

OFFICIAL MINUTES

**March 2, 2011, 31ST DAY OF
THE JANUARY ADJOURN TERM**

The County Commission met in the Commission Hearing Room at 9:17 AM with Ron Houseman, Danny Strahan present and Jim Strafuss absent. Jim Strafuss entered the meeting at 9:51 AM. The following proceedings were had and made a matter of record:

ADMINISTRATIVE & DEPARTMENTAL FUNCTIONS

Commissioner Houseman noted that the County Commission was in Document Retention at 8 AM this morning.

APPROVAL OF PAYROLL

Commissioner Strahan moved to approve payroll. Commissioner Houseman seconded the motion. Motion passed by vote: Houseman (aye), Strahan (aye), and Strafuss (absent).

PAYROLL DATE: March 4, 2011

GCR: 111865 - 111873

RB: 111845 - 111860

AF: 111861 - 111863

TS: 111864

911: none

Manual Warrants: 5371 - 5372

Accounts Payable: 323564 – 323582

Commissioner Strahan extended an apology to the public and news media for the live broadcast of the commission meeting on Monday, February 28, 2011. It showed that it was broadcasting correctly in the commission hearing room.

**RECESS
9:20 AM**

**RECONVENED
9:51 AM**

BOARD APPOINTMENTS, PLANNING AND ZONING BEAVER TOWNSHIP

Commissioner Strahan moved to re-appoint Randall Cummings to a four year term on the planning and zoning board representing Beaver Township. Commissioner Strafuss seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

F HWY & 160 PROPERTIES

Darrell Koontz, Executive Director for Taney County Ambulance District, met with the County Commission to discuss locating a property at F Hwy & 160 for a 24 Hour Ambulance Station he would like to work together and share resources with Taney County.

The County Commission gave Darrell Koontz permission to look at the property at F Hwy & 160.

The County Commission will send an email to the Sheriff, John Souttee, Sewer Department and Renee, Building and Grounds to let them know that Darrell Koontz with the Ambulance District will be looking at the property at F Hwy and 160.

MEETING PROCESS/COURT HOUSE POLICY

The County Commission discussed the way the Sewer Board posted their Executive Session with the County Commission; they are posted for personnel only.

The County Commission discussed the upcoming sunshine law meeting sessions, meeting locations and tentative dates were also discussed. Commissioner Strafuss will work out all of the details and issue a press release before they announce it. Commissioner Houseman directed Commissioner Strafuss to contact the City of Branson and City of Hollister. We also want to check with our own boards and commission to make sure that there will not be any meeting conflicts with the meeting dates that were discussed.

Commissioner Houseman recommended that Commissioner Strafuss ask Mr. Durkin for an email regarding what he is sending out currently, discussing what he is providing. The County Commission will send this announcement out to everyone electronically and also make personal phone calls, to insure a great turn out.

Bob Paulson, Counsel, met with the County Commission and gave them a rough draft of the Electronic Records Administration and Sunshine Law Policy. Email retention policy was discussed.

Commissioner Houseman directed Bob Paulson, Counsel to send a copy of the rough draft on Electronic Records Administration along with an email to all Elected Officials and Department Heads for comments and opinions must be returned by March 11, 2011.

Bob Paulson, Counsel, discussed the Sunshine Law Policy with the County Commission.

Commissioner Houseman directed Bob Paulson, Counsel to send a copy of the rough draft on the Sunshine Law Policy along with an email to all Elected Officials and Department Heads for comments and opinions must be returned by March 11, 2011.

A meeting will be posted on the agenda for the Electronic Records and Sunshine Law Policy on March 17, 2011.

Donna Neeley, County Clerk met with the County Commission to address her concerns about the statutes and the records she keeps.

Commissioner Houseman will meet with County Clerk, Donna Neeley custodian of records in the future to review all contracts and agreements that the county has.

Commissioner Strahan discussed the news media publishing an announcement to the public on the detour route on 76 for Cedar Hollow Road in the future.

Commissioner Strafuss explained accounts payable/ purchase orders and requested to add a column for the line item to show how much money is left. Commissioner Houseman suggested a trial period in one department, correct the budget prior too. Commissioner Houseman will look into setting up a round table discussion with Rick Findley, Auditor regarding this issue.

Commissioner Houseman asked the County Counselor and County Clerk provide the County Commission with copies of the statutes that were discussed in today's commission meeting.

DOCUMENT RETENTION

The County Commission went upstairs to continue sorting documents for document retention.

**RECESS
11:20 AM**

Proceeding Minutes were taken and typed by Angelia Edwards, Deputy Clerk.

**RECONVENED
11:56 AM**

Commissioner Strafuss moved to adjourn the day's meeting and postpone all items to a later date. Commissioner Strahan seconded the motion. The motion passed by vote: Houseman (aye), Strahan (aye) and Strafuss (aye).

**ADJOURNMENT
11:58 AM**

Proceeding Minutes were taken and typed by Cristy Smith, Deputy Clerk.