

# JOB POSTING Airport General Staff

This position will remain posted until filled.

### **JOB SUMMARY**

Responsible for general duties and maintenance of the M. Graham Clark Downtown Airport. Must be available to work nights and weekends.

#### **ESSENTIAL DUTIES**

- >Greet, park, tow, move and marshal aircraft arriving or departing or departing ramp area
- ➤ Fuel aircraft as requested
- Assist with customer service duties, as required
- ➤ Provide oil and service for aircraft as requested
- ➤ Assist passengers and/or crew with baggage/cargo, as needed
- Assist with general cleaning and clearing of debris from ramp, building and customer areas
- ➤ Assist with wing-walking duties as required
- > Repair fixtures, clear brush, mow grass, and other general duties to maintain airport structure
- ➤ Perform other duties as assigned

## **REQUIRMENTS**

➤ High School Diploma or GED

## **STATUS**

Part-time, 20-30 hours per week

Taney County is a substance free, Equal Employment Opportunity Employer (EEOE). Contact Human Resources at (417) 546-7237 for information. Applications can be obtained at the Human Resources Department or online at <a href="https://www.taneycounty.org">www.taneycounty.org</a>