



REQUEST FOR PROPOSAL # 201609-350 AVIATION FUEL

BID SCHEDULE & DEADLINES:

September 3 – October 4, 2016

September 26, 2016 at 2:00 P.M.

October 4, 2016 at 2:00 P.M.

October 5, 2016 at 9:30 A.M.

Bid Release Date / Advertising Period.

Deadline for Submitting Questions.

Closing Date / Time.

Opening Date / Time.

Responding Vendor / Company Name

City / State

Attn: **Ron Erickson, Director of Purchasing**

Phone: 417-546-7281 / FAX: 417-546-3931

rone@co.taney.mo.us

Bidder's Initials: _____

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Commodity Title: AVIATION FUEL
PLEASE MARK YOUR ENVELOPE "SEALED BID #201609-350"
RETURN ONE (1) ORIGINAL & NINE (9) HARD COPIES.

Bid Submission

Location / Mail Address: Taney County Purchasing Department (Second Floor)
P. O. Box 1630 (*PO Box MUST be used for normal mail.*)
132 David St. (*Physical Address MUST be used for package delivery.*)
Forsyth, MO 65653

Bid Opening

Location / Address: Taney County Commission Hearing Room (Old Courthouse)
132 David Street
Forsyth, Mo. 65653

The undersigned certifies their authority to bind this company in an agreement to supply the commodity or service in accordance with all terms, conditions, and pricing specified herein or to offer a "No Bid." Type or print information below. Bidder is REQUIRED to complete, sign and return this form with their submittal of Bid as well as all pages initialed. *An authorized signature and email address is mandatory, lack thereof will result in a determination of "Non-Responsive".

_____ Company Name (<i>As it appears on submitted W9.</i>)		_____ Authorized Person (Print)	
_____ Address		_____ *Signature	
_____ City/County/State/Zip		_____ Title	
_____ Telephone #	_____ Fax #	_____ Date	_____ Tax ID #
_____ *E-mail		_____ Entity Type (Corporation, LLC, Sole Proprietor, Partnership)	

1. BIDDING PROCESS INFORMATION

The Purchasing Department is responsible for the Bid opening at the time and place noted in the request. If a Vendor is interested in a copy of the Bid tabulation they must include a direct email address, not website, in order to receive results. Obviously sealed Bids cannot be emailed so they must either be delivered by hand, courier, or USPS. (Please note USPS concerns listed in item #2.3)

A formal invitation for Bid is utilized when the total purchase exceeds \$4,500. The County also uses this method when the life of a term and supply contract is valued more than \$4,500. The Bid Package will contain well-defined standard technical specifications for the nature of the service or product requested. A formal closing date and time is specified. The Bidder must comply with this requirement in order to be considered for award. All Formal Invitations for Bid are handled by the Taney County Purchasing Department. Technical specifications are the responsibility of the specific requesting department.

As a courtesy the below “BID RESPONSE TIPS” Table is offered to assist Bidders. Feel free to use it as a checklist and information source to help create a more accurate response which is more compliant than it might otherwise turn out. Use a checkmark (✓) in the correct box as it applies to ensure everything is covered...

A = Acknowledged below item with intent to comply/agree with as it may/may not apply.
N = Not applicable.

ITEM #	BID RESPONSE TIPS (Suggestions & Requirements.)	A	N
1.1	Read ALL Bid documents closely - immediately upon receipt.		
1.2	Note any/all special dates or requirements.		
1.3	See Items 3.1 & 3.2 for the process to submit questions.		
1.4	Handwritten responses must be clearly legible – in ink.		
1.5	Un-readable responses will be rejected.		
1.6	Nine (9) COMPLETE copies of RFP response is required. Please indicate copies versus original.		
1.7	Turn your Bid in as soon as possible.		
1.8	Deadline dates and times are strictly adhered to.		
1.9	The County cannot, and will not, accept any late Bids.		
1.10	No fax or electronic transmitted Bids will be accepted.		
1.11	In the event of only one response the County may reject the Bid and re-let it or consider other options which provide the best solutions - always acting in the best interest of Taney County.		
1.12	When a Bid, or project, includes pre-bid meetings or on site visits, Bidder attendance and compliance with signup sheets, etc., is mandatory.		
1.13	Pay close attention to the terms <i>must, will, shall, should</i> or <i>may</i> .		
1.14	Include a current/signed W-9 form with your company information. Having this up front benefits any awarded Vendor by greatly expediting our payment process. Taney County Accounts Payable Department must have this form before they can process payment.		
1.15	Include, if applicable, current prevailing wage considerations with your Bid.		
1.16	Remember to sign the Bid sheet as this is mandatory.		
1.17	For areas, questions, and requirements that do not always apply - “N/A” may be an option. (See Item 4.3)		

The following sections; 2, 3, and 4 include instructions, conditions, guidelines, requirements and other key factors that must be understood. Using the checkmark system here will assist Vendors in participating correctly and limit the possibility of their response being disqualified due to a technicality. Use a checkmark (✓) to acknowledge each of the following items. We have found this method improves communications, limits the need for questions and thus addendum, and helps to avoid other areas of confusion.

2.	<i>INSTRUCTIONS AND GENERAL CONDITIONS:</i>	(✓)
2.1	Delivery of: Sealed Bids, subject to Instructions and General Conditions and any special conditions set forth herein, will be received at the Taney County Purchasing Office until the Bid closing date and time indicated herein for furnishing the County with goods, and or, services as detailed in the following.	
2.2	Closing: Sealed Bids must be delivered before "Closing Date / Time" as listed on page one, to the Taney County Purchasing Department as listed on page two.	
2.3	USPS Alert: There is no mail delivery service at the courthouse. When sending packages Bidders risk their response not arriving in time by way of the United States Postal Service. The Post Office may fail to leave a "pick up slip" in the correct county P.O. Box alerting us that they are holding a package requiring our signature. If a Bidder must use U.S.P.S. do not require a signature on our end, simply make sure to mail it only to our P.O. address. Other delivery services require our physical address. Both addresses are clearly listed on page #2. U.S.P.S. ONLY recognizes our PO address. It is the Bidder's responsibility, not the county, nor the Post Office, to ensure Bids are delivered in time to the Purchasing Department.	
2.4	Late Packages: The County will not accept any Bids received after the listed closing date/time. Late Bids are "NON-RESPONSIVE". They will not be opened.	
2.5	Opening: Bids will be opened publicly at "Opening Date / Time", as listed on page one, and read aloud, in public, in the Taney County Commission Hearing Room. All Bid responses are considered public information as soon as they are opened and become a part of public record to be released to any person or firm who formally requests it.	
2.6	Award / Timeline: Recommendation for award will be made formally to the Taney County Commission as soon as possible after a complete review. Updates may be sent via email should the award process become delayed for any reason. (10 days or more.)	
2.7	Withdrawals: Bids may be withdrawn on written request from the Bidder, by email or letter, prior to the time of acceptance of the bid. Once a bid response is opened, accepted it can only be withdrawn by order / approval of the Taney County Commission.	
2.8	Sealed & Marked: Bids must be submitted in a sealed envelope identified with the Bid number and dates of closing & opening. List the Bid number on the outside of the box or envelope and note "Response to Request For Proposal enclosed" with a return name & address. No fax or electronic transmitted Bids will be accepted. Make sure your package indicates "BID", with the BID NUMBER - on the final outside surface of your package.	
2.9	No Bid: If you do not want to submit a Bid, please return the No Bid Response Form on page #9 of this package, and note your reason. (Optional).	
2.10	Bidder Expenses: This County is not responsible for any expenses which Bidders may incur in estimating, inspecting, nor preparing information to respond to this RFP.	
2.11	Presentations: The County reserves the right to conduct interviews or require presentations prior to selection. The County will not be liable for any costs incurred in connection with interviews or presentations (i.e. travel accommodations, etc.)	

2.	<i>INSTRUCTIONS AND GENERAL CONDITIONS: (Continued)</i>	(✓)
2.12	Bid Term: All Bids submitted shall be binding, and remain firm for ninety (90) calendar days following the opening. Pricing / Costs submitted within this response MUST BE HONORED within that set timeframe. Bidders should NOT respond unless certain on this point. Submitted bid pricing within any Request For Proposal, once opened, CANNOT be changed for any reason. Any such changes, by law, will disqualify that full response.	
2.13	Bid Rejection: The Taney County Commission reserves the right to reject any or all Bids when such rejection is in the best interest of the County.	
2.14	Multiple Awards: Bids may be awarded to one company or multiple companies; when such award is deemed in the best interest of the County.	
2.15	Payment Terms: Taney County standard payment terms are Net 30 after receipt of an invoice. We can not, and will not, agree to any other payment terms. Once products, or services, are received and accepted Taney County will process payment in full. Requests for credit applications are not necessary and will – in most cases – not be processed. Requests for deposits are not necessary and will not be accepted.	
2.16	Effective: This agreement shall take effect upon the approval by the Taney County Commission.	
2.17	Alterations: Any alterations, changes, lining out, or margin notes to any items within sections 2, 3, 4 may result in said bid response being determined non-responsive.	
2.18	Direct Email Address: An email address MUST be provided in order to receive award results. (Not simply a website.) We do not use USPS for results only email. Final award results will be emailed to all responding Vendors. Results will also be posted on our website at: www.taneycounty.org . Please do not call for results.	
3.	<i>GUIDELINES FOR WRITTEN QUESTIONS, ANSWERS (ADDENDA), ETC</i>	(✓)
3.1	All questions must be submitted prior to the Bid opening and no later than 2:00 P.M. Monday September 26, 2016. Questions are to be emailed to; rone@co.taney.mo.us	
3.2	All questions will be answered in written addendum form and emailed to all parties who had previously been part of the original DBI (Direct Bid Invitation email), or had made email contact during the open Bid questioning timeframe. Addendum email will be sent as close as possible to the day following the deadline listed in item 3.1 above. Same addendum will also be posted on the Taney County website.	
3.3	Any/all addenda will be attached at the end of the posted Bid. An indication, in red, will alert visitors to our website as to the presence of any addenda.	
3.4	Aside from routine questions if it becomes necessary to revise any part of this RFP, written addendum will be issued to address that need. Any addendum to this RFP is valid only if in writing and issued by the Taney County Purchasing Department.	
3.5	Sunshine Laws: Per applicable laws and regulations concerning public documents, all responses will be considered public information as soon as they are opened and become a part of public record releasable to any person or firm that requests it. Requests for copies, of responses, must be made through the Taney County Clerk's Office (417-546-7202) requiring a Public Service Request Form (PSR). By law charges for time spent as well as a cost per page apply. Payment for copying fees is required prior to the making of copies. (<i>Section 610.026, RSMo.</i>)	

4.	BASIC REQUIREMENTS / FACTORS:	(✓)
4.1	Award of Contract: The County reserves the right to award to more than one (1) supplier. Multiple awards may be made on the basis of a primary, secondary, and tertiary supplier. The primary supplier shall furnish the County's requirements until such time as the County determines that it is in the best interest of the County to seek performance from the secondary supplier, then tertiary supplier. The County's decision will be based upon the ability of the primary source to supply acceptable goods or services within the County's time requirements. The County's decision to utilize the secondary and tertiary sources shall be final and conclusive. In addition, the resulting contract from this RFP will be considered "Non-Exclusive".	
4.2	Agreement: The entire contents of received response documents submitted by the successful Bidder to this RFP shall include <u>all</u> response documents to become a part of any awarded contract. These signed documents will be binding. Bidder shall initial all pages where the document denotes "Bidder's Initials: ____" at the bottom of each page after completing each section. Responses not complying with this condition may be rejected. The Awarded Vendor, of this RFP, will follow up with a written agreement sample, working with our Legal Department, and oversee completion of that process to the mutual satisfaction of all parties. A standard sample agreement currently being used by Taney County, in most cases, is attached at the end of this package as a reference.	
4.3	Response Content: In order to enable direct comparison of competing responses, Bidders must submit responses in strict conformity to the requirements stated herein. Failure to adhere to all requirements may result in Bidder's Response being disqualified as non-responsive. All responses must be submitted using the forms provided herein. Every question should be answered. If not applicable, the section should contain "N/A."	
4.4	Advice of Award: The County's Bids, Bid Tabulations, and Bid Award information may be viewed on our website at www.taneycounty.org . (Purchasing Department Page.) Purchasing will stay in touch with all responding Vendors during the evaluation process.	
4.5	Response Clarification: The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.	
4.6	Rejection or Correction of Responses: The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any response which are immaterial or inconsequential in nature, neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion acting in the best interest of Taney County.	
4.7	<p>Evaluation Process: The Taney County Airport Board will review responses for a formal recommendation for award to the Taney County Commission. An evaluation team will conduct a comparative assessment of qualifying proposals in accordance with the evaluation criteria stated below combined with all other details provided within each qualifying proposal to establish a score/ranking for each participant:</p> <ul style="list-style-type: none"> • Experience/Expertise 25 Points • Operational Plan 35 Points • References/Qualifications 25 Points • Technical Support 15 Points <p>After an initial evaluation process, a question and answer interview may be conducted with the Offeror, if deemed necessary by the County. In addition, the Offeror may be asked to make an oral presentation and demonstration of their proposed system. All arrangements and scheduling will be coordinated by the County Purchasing Director.</p>	

