

### REQUEST FOR BID No. 201508-315

TANEY COUNTY MISSOURI Purchasing Department 132 David Street / P. O. Box 1630 Forsyth, Missouri 65653

> Attn: Ron Erickson, Director of Purchasing Phone: 417-546-7281 / FAX: 417-546-3931 rone@co.taney.mo.us

Commodity Title:	JAIL APPLIANCE REPAIR (Term & Supply)
	PLEASE MARK YOUR ENVELOPE <u>"SEALED BID #201508-315"</u> RETURN ONE (1) ORIGINAL AS WELL THREE (3) HARD COPIES.
	Bid Submission Address and Deadline
Day / Date:	Tuesday September 29, 2015
Time:	2:00 P.M. C.D.T. (No late Bids will be accepted)
Location / Mail Address:	Taney County Purchasing Department
	132 David St. / P. O. Box 1630
	Forsyth, MO 65653
Directions:	The Purchasing office is located on the second floor of the
	old courthouse building in downtown Forsyth, between the
	Commission Offices and the Recorder of Deeds Offices.
	Bid Opening
Day / Date:	Wednesday September 30, 2015
Time:	9:30 A.M. C.D.T.
Location / Address:	Taney County Commission Hearing Room
	132 David Street
	Forsyth, MO 65653

The undersigned certifies that they have the authority to bind this company in an agreement to supply the commodity or service in accordance with all terms, conditions, and pricing specified herein or to offer a "no Bid." Please type or print the information below. Bidder is REQUIRED to complete, sign and return this form with their submittal of Bid as well as all pages initialed. \*An authorized signature is mandatory, lack thereof will result in a determination of "Non-Responsive". Also required is a direct email address in order to receive award results. We do not use USPS for results notification *only* email. Final results will also later be posted on our website at: www.taneycounty.org. Please do not call for results.

Company Name		Authorized Person (Print)			
Address		*Signature			
City/County/State/Zip		Title			
Telephone #	Fax #	Date	Tax ID #		
E-mail		Entity Type (c	Corporation, LLC, Sole Proprietor, Partnership)		

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### RFB# 201508-315 Jail Appliance Repair (Term & Supply) Taney County, Missouri BIDDING PROCESS INFORMATION

The Purchasing Department is responsible for the Bid opening at the time and place noted in the request. If a Vendor is interested in a copy of the Bid tabulation they must include a direct email address, not website, in order to receive results. Obviously sealed Bids cannot be emailed so they must either be delivered by hand, courier, or USPS. (Please note USPS concerns listed in item #4 on the next page.)

A formal invitation for Bid is utilized when the total estimated purchase exceeds \$4,500. The County also uses this method when the life of a term and supply contract is valued more than \$4,500. The Bid Package will contain well-defined standard technical specifications for the nature of the service or product requested. A formal closing date and time is specified. The Bidder must comply with this requirement in order to be considered for award. Facilitation of the Bid Process is handled by the Taney County Purchasing Department. Technical specifications are the responsibility of the requesting department. (Either Elected Official or Department Director.)

As a courtesy the below table is offered to assist Bidders. Feel free to use it as a checklist and information source to help create a more accurate response which is more compliant than it might otherwise turn out. Use a checkmark ( $\checkmark$ ) in the correct box as it applies to ensure everything is covered... (*This part of this Bid package is optional, but a great tool.*)

A = Acknowledged below item with intent to comply/agree with as it may/may not apply.N = Not applicable.

