12,000.00 for the Engineering Study by HDR Engineers.

We apologize for any inconvenience this may cause you, the Sewer Board, and the Commission. We also greatly appreciate the help the Sewer Board gives us on our Utility, without you, we could not keep our Infrastructure maintained as well as we do.

Sincerely,
Chris Robertson
Public Works Director



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TANEY COUNTY AIRPORT PARKING LOT

Commissioner Strafuss asked for the Commission to consider the disrepair of the airport parking lot. The airport board asked how they go about getting bids for a chip and seal or a sealant repair to the airport parking lot. Commissioner Strahan advised Randy Haes to get a bid from the county along with the other bids for the repair work.

MANAGED PRINT SERVICES – BID #201405-182

Purchasing Agent Ron Erickson came before the Commission to discuss the Managed Print Services bid #201205-182. Commissioner Strafuss would prefer to reject all bids, collect more information, and then go back out for rebids in the near future. He would like to see the costs of buying all new equipment and then turn the service over to a managed print company. Commissioner Strahan would be in favor with an exception due to the fact there are at least 3 offices in need of copiers now. He would suggest these offices be allowed to purchase copiers now and then have these machines included in the later bid. Commissioner Strafuss agreed with the concern. He asked Mr. Erickson to submit a list of the state bids with prices for copiers. Commissioner Houseman stated the offices that have immediate need for copiers do not have the funds in their 2012 budgets. It was noted that the Commission has a “Capitol Improvement” line item that could possibly be utilized.

Commissioner Strafuss moved to reject all bids for Managed Print Services #201205-182. Commissioner Strahan seconded the motion. Commissioner Strafuss thanked the internal advisory board who helped gather the information used in this bid process. Commissioner Houseman would also like to thank Ron Erickson and all of the committee who worked on this project. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

COURTHOUSE ROOF – BID #201209-194

Purchasing Agent Ron Erickson officially requested the Commission instruct him to put out for bid the replacement of the courthouse roof. Commissioner Strafuss stated that he was in favor of starting the bid process because he doesn't think the county should continue to try to repair when the roof needs replaced. Commissioner Houseman is also in favor of a new roof on the courthouse. The Commission directed Ron Erickson to move forward with the bid process.

RECESS
10:02 A.M.

RECONVENED
10:13 A.M.

STAFF DEPARTMENTAL UPDATE – ROAD & BRIDGE

Randy Haes and David Stottle came before the Commission with an update on the Slough Hollow project. Mr. Haes wanted to make the Commission aware that it is nearing completion but there are a couple of issues; first the replacing of a culvert and secondly the creation of steep

slopes due to the raising of the roadway. The contractor is correcting the culvert issue with no extra cost to the county. The steepness of the slopes will require guard rail installations that are not currently in the plans. Randy would like to review previous meeting notes to see if the guard rails had in fact been discussed with the contractor. He stated that under standard practices with engineering when a steepness of slope issue is created while it is under construction that guard rails become an automatic part of the plans.

Commissioner Strahan brought up three issues to discuss with Randy Haes. The first was Val Cope. The second was the removal of a dead tree on Boys Camp Road. And the third issue was turning the building at Kissee Mills into a paint and body shop for some of the trucks and equipment for the county. Randy Haes said he had not pursued the paint and body shop with a bid but has checked into regulations for having a body shop. The Commission instructed Randy Haes to move forward with the bid process for the body shop.

Randy Haes notified the Commission that the deck of the bridge will be poured starting today at noon on the Protem/Cedar Creek project and then the required road work to finish it will be a couple of weeks for the approaches.

RECESS
10:30 A.M.

RECONVENED
10:34 A.M.

WELLNESS CENTER UPDATE

Nikki Lawrence came before the Commission to give an update on the Wellness Center. She said that there were 222 users. Nikki commented that due to the increase of users there would be a need for a software upgrade for the scanners.

Ms. Lawrence also informed the Commission that the Wellness Center would like to request to have the machines serviced twice a year at the cost of about \$100 per visit. She shared that the mother board machine was down and the Wellness Center has received a quote of about \$1,000 to fix. The Commission ordered Nikki to move forward with the bid process for the service of the machines. Commissioner Strahan asked Nikki to check into cost of used machines from the Branson Heart Center.

Nikki also informed the Commission of the revenue that has been generated by the vending machine. Commissioner Strahan would like to see the Wellness Center oversee one vending machine in each building with signage that states "Proceeds Go To Support the Wellness Center". Commissioner Strafuss agreed.

Nikki shared that October was "Breast Cancer Awareness" month. The Wellness Center would like to have a fundraiser during October that would benefit the Breast Cancer Center of the Ozarks.

Ms. Lawrence has also asked the Commission to instruct her to investigate if there could be an employee incentive with the County's insurance in regards to use of the Wellness Center. The Commission instructed Nikki to work with HR on this issue.

RECESS
10:47 A.M.

RECONVENED
1:03 P.M.

**EXECUTIVE SESSION – LITIGATION, REAL ESTATE, PERSONNEL &
CONTRACTS PER SECTION 610.021 (1), (2), (3), & (12)**

Commissioner Strafuss moved to go into Executive Session pursuant to RSMo 610.021 (1), (2), (3), & (12). Commissioner Strahan seconded the motion. The motion passed by roll call vote: Houseman (aye), Strahan (aye), and Strafuss (aye).

EXECUTIVE SESSION
1:03 P.M.

See Executive Session Minutes for actions, if any.

Commissioner Strahan moved to exit out of Executive Session. Commissioner Strafuss seconded the motion. The motion passed by roll call vote: Houseman (aye), Strahan (aye), and Strafuss (aye).

OUT OF EXECUTIVE
4:57 P.M.

ADJOURN
4:57 PM

The minutes were taken and typed by Stacey Clemans, Deputy Clerk.