5. SCOPE OF SERVICES:

- 5.1 The Taney County Airport Board is requesting proposals to provide Conoco/Phillips Branded Aviation Fuel at M. Graham Clark Airport (PLK) per items as listed below in Section 6.
- 5.2 The Taney County Airport is operated under the direction of the Taney County Airport Board.
- 5.3 At present time, Aviation 100LL and pre-blended Jet A is being supplied to the airport, a Conoco/Phillips branded dealer. Refuelers exist on the airport grounds. Bulk storage facilities exist on the airport grounds.
- 5.4 The Airport Board desires to establish a fueling contract with a reputable company meeting certain quality, service, and supply expectations at the lowest possible costs.
- 5.5 The successful bidder must demonstrate to the satisfaction of the county their knowledge regarding our needs including equipment and services.
- 5.6 The County will not be required to purchase any/all, nor minimums/maximums as per the specifications listed within this Bid.
- 5.7 Taney County may cancel any purchase at any time for a full credit.
- 5.8 Any subsequent contract will remain in place for sixty (60) months unless otherwise ordered by the Taney County Commission, with a one year renewal option.
- 5.9 By virtue of statutory authority the Taney County Commission shall give preference to local services when the price is the same or less.
- 5.10 For questions concerning ALL listed specifications, or ALL technical questions, the below "Department Point of Contact" MUST be contacted:

Mike Mulnik, Airport Manager
mikem2@co.taney.mo.us 417-332-1848

For Sections 6, 7, 8, and 9, on the following pages, use the below "KEY" to check (✓) off the appropriate box. The total number of exceptions will be included in combination with a total overall score for comparison purposes toward award recommendation. Make sure to explain all exceptions in writing. Section 6 will require separate written responses for most items as listed. Failure to fill in the blanks asking for company name and mark up percentage, within item #6.12 as follows, may result in disqualification.

C = Comply with item. (In some cases this will serve as a simple acknowledgement.)
D = Do not / cannot comply with item.
E = Exception taken to item. (A full explanation should be provided for any/all exceptions.)

6.	SPECIFICATIONS / REQUIRED CRITERIA / PRICING (6.12):	C	D	E
6.1	The name and address of the firm or company including the primary contact person for the purposes of this proposal.			
6.2	A brief description of the firm or company and areas of expertise and demonstrated capability to perform the required service.			
6.3	Examples of quality control, including methods of pre-blending Di-EGME into Jet A.			
6.4	Location of nearest terminals to M. Graham Clark Airport and expected time delays in delivery.			
6.5	Quality control programs offered, including FAA Part 139 fuel handler training, fire safety training, etc.			
6.6	Technology support, such as online account information and software support.			
6.7	Excess liability insurance.			
6.8	Assertion of uninterrupted supply.			

6.9	Ability to provide partial loads with transportation fees apportioned to volume transported.			
6.10	Acceptance to a term and supply contract possibly up to five years.			
6.11	Proof of insurance.			
6.12	PRICING: Company (<i>Name</i>) "Oil's Price"; _____ plus a _____% "REASONABLE" markup for the particular products at the specified terminal(s), effective on the date of delivery and in effect for the products on the date of delivery, subject to the provisions regarding imposition of federal, state, or local taxes, license fees, inspection fees, or other charges imposed by any governmental authority or agency and applicable transportation charges.			

7.	BIDDER DIRECTIVES:	C	D	E
7.1	Standard payment terms are Net 30 after receipt of invoice, no exceptions.			
7.2	Response time/delivery: _____ (After Receipt of Order.)			
7.3	Include an updated W-9 form with your company information and signature. The formal – legal company name as listed on submitted W9 will be used on any subsequently awarded contract / agreement.			
7.4	Contractor shall provide all warranty information. (Where applicable.)			
7.5	Contractor shall provide descriptive literature. (Where applicable.)			
8.	TOTAL PRICE INCLUSIONS:	C	D	E
8.1	Shipping, Handling, and Delivery Fees – all MUST be included in total cost.			
8.2	Whatever other miscellaneous fees there may be.			
9.	STANDARD TERMS AND CONDITIONS:	C	D	E
9.1	Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the County Department identified in this Request For Proposal.			
9.2	The Taney County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Taney County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.			
9.3	Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid completing each section – in same order as received, give the unit price, extended totals, and sign the bid.			
9.4	When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.			
9.5	The delivery date shall be stated in definite terms, unless otherwise indicated, as it may be taken into consideration in awarding the bid.			
9.6	The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.			
9.7	In case of default by the Contractor, the County of Taney will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.			
9.8	Failure to deliver as guaranteed may disqualify Bidder from future bidding.			

9.9	Prices must be as stated in units of quantity specified, and must be firm.			
9.10	The County of Taney, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered and is accepted by the County.			
9.11	The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.			
9.12	In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.			
9.13	Should an audit of Contractors invoices – during the term of the Agreement, and any renewals thereof, indicate that Taney County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30 days of being notified of the same.			

10. NO BID RESPONSE FORM:

NOTE: Complete and return this section only if you do not want to submit a Bid. If you do not wish to respond to this RFP, please fill this form out and return it to the Purchasing Department by mail, email, or fax.

Thank you...

RFP # 201609-350 Aviation Fuel

Business Name:	
Address:	
Telephone:	
Contact Person:	
Date:	
Reason(s) for not Bidding:	

AGREEMENT (*Sample*)
for
AVIATION FUEL

THIS AGREEMENT dated the _____ day of _____ 201_ is made between Taney County, Missouri, a political subdivision of the State of Missouri, herein "County" and _____ of _____ herein "Contractor".

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. *Contract Documents* - This agreement shall consist of this Agreement for Aviation Fuel; County of Taney Request For Proposal number 201609-350, any applicable addenda; and the Contractor's bid response executed by _____ on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specifications and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Agreement, the Request For Proposal, and any applicable addenda, shall prevail and control over the Contractor's bid response.

2. *Purchase* - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County the items, and/or services, per the Contractor's proposed response, and as ordered by County, at _____ "Oil's price" plus a _____% markup for the particular products at the specified terminal(s), effective on the date of delivery and in effect for the products on the date of delivery, subject to the provisions regarding imposition of federal, state, or local taxes, license fees, inspection fees, or other charges imposed by any governmental authority or agency and applicable transportation charges. If certain unusual circumstances occur specific to delivery, or product availability, the County may consider the next lowest response. In no event shall the total cost paid by County exceed the total awarded pricing as listed here.

3. *Contract Duration* - This agreement shall commence on _____ day it is awarded and extend for 60 months thereafter, subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by the order of the County for one year subject to the pricing clauses in the contractor's bid response. This agreement may be renewed thereafter on a month to month basis for up to six months in the event the County is unable to re-bid and award a new contract prior to expiration. This agreement may only be extended by the order of the county subject to the pricing, and delivery clauses as agreed to, and offered by the contractor's winning bid response.

4. *Billing and Payment* - All billing shall be invoiced with specific department information and include bid number 201609-350 for reference. Billings may only include the prices listed in the Contractor's bid response. No additional fees or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct statements within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. *Binding Effect* - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. *Entire Agreement* - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. *Termination* - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Taney County Commission delivery of products are delayed or products delivered are not in conformity with bid specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives hereby execute this agreement.