ITEM #	BID RESPONSE ADVICE, SUGGESTIONS, and REQUIREMENTS	Α	Ν
1	Read ALL Bid documents closely, immediately upon receipt.		
2	Note any/all special dates or requirements.		
3	See items 1-3 on page #5 for the process to submit questions.		
4	Handwritten responses must be clearly legible – in ink.		
5	Un-readable responses will be rejected.		
6	Three (3) copies of Bid are required. Please differentiate copies from original.		
7	Turn your Bid in as soon as possible.		
8	Deadline dates and times are strictly adhered to.		
9	The County cannot, and will not, accept any late Bids.		
10	No fax or electronic transmitted Bids will be accepted.		
	In the event of only one response the County may reject the Bid and re-let it or consider other		
	options which provide the best solutions - always acting in the best interest of Taney County. REGARDING THIS BID: An onsite inspection is required to submit a Bid Response. No "Pre-Bid"		
	meetings will be held, simply onsite inspections required at Vendor's convenience. Said visits will		
	be documented. All Bid Responses received will be opened at the Bid opening but only those		
	who we can verify made previous onsite inspections will be considered for award.		
13	Pay close attention to the terms must, will, shall, should or may.		
	Include a current, signed, W-9 form with your company information. Having this up front benefits		
14	any awarded Vendor by greatly expediting our payment process. Taney County Accounts		
-	Payable Department must have this form before they can process payment.		
	Include current prevailing wage compliance proof with your Bid.		
	Remember to sign the Bid sheet as this is mandatory.		
17	For areas, questions, and requirements that do not always apply - "N/A" may be an option.		

### Instructions and General Conditions

- 1. Delivery of: Sealed Bids, subject to Instructions and General Conditions and any special conditions set forth herein, will be received at the Taney County Purchasing Office until the Bid closing date and time indicated herein for furnishing the County with goods/services as detailed in the following Request for Bid.
- 2. Copies: For the convenience of all we <u>require</u> three additional hard copies with the original, as indicated on page #1. Please mark each to differentiate between the original and the three copies.
- 3. Closing: Sealed Bids must be delivered before "Closing Date & Time" as listed on page #1, to the Taney County Purchasing Department.
- 4. USPS Warning: There is no mail delivery service at the courthouse. Bidders will take great risks of their Bid not arriving in time when electing to use the United States Postal Service. The Post Office may fail to leave a "pick up slip" in the correct county P.O. Box alerting us that they are holding a package requiring our signature. If a Bidder must use USPS do not require a signature on our end, simply make sure to mail it only to our P.O. address. Other delivery services require our physical address. Both addresses are indicated on page #1 of this package. U.S.P.S. ONLY recognizes our PO address. It is the Bidder's responsibility, not the county, nor the Post Office, to ensure Bids are delivered in time to Purchasing.
- 5. Late Packages: The County will not accept any Bids received after the closing date/time and will consider such late Bids as NON-RESPONSIVE. They will either remain on file un-opened or be returned.
- 6. Opening: Bids will be opened publicly at "Opening Date & Time", as listed on page #1, and read aloud. All Bid responses will be considered public information as soon as they are opened and become a part of public record to be released to any person or firm who formally requests it.
- 7. Award. Recommendation for award will be made formally to the Taney County Commission at a later, posted, date after a full and complete review process often within a few days of the opening date.
- 8. Withdrawals: Bids may be withdrawn on written request from the Bidder at the address shown in this RFB prior to the time of acceptance of the Bid.
- 9. Sealed & Marked: Bids must be submitted in a single sealed envelope identified with the Bid number and dates of closing & opening. Bid number must be on the outside of the package with "Response to Request for Bid enclosed". Also return name & address.
- 10. No fax or electronic transmitted Bids will be accepted.
- 11. No Bid: If you do not want to submit a Bid, please return the *No Bid Response Form* on page #13.
- 12. Bidder Expenses: This County is not responsible for any expenses which proposers may incur in estimating, inspecting, nor preparing and submitting Bids called for in this Request for Bid.
- 13. Presentations: The County reserves the right to conduct personal interviews or require presentations of any or all proposers prior to selection. The County will not be liable for any costs incurred by the proposer in connection with such interviews or presentations (i.e. travel accommodations, etc.)
- 14. Bid Term: All Bids submitted shall be binding, and remain firm for ninety (90) calendar days following the opening. Pricing Costs submitted within this response MUST BE HONORED within that set timeframe. Bidders should NOT respond unless certain on this point.
- 15. Bid Rejection: The Taney County Commission reserves the right to reject any or all Bids, when such rejection is in the best interest of the County.
- 16. Multiple Awards: Bids may be awarded to one company or multiple companies; when such award is deemed in the best interest of the County.
- 17. Payment Terms: County standard payment terms are Net 30 after receipt of invoice.
- 18. Effective: This agreement shall take effect upon the approval by the Taney County Commission.
- 19. Alterations: Any alterations, changes, lining out, or margin notes to any of these instructions will result in being determined as non-responsive to this Bid and thus be disqualified.

