

INVITATION TO BID

Taney County Purchasing Office
PO Box 1630
132 David Street
Forsyth, MO 65653

Bid Number 200912-90

The Taney County Purchasing Office in Forsyth, MO 65653 will be accepting sealed bids for Hydraulic Thumb until the closing date of January 8th, 2010 at 10:00a.m. Bids must be submitted on the form furnished by the County and in accordance with said specifications.

It is the intent and purpose of the County of Taney that this Invitation to Bid promotes competitive bidding.

INSTRUCTIONS FOR SUBMITTING BID IN RESPONSE TO INVITATION**PURCHASE / INSTALLATION OF
HYDRAULIC THUMB****Preparation of Bids:**

1. All prices and notations must be in ink or typewritten. No erasure permitted. Mistakes may be crossed out and corrections typed adjacent and must be initialed and dated in ink by person signing bid. All bids must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.
2. Bidders are expected to examine this form, attached drawings, specifications, if any, and all instructions. Failure to do so will be at the Bidder's risk.
3. It will be the duty of each officer to see that his/her proposal is delivered by the time designated in this invitation.
4. Proposals may be withdrawn on written requests received from the bidder prior to the time fixed for opening. Requests may be submitted by telefax, e-mail or telegram. Negligence on the part of the bidder in preparing his/her proposal confers no right to withdraw his/her proposal after it has been opened.
5. At the time fixed for opening of proposals, the content will be made public for the information of the bidder and others interested.

Bid Check List:

Bidders are cautioned to please check their bid very carefully, using the following Check List:

1. Any additional information, specifications, drawings, etc. should be attached.
2. Bid should be signed and dated.

Mailing Instructions:

Each bid must be enclosed in a sealed envelope, marked and addressed as follows:

Bid #200912-90

Taney County Purchasing Office
Attention: Linda Gifford
PO Box 1630
Forsyth, MO 65653

Non-Exclusivity:

The Contract is non-exclusive and shall not in any way preclude the County from entering into similar agreements and/or arrangements with other vendors or from acquiring, equal or like goods and/or services from other entities or sources.

Additional Information:

Any additional information desired may be requested by mail to the address listed, or by telephone to 417-546-7281. Information requests may also be e-mailed to lindag@co.taney.mo.us. This e-mail address is for information requests only and shall not be used for submission of proposals or modifications to proposals. Such submissions will be rejected and deleted without notification to the sending party.

Response Clarification:

We reserve the right to request additional written or oral information from bidders in order to obtain clarification of their responses.

Refusal of Bid:

The County Commission shall formally award the bid and reserves the right to reject any or all proposals and to waive any minor informality or irregularity in a proposer's response if deemed in the best interests of the County.

**Thank you for your consideration of this Invitation to Bid,
THE TANEY COUNTY COMMISSION**

SPECIFICATIONS:

The Taney County Purchasing Department will be accepting sealed bids on a hydraulic thumb to be installed on our Hitachi Zaxis 200LC-3 Hydraulic Excavator SN: FF01G6Q312246, please bid the following:

Provide all necessary labor and parts related to installation of a hydraulic thumb including but not limited to the following:

- Convert the machine's auxiliary hydraulics from one-way flow to one-way and two-way flow
- include a combination selector valve
- include a joystick controller
- include an auxiliary hydraulic circuit relief cartridge
- include a conversion kit for bi-directional hydraulic flow
- Provide and install a hydraulic thumb, 920# minimum weight, 12" minimum width and of the appropriate length to be compatible with the 48" bucket and coupler associated with this machine. Thumb shall feature a mechanical thumb lock (to eliminate drift) and cylinder rod protection.

Larger Thumb Alternative Bid:

- Bid the additional cost to provide all of the aforementioned with a larger thumb that features a 1,190# minimum weight and 28" minimum width.

RESPONSE FORM:

Company Name:

Address:

City/Zip:

Phone Number:

Fax Number:

Federal Tax ID:

The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

Authorized Representative (Sign by Hand)

Type or Print Signed Name:

Today's Date:

Thumb Manufacturer, Model number: _____

Bid Price \$ _____

Alternate Bid

Thumb Manufacturer, Model number: _____

Amount to add for Larger Thumb \$ _____

Bid Submitted by _____ Contact Phone Number _____

Signature _____ Date _____

*** All pricing must include installation.

Exceptions to Bid Specifications:

In the space below please itemize any variations from, or exceptions to, the conditions and specifications of this bid.

- **Insurance Requirements:**

The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and the County has approved such insurance. Insurance limits indicated below may be lowered at the discretion of the County.

- **Compensation Insurance** - The Contractor shall take out and maintain during the life of this contract, **Employee's Liability and Worker's Compensation Insurance** for all of their employees employed at the site of work. Worker's Compensation coverage shall meet Missouri statutory limits. Employee's Liability limits shall be \$1,000,000.00 each employee, \$1,000,000.00 each accident, \$1,000,000.00 policy limit.
- **Comprehensive General Liability Insurance** - The Contractor shall take out and maintain during the life of this contract. The amounts of insurance shall not be less than \$2,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death.
- **Commercial Automobile Liability** - The Contractor shall take out and maintain during the life of this contract, automobile liability insurance in the amount of not less than \$2,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks, both on and off the site of work.
- **Proof of Carriage of Insurance** – The Contractor shall furnish the County with Certificate of Insurance, which names the County as additional insured.

“NO BID RESPONSE FORM”

NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO SUMBIT A BID

If you do not wish to respond to this bid request, please fill this form out and return it to the Purchasing Department by mail or fax.

If you would like to FAX this “NO Bid” Response Form to our office, the FAX number is (417) 546-7280.

BID: 200912-90 – HYDRAULIC THUMB

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

