

OFFICIAL MINUTES

JULY 2, 2012, 1ST DAY OF THE JULY ADJOURN TERM

The County Commission met in the Commission Hearing Room at 8:31 a.m. with Ron Houseman, Danny Strahan and Jim Strafuss present. The following proceedings were had and made a matter of record:

CALL TO ORDER

Presiding Commissioner Houseman called the July 2, 2012 meeting to order at 8:31 a.m.

PRAYER

Commissioner Strafuss led the prayer.

PLEDGE OF ALLEGIANCE

Commissioner Strahan led the Pledge of Allegiance.

PREVIOUS MEETING MINUTES

Commissioner Strahan moved to approve previous meeting minutes dated June 25, 2012. Commissioner Strafuss seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

ACCOUNTS PAYABLE/JOURNAL ENTRIES/TRANSFERS

Commissioner Strafuss moved to approve accounts payables as follows: Commissioner Strahan seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

ACCOUNTS PAYABLE

DATE 7/2/2012

CHECKS	WARRANTS
<u>329514</u> to <u>329608</u>	<u>5644</u> _____
_____ to _____	_____
_____ to _____	_____

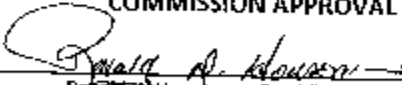
- TRANSFERS**
1. JOURNAL ENTRY FROM COUNTY CLERK TO ELECTIONS FUND
 2. TRANSFER FROM TRANSFER STATION TO R&B
 3. _____
 4. _____

Please sign and date that you have reviewed the included information.

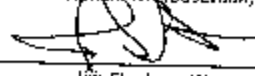
Date	Time	Signature	Comments
6/27/2012	3:00PM		
6/27/2012	3:26	R.B.F.	

NOT APPROVED		COMMENTS:
CHECKS	TRANSFERS	
_____	_____	_____
_____	_____	_____
_____	_____	_____

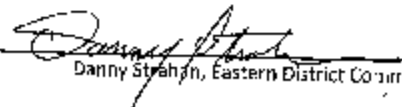
COMMISSION APPROVAL



 Ronald A. Houseman, Presiding Commissioner



 Jim Stratuss, Western District Commissioner



 Danny Strahan, Eastern District Commissioner

Please keep accounts payable in the order in which you receive them.

APPROVAL OF PAYROLL

Commissioner Strafuss moved to approve payroll. Commissioner Strahan seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

PAYROLL DATE: July 6, 2012

GCR: 113269 - 113289

RB: 113250 - 113263

AF: 113264 - 113266

TS: 113267 - 113268

911: None

Manual Warrants: 5645 - 5646

Accounts Payable: 329609 - 329627

SALARY STUDY BRIEFING

Linda Sorenson reviewed the process since last quarter of 2011. The three phases of the salary study were as follows: 1) October 2011 salary study was started reviewing salaries compared to other surrounding counties. Using a salary program, two complete sets of grade levels, general and professional, were utilized with a minimum and maximum pay rate. The study was presented to the Commission and the worksheet was reviewed monthly with Human Resources beginning in January. 2) The worksheet and job descriptions were modified. 3) Meetings were increased to twice per week and revision #9 made on June 28 was presented to elected officials.

In accordance with a State increase, the Commission proposed a 2% cost of living increase for all employees, employees earning under \$34,000 would get an additional 3%, for a 5% total increase for lower paid employees. Having reviewed all salary proposals, each Commissioner favored this proposal.

The Lagers proposal was discussed.

Commissioner Strafuss said the Commission has to be fiscally responsible to save money in other areas to pay for increases. Houseman said the Sherriff's department needed to be review due to supplemental funding. Also a 2% increase for part time employees. State employees were also a special circumstance.

Commissioner Strahan expressed his concern for the County becoming a training ground for employees and that a few individuals would receive more than a 5% increase.

Commissioner Strafuss said each employee's responsibility and wage was being discussed. Nikki was to be contacted by any elected officials who wanted to visit with the Commission individually. Sheriff Russell asked when the Commission would be voting. Commissioner Strafuss said between today and Thursday, with a preference for today.