Guidelines for Written Questions:

- All questions regarding this Request for Bid shall be submitted in writing, prior to the Bid opening and no later than 2:00 PM Monday September 21, 2015. All questions <u>must be emailed</u> to; Ron Erickson, in Purchasing. (<u>rone@co.taney.mo.us</u>). No additional questions will be allowed after this deadline.
- 2. All questions will be answered in written addendum form and emailed to all parties who had previously been part of the original DBI (Direct Bid Invitation email), or had made email contact during the open Bid questioning timeframe. Addendum email will be sent as close as possible to the day following the deadline listed above. Same addendum will also be posted on the Taney County website.



- 3. Once at our website click on: <u>Any/all addenda will be attached at the end of the posted</u> Bid. An indication, in red, will alert visitors as to the presence of any addenda.
- 4. In the event that it becomes necessary to revise any part of this RFB, written addenda will be issued. Addendum to this RFB is valid only if in writing and issued by the Purchasing Department.
- 5. Timeline: The County anticipates a contract award following the evaluation of all Bid responses within 45 days from the RFB opening date and completion. These dates are provided for informational purposes and may change as requirements dictate.
- 6. Sunshine Laws: Due to applicable sunshine laws and regulations concerning public documents, all Bid responses will be considered public information as soon as they are opened and become a part of public record releasable to any person or firm that requests it. Requests for copies, of Bid responses, must be made through the Taney County Clerk's Office (417-546-7202) requiring a Public Service Request Form (PSR). By law charges for time spent as well as a cost per page apply. Payment for copying fees is required prior to the making of copies. (Section 610.026, RSMo.)

### 1. SCOPE OF SERVICES:

- 1.1 Taney County is seeking a contract with an individual(s) or organization(s), for a Term and Supply contract for the furnishing of all labor, materials, tools, equipment, transportation, services, and supervision to perform ongoing, as needed *Commercial Appliance Work, Maintenance, and Repair* for all Commercial Appliances located within the Taney County Jail Kitchen, and elsewhere. This contract is expected to run for a period of 36 months from date of award and will be non-exclusive. Any/all other county appliances are also included herein.
- 1.2 Physical Location; Taney County Sheriff's Office/Jail 266 Main St. Forsyth, Mo. 65653
- 1.3 In the event any provisions of the contract are not fulfilled by Contractor, and/or the quality of workmanship is deemed unsatisfactory by the County, the County may, upon written notice to the Contractor, terminate this contract within ten (30) days after such written notice.
- 1.4 Sub-Contractors: No sub Contractors shall be used without prior approval by the county.
- 1.5 Contractor Qualifications and Experience: The Contractor to whom this contract is awarded must provide evidence of past experience in the type of work as outlined in the attached specifications for a minimum of three years. See *Exhibit A- Prior Experience* for this purpose. (Page #11)
- 1.6 The Contractor must provide evidence that they have proper licensing in Missouri for a period of not less than three years immediately preceding the submission of this Bid and must have established offices in the Springfield, Branson or Forsyth areas, and currently engaged in the business of such work. The awarded Contractor, including employees who may participate in onsite work, cannot have a prior felony conviction, and must agree to, as well as be able to pass a criminal history check.
- 1.7 The Bidder, at the time of bid submittal, shall possess the correct occupational licenses, all professional licenses or other authorizations necessary to carry out and perform the work required pursuant to all-applicable Federal, State and Local laws, statutes, ordinances, and rules and regulations of any kind. Copies of licenses should be submitted with the bid indicating that the entity bidding the project is licensed to perform the activities or work included in the contract documents.
- 1.8 The Bidder is assumed to be familiar with all Federal, State and Local laws, ordinances, rules and regulations that in any manner affect the work.
- 1.9 Special attention is called to, but not limited to, the local environmental ordinances. Ignorance on the part of the Bidder will in no way relieve the Bidder from responsibility of compliance with all said laws, ordinances, rules and regulations.

