



# TANEY COUNTY MISSOURI

Purchasing Department  
132 David Street / P. O. Box 1630  
Forsyth, Missouri 65653

➤ **EMERGENCY EVENT PROCUREMENT**

**Taney County Emergency Procurement Policy (PER RSMo. # 50.780.2):** Notwithstanding any other provisions of this Policy the Taney County Commission may waive the requirement of competitive bids or proposals for supplies when the County Commission has determined that there exists a threat to life, property, public health, or public safety or when immediate expenditure is necessary for repairs to County property in order to protect against further loss of, or damage to, County property, to prevent or minimize serious disruption in County services or to ensure the integrity of County records. Emergency procurements shall be made with as much competition as is practicable under the circumstances. After an emergency procurement is made by the County Commission, the nature of the emergency and the vote approving the procurement shall be noted in the minutes of the next regularly scheduled meeting. A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file. As soon as practicable, a record of each emergency procurement shall be made including the contractor's name, amount and type of the contract, a listing of the item(s) procured under the contract. The County Purchasing Agent will assign a specific Emergency Event Procurement number ("EEP") for each event to cover all emergency purchases made within the necessary recovery timeframe as set by the Taney County Commission.

**REQUEST FOR EMERGENCY PROCUREMENT – EEP#201705-377**

DATE REQUESTED: May 12, 2017


EMERGENCY EVENT: Commercial Clothes Dryer in County Jail Failed. (Not repairable.)

ORIGINATING OFFICE: Taney County Jail (Sheriff) / Buildings & Grounds.

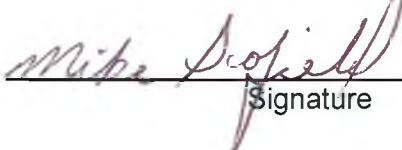
PERSON(S) REQUESTING: Sheriff Jimmie Russell / Renee Brusca

CONTACT PHONE : 417-546-2711

UPON COMPLETION OF THIS FORM, PLEASE SUBMIT TO THE PURCHASING DEPARTMENT.

PURCHASING DEPARTMENT APPROVAL:  May 17, 2017  
Signature Date

EMERGENCY EVENT PROCUREMENT NUMBER: **EEP#201705-377** (Assigned by Purchasing)

COMMISSIONER APPROVAL:  5/22/17  
Signature Date

Emergency Event Recovery Dates: May 12, 2017 through June 30, 2017.

Vendor Name	Loomis Brothers Equipment Company
Vendor Corporate Address	409 Biltmore Dr. Fenton, Mo. 63026
Vendor Phone	636-343-8888
Product / Service Description	Replacement Clothes Dryer for the Taney County Jail.
Estimated Cost	\$5535.00

The following is a list of questions that must be answered when making emergency procurement requests. This is a formal document for submission to the Commission for the requesting department.

1. Please describe the reason for the request of emergency procurement with respect to the threat to public health, welfare, or safety: *The Taney County Jail clothes dryer is a machine unique to our required operation and critical with respect to the service it provides 24/7. It is a very large commercial machine which must remain operational at all times. It has been determined that upon breaking down said services are in need of immediate resumption in order to avoid unreasonable additional extensive expenses to the county. To meet that requirement the machine must be replaced by a like model only and as soon as possible. This solution does not allow time for routine bidding or sole source processing since there are no known sources other than Loomis Brothers who can quickly assist in replacing the unit and prevent large revenue losses to Taney County.*
2. Describe anticipated consequences of not procuring immediately: *Mainly unreasonable costs to the county by having to outsource these services. Also possible unrest within the current jail population that could require additional manpower, possible repairs due to inmate vandalism, and medical attention. Not to mention sanitary problems Overall increased staffing issues at a minimum will cost Taney County much more revenue than the cost to quickly replace the broken down dryer.*
3. Describe and attach any quotes received: *In addition to research completed, by Buildings & Grounds personnel, to find the best and quickest Vendor solution we were able to contact a local laundry service who told us it would be much more expensive for them to assist us, even on a short term basis, due to the fact that we are using our own equipment onsite combined with inmate – trustee labor. This process brings the overall cost per pound of laundry far below their lowest possible charges which averages near \$50.00 per pound.*
4. Is this a one-time purchase?  Yes or  No. If not, detail the anticipated future purchases with anticipated acquisition dates: