

# OFFICIAL MINUTES

September 29, 2010, 34<sup>th</sup> DAY OF  
THE JULY ADJOURN TERM

The County Commission met in The Commissioner's Hearing Room at 9:00 AM with Chuck Pennel, Danny Strahan and Jim Strafuss present. The following proceedings were had and made a matter of record:

## ADMINISTRATIVE & DEPARTMENTAL FUNCTIONS

### APPROVAL OF PAYROLL

Commissioner Strahan moved to approve payroll as follows:

**PAYROLL DATE: OCTOBER 1, 2010**

GCR: 111463 - 111477

RB: 111442 - 111457

AF: 111458 - 111460

TS: 111461

911: 111462

Manual Warrants: 5269 - 5270

Accounts Payable: 321690 - 321710

Commissioner Strafuss seconded the motion. The motion passed by vote: Pennel (nay), Strahan (aye), and Strafuss (aye).

### ABATEMENT DISCUSSION

Chris Solida presented a document and spoke to the Commission regarding his concerns about unpaid taxes on a mobile home that is deeded to someone else. He stated that he needs to clear this up so he can license his vehicle.

Discussion ensued.

**RECESS**  
**9:26 AM**

**RECONVENED  
9:31 AM**

**ABATEMENT DISCUSSION**

James Strahan presented a form from the Missouri Department of Revenue regarding this issue.

Commissioner Strahan moved to table the abatement discussion until 11:30 A.M until Mr. Ulrich is contacted. Commissioner Pennel seconded the motion. The motion passed by vote: Pennel (aye), Strahan (aye), and Strafuss (aye).

**BENEFITS EXPERIENCE**

Vicky Rice and John Akers with Mercy Health Plans gave the Commission an insurance benefits update.

Commissioner Strafuss discussed a need for chiropractic insurance coverage.

No motions were made, no votes were taken.

**HEALTH INSURANCE RENEWAL**

John Akers with Mercy spoke to the Commission about an October 1, 2010 health insurance renewal.

No motions were made, no votes were taken.

**RECESS  
10:22 AM**

**RECONVENED  
10:29 AM**

**AUCTIONEERING SERVICES BID AWARD**

Linda Gifford, Purchasing presented a bid tabulations spreadsheet to the Commission with prices for the auctioneering services bid award. Three bids were submitted: Easley Auction Company with 8.5% of gross receipts, and a maximum charge of \$3,000; Mountain Country Auctions with \$299 total cost to the County; and Gov Deals with 7.50% plus tier pricing.

Commissioner Strahan moved to accept Mountain Country Auctions for \$299.00 as low bidder plus \$270.00 for two mechanics to work at the auction for vehicle sales.

Workman's Comp is additional. Commissioner Strafuss seconded the motion. The motion passed by vote: Pennel (aye), Strahan (aye), and Strafuss (aye).

### **LIGHTING RETROFIT LABOR CONTRACT**

Linda Gifford spoke to the Commission about a lighting retrofit labor contract.

Commissioner Strahan moved to approve the change to the retrofit labor contract. Commissioner Pennel seconded the motion. The motion passed by vote: Pennel (aye), Strafuss (aye), and Strahan (aye).

### **CONTRACTS WORK SESSION**

Nikki spoke to the Commission about who will be responsible for getting signatures on contracts.

Rick Findley, Auditor spoke to the Commission regarding how many signatures should be on the contracts.

Jimmy Russell, Sheriff spoke to the Commission regarding signatures on grants and forestry contract.

Donna Neeley, County Clerk agrees with having one signature on contracts, she also explained the scanning process in her office.

Linda Gifford, Purchasing addressed the Commission about implementing a system for grant reporting due dates.

Maggie Noe spoke to the Commission about having one person in charge of maintaining, monitoring and doing all reports on all grants for all County departments.

The Commission discussed the processing and handling of contracts and grants. They agreed that, the commission staff is responsible for signatures on contracts and grants, until they can hire a person for that task. The point of contact is whoever initiated it, that will not change. The process for Commission Staff to handle contracts and grants will be as follows:

1. Receive the paperwork
2. Post it
3. Make sure there's a vote on it
4. Get the appropriate signatures
5. Attach the draft minutes
6. A copy to the initiator – (if they have not signed it, a letter will be sent.)
7. A copy to the Auditor's Office
8. Original goes to the Clerk's Office
9. A copy to the Commissioner's Office

Nikki Lawrence and Commissioner Strafuss decided to draft an informative e-mail and send it to all department heads.

No motions were made, no votes were taken.

### **MANHOLE RIM IMPROVEMENT CHANGE ORDER # 3**

Mel Eakins with Great River Engineering spoke to the Commission stating that the contractor is requesting a 90 day extension.

Commissioner Strahan moved to approve change order # 3. Commissioner Strafuss seconded the motion. The motion passed by vote: Pennel (aye), Strahan (aye), and Strafuss (aye).

### **DAMSITE/SPRING CREEK CHANGE ORDER # 6**

Commissioner Strahan moved to approve change order # 6. Commissioner Pennel seconded the motion. The motion passed by vote: Pennel (aye), Strahan (aye), and Strafuss (aye).

### **ABATEMENT DISCUSSION**

James Strahan called Dean Ulrich. James discussed the conversation he had with Dean Ulrich. Discussion ensued.

**RECESS  
11:33 AM**

**RECONVENED  
11:40**

### **ABATEMENT DISCUSSION**

Sheila Wyatt, Collector spoke to the Commission she said, she talked to Mr. Ulrich he told her that the title has always been in his name. There was a verbal arrangement for Chris to live in the mobile home.

Commissioner Strafuss moved to remove the mobile home off of Chris Solida's 07', 08', 09' and 2010 personal property assessment, as Chris not being the owner. Commissioner Pennel seconded the motion. The motion passed by vote: Pennel (aye), Strafuss (aye), and Strahan (nay).

Presiding Commissioner Pennel declared a recess.

**RECESS**  
**11:45 AM**

The minutes were taken and typed by Angelia Edwards, Deputy Clerk.