- 1.10 In addition to complying with all pertinent codes and regulations, the successful Bidder must comply with all pertinent requirements of the local codes and utility companies. Also the National Electric Code, latest edition as well as the Requirements of Underwriters Laboratories, Inc., for all items installed for which UL standards have been established.
- 1.11 Invoices: The County's agreement (Bid) number must appear on the invoice. All contracted work done for the County on a "time and material" basis <u>must</u> include the following information with all invoices:
  - 1.11.1 Name of the County location where work was performed.
  - 1.11.2 Date(s) work performed.
  - 1.11.3 Itemized list of material, if any.
  - 1.11.4 Itemized cost of material, if any.
  - 1.11.5 Labor cost per hour.
- 1.12 If the above information is not noted on the invoice, it will be returned to the Contractor for additional information before payment can be made.
- 2. Work Hours: The Contractor shall provide unlimited service during normal business hours. Normal
- business hours are Monday Friday 7:00 a.m. to 5:00 p.m. excluding holidays.
  - 2.1 County calls for service should be returned within a reasonable timeframe.
  - 2.2 The Contractor must state a <u>realistic and true</u> time when they can schedule the work. If this proposed schedule is acceptable to the County representative, the Contractor shall book the work.
  - 2.3 Emergency Repairs: The Contractor may be required to perform emergency repairs at times other than normal working hours. The Contractor should be in a position to be available on a twenty-four (24) hour basis for such emergency work.
  - 2.4 Equipment/Safety: The Contractor shall be responsible for providing and for the placement of barricades, tarps, plastic, flag tape and other safety/traffic control equipment required to protect its employees, the public, surrounding areas, equipment and vehicles. The flow of vehicular traffic shall not be impeded at any time. The safety of the Contractor's employees and the public is of prime concern to the County, and the Contractor must take all necessary steps to ensure proper safety during the performance of the contract. Bidders that have a history of safety problems, high incidence of accidents will not be considered for award of a contract.
  - 2.5 Workmanship: Workmanship shall conform to all of the methods and operations of best standards and accepted practices of the trade or trades involved, and shall include all items of fabrication, construction or installation regularly furnished or required for completion (including any finish, and for successful operations as intended). All work shall be executed by personnel skilled in their respective lines of work.
  - 2.6 Cleaning: The Contractor shall keep the premises clean of rubbish and debris generated by the work and shall leave the premises neat and clean. The Contractor, at the Contractor's expense, shall dispose of all surplus material, rubbish, and debris. The work area shall be cleaned at the end of each workday. All materials, tools, equipment, etc., shall be removed. The County is not responsible for theft/damage to the Contractor's property. All possible safety hazards to workers or the public shall be corrected immediately and left in a safe condition at the end of each workday.
  - 2.7 Final Inspection and Approval: The Contractor shall request a Taney County Supervisor specific to any certain project, maintenance, or repair area, to conduct a site inspection after work is complete. Final approval is contingent upon this final inspection.
  - 2.8 Property Damage: The Contractor shall be responsible for repair of any damage to County property and restoration of any facility damage, beyond normal wear and tear, caused by the Contractor's activities. Repair and restoration shall be to the satisfaction of the County. Any repair/restoration of these damages shall be performed at no cost to the County.
  - 2.9 Repair/Warranties: The Contractor shall guarantee all work performed under this contract. The Contractor shall list on the invoice/service ticket the brand name and part/model number of all replacement parts used. All repairs shall be warranted for a minimum of ninety (90) calendar days from the date of repair.
  - 2.10 If the same item must be repaired again for any failure during the warranty period, the follow-up service will be performed at no charge to the County.
  - 2.11 Any replacement parts that fail during the warranty period shall be replaced at no charge to the County including all labor.