"Contractor";

Taney County Missouri
By: Taney County Commission

Authorized Person (PRINT)

Signature

Date

Mike Scofield, Presiding Commissioner

Date

Attest:

Donna Neeley, County Clerk

Date

Address;

AUDITOR CERTIFICATION:

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Signature Date Appropriation Account



Taney County, Missouri
RFP# 201609-350 Aviation Fuel
Addendum
September 26, 2016

This addendum is issued in accordance with Section #3, on page #5 – “Guidelines for Written Questions”, in this Request for Proposal and is hereby incorporated into and made a part of the RFP Documents. It will be the only Addendum associated with this Proposal. Also, by this formal/official addendum we are meeting the listed timeframe/deadline per item #3.2 within section #3, on page #5 of the full RFP. Bidders are reminded that receipt of this addendum **shall** be acknowledged and submitted with Bidder’s *Response Page*.

Specifications for the above noted RFP and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

This office has received the following questions, answers in red below, as supplied by Taney County Airport Manager Mike Mulnik.

- 1) Please provide estimated annual gallons / volume usage? **ANSWER: See attached form.**
- 2) Please provide tank sizes? **ANSWER: 20,000 Gallons.**
- 3) Please provide tank Types, UST or AST? **ANSWER: AST.**
- 4) Please provide type of Delivery? Transport or Direct to Plane. **ANSWER: Transport to tank.**
- 5.) What is the method of payment? **ANSWER: Listed within the RFP on P.5, item #2.15.**
- 6.) Are you only accepting Conoco/Phillips branded fuel proposals? **ANSWER: YES.**
- 7.) Do you own the trucks that are on site? **ANSWER: Yes.**
- 8.) Regarding 6.12: In aviation there really is not a percentage markup but a cents per gallon markup. Will that be acceptable? Should it include freight? Should it include Taxes?
ANSWER: Complete 6.12 as it is by providing the information as asked for like all other Vendors have been able to do in the past – as best you can. Freight and taxes must be included within your response for item #6.12.
- 9.) Regarding 8.2: Are taxes that are billed to Taney County expressed in Miscellaneous Fees? If not, are they included anywhere in the bid? **ANSWER: Taney County as a governmental entity is Tax Exempt with few exceptions, aviation fuel is one of those exceptions. However 8.2 is strictly for miscellaneous fees. Any/all allowable taxes need to be included with 6.12.**
- 10.) Regarding 9.9: What is meant by firm price? **ANSWER: This is “Boiler Plate” wording which may/may not apply to various bids usually involving other products or goods like cases of cleaning supplies, etc... Here it would be “N/A” as suggested within items 1.17 & 4.3.**

This addendum may *also* be acknowledged via email.

Thank you.

By,

Ron Erickson, Director of Purchasing
132 David Street / P.O. Box 1630 Forsyth, Mo. 65653
Phone: 417-546-7281 Fax: 417-546-3931
E-mail: rone@co.taney.mo.us

BIDDER has examined copy of Addendum to **RFP# 201609-350**, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ E-mail address: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

Jet A Gallons per month

	2016	2015	2014	2013
Jan	320	278	348	419
Feb	253	71	279	519
Mar	453	761	573	456
Apr	1207	791	750	336
May	2462	685	482	1430
Jun	4884	1132	2150	931
Jul	7534	2223	1706	1382
Aug	3363	525	912	2521
Sep		2197	1390	1281
Oct		1160	602	1148
Nov		545	190	1164
Dec		875	729	907
Total	20476	11242	10111	12493

100LL Gallons per month

	2016	2015	2014	2013
Jan	1587	1130	602	925
Feb	1469	845	1113	1607
Mar	2987	2746	1777	2159
Apr	2849	2246	1064	2470
May	2537	3118	2267	2743
Jun	3127	4104	3861	4600
Jul	4597	5887	5397	5363
Aug	3145	4180	4084	4256
Sep		3739	3573	3678
Oct		3733	4629	2787
Nov		2270	2583	2382
Dec		2187	1837	1437
Total	22298	36185	32787	34408