

INVITATION TO BID

Taney County Purchasing Office
PO Box 1630
132 David Street
Forsyth, MO 65653

Bid Number 200912-89

The Taney County Purchasing Office in Forsyth, MO 65653 will be accepting sealed bids for Exercise Equipment until the closing date of December 28th, 2009 at 10:00a.m. Bids must be submitted on the form furnished by the County and in accordance with said specifications.

It is the intent and purpose of the County of Taney that this Invitation to Bid promotes competitive bidding.

INSTRUCTIONS FOR SUBMITTING BID IN RESPONSE TO INVITATION

EXERCISE EQUIPMENT

Preparation of Bids:

1. All prices and notations must be in ink or typewritten. No erasure permitted. Mistakes may be crossed out and corrections typed adjacent and must be initialed and dated in ink by person signing bid. All bids must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.
2. Bidders are expected to examine this form, attached drawings, specifications, if any, and all instructions. Failure to do so will be at the Bidder's risk.
3. It will be the duty of each officer to see that his/her proposal is delivered by the time designated in this invitation.
4. Proposals may be withdrawn on written requests received from the bidder prior to the time fixed for opening. Requests may be submitted by telefax, e-mail or telegram. Negligence on the part of the bidder in preparing his/her proposal confers no right to withdraw his/her proposal after it has been opened.
5. At the time fixed for opening of proposals, the content will be made public for the information of the bidder and others interested.

Bid Check List:

Bidders are cautioned to please check their bid very carefully, using the following Check List:

1. Any additional information, specifications, drawings, etc. should be attached.
2. Bid should be signed and dated.

Mailing Instructions:

Each bid must be enclosed in a sealed envelope, marked and addressed as follows:

Bid #200912-89

Taney County Purchasing Office
Attention: Linda Gifford
PO Box 1630
Forsyth, MO 65653

Non-Exclusivity:

The Contract is non-exclusive and shall not in any way preclude the County from entering into similar agreements and/or arrangements with other vendors or from acquiring, equal or like goods and/or services from other entities or sources.

Any additional information desired may be requested by mail to the address listed, or by telephone to 417-546-7281. Information requests may also be e-mailed to lindag@co.taney.mo.us. This e-mail address is for information requests only and shall not be used for submission of proposals or modifications to proposals. Such submissions will be rejected and deleted without notification to the sending party.

Response Clarification:

We reserve the right to request additional written or oral information from bidders in order to obtain clarification of their responses.

Refusal of Bid:

The County Commission shall formally award the bid and reserves the right to reject any or all proposals and to waive any minor informality or irregularity in a proposer's response if deemed in the best interests of the County.

Award of Bid:

The County Commission reserves the right to award this bid on an item by item basis, a group of items or all items, whichever the County deems to be in its best interest, price and other factors considered.

Special Consideration:

The County Commission reserves the right to consider both new exercise equipment and slightly used exercise equipment in this bid.

Bidder Response:

Bidders may choose to bid on any one single item or all of the items specified below.

Alternates:

Unless otherwise provided for in this bid, the name of a certain brand, make or manufacturer named; but conveys the general style, type, character, and quality of the article desired. Any article, which the County, in its sole discretion, determines to be the equal to that specified, considering quality, workmanship and suitability for the purpose intended, shall be accepted. It is the bidder's responsibility to clearly and specifically indicate the product being offered and to provide sufficient descriptive literature and technical detail to enable the County to determine if the product offered meets the requirements of the bid. Failure to furnish adequate data for evaluation purposes may result in declaring a bid non-responsive. Unless the bidder clearly indicates in its bid that the product offered is an "equal" product, such bid will be considered to offer the brand name products referenced in this bid.

**Thank you for your consideration of this Invitation to Bid,
THE TANEY COUNTY COMMISSION**

RESPONSE FORM:

Company Name:

Address:

City/Zip:

Phone Number:

Fax Number:

Federal Tax ID:

The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

Authorized Representative (Sign by Hand)

Type or Print Signed Name:

Today's Date:

The exercise equipment offered shall be commercial quality suitable for an active fitness center at the Taney County Courthouse.

Specifications:

- Heavy gauge steel in all selectorized machines, free weight stations and benches
- 5 pound add on weights for selectorized machines
- Start / stop range limiters on selectorized machines
- All belts and pulleys enclosed for operator protection
- Belts of the most durable material; Kevlar composite or equal
- Information placards on selectorized machines (operating instructions, muscles worked, start/finish position description)
- Light initial starting weights on selectorized machine (allows lower starting weight)

Exercise Equipment Pricing:

Any deviation from specifications must be clearly stated and fully described.

Cardio:

(3) Star Trac 4530 Personal Trainer Treadmills: _____

(2) Star Trac Pro Natural Runner Plus (Elliptical Trainers): _____

(2) Star Trac Pro Recumbent Bike with Fan: _____

(1) Star Trac Upright Bike with Fan: _____

(2) Star Trac Stair Climbers: _____

Selectorized:

(1) Nautilus Nitro Vertical Chest: _____

(1) Nautilus Nitro Lat Pulldown: _____

(1) Nautilus Nitro Rear Delt / Pec Fly: _____

(1) Nautilus Cable Crossover: _____

(1) Nautilus 0-90 Degree Bench: _____

(1) Nautilus Smith Machine: _____

(1) Nautilus Nitro Abduction / Adduction Combo: _____

(1) Nautilus Nitro Gravitron: _____

(1) Nautilus Flat Utility Bench: _____

(1) Cybex VR2 AB Crunch: _____

Free Weights – 3 lbs – 75 lbs

Price per Individual Weight: _____

Price for Full Set of Weights: _____

Free Weight Rack: _____

Rubber Flooring:

Approximately 1300 sq ft of Rubber flooring 3/8" Thick: _____

Mirrors:

Approximately 66 linear ft of Floor to Ceiling Mirrors: _____

Price per linear ft of Floor to Ceiling Mirrors: _____

Installation of Mirrors (if applicable): _____

Additional Costs (if any) to Taney County: _____

- **Insurance Requirements:**

The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and the County has approved such insurance. Insurance limits indicated below may be lowered at the discretion of the County.

- **Compensation Insurance** - The Contractor shall take out and maintain during the life of this contract, **Employee's Liability and Worker's Compensation Insurance** for all of their employees employed at the site of work. Worker's Compensation coverage shall meet Missouri statutory limits. Employee's Liability limits shall be \$1,000,000.00 each employee, \$1,000,000.00 each accident, \$1,000,000.00 policy limit.
- **Comprehensive General Liability Insurance** - The Contractor shall take out and maintain during the life of this contract. The amounts of insurance shall not be less than \$2,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death.
- **Commercial Automobile Liability** - The Contractor shall take out and maintain during the life of this contract, automobile liability insurance in the amount of not less than \$2,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks, both on and off the site of work.
- **Proof of Carriage of Insurance** – The Contractor shall furnish the County with Certificate of Insurance, which names the County as additional insured.

“NO BID RESPONSE FORM”

NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUNBIT A BID

**If you do not wish to respond to this bid request, please fill this form out and return it to
the Purchasing Department by mail or fax.**

**If you would like to FAX this “NO Bid” Response Form to our office, the FAX number is
(417) 546-7280.**

BID: 200912-89 – EXERCISE EQUIPMENT

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