2.12 Parts carrying a standard warranty exceeding ninety (90) days shall be honored by the Contractor.

3. Materials: All materials provided by the Contractor shall be new materials of high quality that shall give long life and reliable operation. All equipment shall be modern in design and shall not have been in prior service except as required by factory test.

- 3.1 Replacement Parts: Replacement parts may be furnished by county, or Contractor, whichever cost is lower and in the best interest of the county, and is of the same manufacturer/equal product. This to be determined by Taney County Buildings & Grounds Supervisor Renee Brusca.
- 3.2 Labor Rates: Labor quoted shall include all labor cost, insurance, overhead, profit, mileage, exclusive of taxes. The Contractor is expected to have basic tools and stock on board.
- 3.3 Repair work shall be performed at site unless by the nature of required repairs, it would be necessary to remove a component to the Contractor's shop for repair. If a repair is expected more than twelve (12) hours, a Supervisor will be advised and informed of the issues for the shutdown.
- 3.4 Working with Owner's Personnel: The Awarded Contractor must agree to work alongside County Employees. (County Employees are well versed regarding their responsibilities - many considered expert in numerous maintenance and repair areas.)
- 3.5 FOB Point: Prices quoted shall be FOB at the Taney County Jail location, unloaded and installed.

4. INSURANCE REQUIREMENTS: The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and such insurance has been approved by the County. All policies shall be in amounts, form and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best, equivalent rating guide.

- 4.1 Compensation Insurance: Contractor shall take out and maintain during the life of this contract, Employee's Liability and Workers Compensation Insurance for all of their employees who set foot on Taney County Property, and in case any work is sublet, the Contractor shall require the sub Contractor similarly to provide Worker's Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor.
- 4.2 Worker's Compensation: coverage shall meet Missouri statutory limits. Employers' Liability limits shall be \$500,000.00 each employee, \$500,000.00 each accident, and \$500,000.00 policy limit. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Worker's Compensation Statute, the Contractor shall provide and cause each sub Contractor to provide Employers' Liability Insurance for the protection of their employees not otherwise protected.
- 4.3 Comprehensive General Liability Insurance: The Contractor shall take out and maintain during the life of this contract, such comprehensive general liability insurance as shall protect them from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$1,000,000.00 per project limit for any one occurrence covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage. If providing Comprehensive General Liability Insurance, then the Proof of Coverage of Insurance shall be included.
- 4.4 Proof of Coverage of Insurance: the Contractor shall furnish the County with Certificate(s) of Insurance which name the County of Taney Missouri as additional insured in an amount as required in this contract and requiring a thirty (30) day mandatory cancellation notice. In addition, such insurance shall be on an occurrence basis and shall remain in effect until such time as the County has made final acceptance of the work provided.
- 4.5 Commercial Automobile Liability: The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$1,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams & trucks; both on and off the site of work.

- 4.6 The Contractor has the option to provide Owner's Contingent or Protective Liability and Property Damage instead of the Comprehensive General Liability Insurance- the Contractor shall provide the County with proof of Owner's Protective Liability and Property Damage Insurance with the County as named insured, which shall protect the County against any and all claims which might arise as a result of the operations of the Contractor in fulfilling the terms of this contract during the life of the Contract.
- 4.7 The minimum amounts of such insurance will be \$1,000,000.00 per occurrence, combined single limits. Limits can be satisfied by using a combination of primary and excess coverage. Should any work be subcontracted, these limits will also apply.
- 4.8 Indemnity Agreement: To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County of Taney, its directors, officers, agents, and employees from and against all claims arising by reason of any act or failure to act, negligent or otherwise, of Contractor, (meaning anyone, including but not limited to consultants having a contract with Contractor or sub Contractor for part of the services), of anyone directly or indirectly employed by Contractor, or of anyone for whose acts the Contractor may be liable, in connection with providing these services. This provision does not, however, require Contractor to indemnify, hold harmless or defend the County of Taney from its own negligence.