EXECUTIVE SESSION – PERSONNEL PER SECTION 610.021(3)

Commissioner Strafuss moved to go into Executive Session pursuant to RSMo 610.021(3). Commissioner Strahan seconded the motion. The motion passed by roll call vote: Houseman (aye), Strahan (aye), and Strafuss (aye).

**EXECUTIVE SESSION
9:00 AM**

See Executive Session Minutes for actions, if any.

Commissioner Strafuss moved to go out of Executive Session. Commissioner Strahan seconded the motion. The motion passed by roll call vote: Houseman (aye), Strahan (aye), and Strafuss (aye).

**OUT OF EXECUTIVE
9:24 AM**

**RECONVENED
9:45 AM**

STAFF DEPARTMENTAL UPDATE – ROAD AND BRIDGE

Randy Haes, Harlan Collins and David Stottle went before the Commission to give a progress update. Topics of discussion were as follows: Boys Camp Road project, Fall Creek Road, and the Thelma Dole drive on Old 65 Hwy off of Ridgedale Road were discussed.

The hot tank at the Mt. Branson barn, the County Extension construction, scanner diagnostic equipment, and road petitions were discussed. Filling vacant positions were discussed.

Harlan Collins asked for direction regarding the body shop. Further discussion would continue after current issues were resolved. Current weather conditions in conjunction with the July 4th celebration were discussed.

**RECESS
10:26 AM**

**RECONVENED
10:30 AM**

AGENDA REQUESTS REVIEW

Nikki Lawrence went before the Commission to review agenda requests.

**RECESS
10:42 AM**

**EXECUTIVE SESSION – LITIGATION, REAL ESTATE, PERSONNEL &
CONTRACTS PER SECTION 610.021(1), (2), (3) & (12)**

Commissioner Strafuss moved to go into Executive Session pursuant to RSMo 610.021(1), (2), (3) and (12). Commissioner Strahan seconded the motion. The motion passed by roll call vote: Houseman (aye), Strahan (aye), and Strafuss (aye).

**EXECUTIVE SESSION
11:22 AM**

See Executive Session Minutes for actions, if any.

Commissioner Strafuss moved to go out of Executive Session. Commissioner Strahan seconded the motion. The motion passed by roll call vote: Houseman (aye), Strahan (aye), and Strafuss (aye).

**OUT OF EXECUTIVE
11:45 AM**

**EXECUTIVE SESSION – LITIGATION, REAL ESTATE, PERSONNEL &
CONTRACTS PER SECTION 610.021 (1), (2), (3) (12)**

Commissioner Strafuss moved to go into Executive Session pursuant to RSMo 610.021 (1), (2), (3) and (12). Commissioner Strahan seconded the motion. The motion passed by roll call vote: Houseman (aye), Strahan (aye), and Strafuss (aye).

**EXECUTIVE SESSION
4:03 PM**

Commissioner Strafuss moved to go out of Executive Session. Commissioner Strahan seconded the motion. The motion passed by roll call vote: Houseman (aye), Strahan (aye), and Strafuss (aye).

**OUT OF EXECUTIVE
4:37 PM**

**RECONVENED
4:38 PM**

It was noted that the Commission had decided to vote on the salary issue in open session.

Commissioner Strafuss moved to accept the salary study version #11 as presented to the Commission and elected officials today, effective July 1, 2012. Commissioner Strahan seconded the motion for discussion. This was a vote regarding the salary increases within the County system effective July 1, 2012, and the document would be available. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

Commissioner Houseman thanked the Commissioners and Linda Sorenson for their hard work. Commissioner Strahan said as the County had gone through two floods, and a tornado the County employees took care of the citizens in those situations. As we approached the decision today due to salary increase need, he felt the County had taken care of its employees just as the citizens had been taken care.

Commissioner Strafuss moved to adjourn. Commissioner Strahan seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

ADJOURNED
4:42 PM

The minutes were taken and typed by Lyn Wieneke, Deputy Clerk.