5. SALES TAX EXEMPTION: County will provide the Contractor with a completed Missouri Project Exemption and Missouri Tax Exemption letter for Taney County, Missouri and the Contractor shall be responsible for furnishing the exemption certificate and tax exemption letter to all authorized sub Contractors and suppliers providing materials incorporated in the work.

- 5.1. All invoices issued for purchases for such materials, supplies and taxable rentals shall be in the name of Taney County and contain the Bid number assigned by Taney County for the contract.
- 5.2. It shall be the responsibility of the Contractor to insure that no sales or use taxes are included in the invoices and that the County pays no sales/use taxes from which it is exempt.
- 5.3. The Contractor shall be responsible for obtaining revised exemption certificates and revised expiration dates if the work extends beyond a certificate expiration date.
- 5.4. The Contractor shall also be responsible for retaining a copy of the project exemption certificate for a period of five years and for compliance with all other terms and conditions of section 144.062 RSMo. Not otherwise herein specified.
- 5.5. The Contractor agrees not to use or permit others to use the project exemption certificate for taxable purchases of materials or rentals and supplies not directly incorporated into or used in the work to which it applies and agrees to indemnify and hold the County harmless from all losses, expenses and costs including litigation expenses and attorney fees resulting from the unauthorized use of such project exemption certificates.

6. REQUIRED INSPECTION of FACILITIES: It is the Bidder's responsibility to become fully appraised of the type/brand of appliances and equipment requiring servicing and/or the nature and extent of the work required in relation to all appliances being located in a restricted area, the county jail kitchen. Arrangements for the Bidder's inspection of facilities must be handled by contacting:

Renee Brusca, Taney County Buildings & Grounds Supervisor 417-546-7920 (cell) 417-546-7211-office reneeb@co.taney.mo.us

(NOTE: As already mentioned on page #3 an onsite inspection will be required to submit a Bid Response. No "Pre-Bid" meetings will be held, simply onsite inspections required at Vendor's convenience. Said visits will be documented. All Bid Responses received will be opened at the Bid opening but only those who we can verify made previous inspections will be considered for award.) 7. AWARD of CONTRACT: The County reserves the right to award to more than one supplier. Multiple awards may be made based on a primary, secondary, and tertiary supplier. The primary supplier shall furnish the County's requirements until such time as the County determines that it is in the best interest of the County to seek performance from the secondary supplier, then tertiary supplier. The County's decision will be based upon the ability of the primary source to supply acceptable goods or services within the County's time requirements. The County's decision to utilize the secondary and tertiary sources shall be final and conclusive. In addition, the resulting contract from this RFB will be considered "Non-Exclusive". The County reserves the right to obtain service from other Providers if/when it is in the best interest of the county to do so.

8. RESPONSE CONTENT: In order to enable direct comparison of competing Responses, Bidders must submit Responses in strict conformity to the requirements stated herein. Failure to adhere to all requirements may result in Bidder's Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A." All pages of the Bid package, initialed at the bottom, should be returned as part of the Bidder's Response.

- 8.1 Advice of Award: The County's Bids, Bid Tabulations, and Bid Awards may be viewed on our web page at <u>www.taneycounty.org.</u> View information under *Purchasing.*
- 8.2 RESPONSE CLARIFICATION: The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 8.3 Rejection or Correction of Responses: The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.

9. EVALUATION PROCESS: The County's sole purpose in the evaluation process is to determine from among responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best solution for our anticipated needs at the lowest possible cost.

10. PREVAILING WAGE: This work shall comply with Prevailing Wage requirements. (State of Missouri Annual Wage Order #22 specific to Taney County available on the Taney County Purchasing Department home page – as well as included within this full Bid Package.)

11. ADDITIONAL REQUIREMENTS: Also required within this RFB:

- 11.1 All pricing MUST include service, labor, and materials.
- 11.2 All pricing MUST remain in effect, available without increase, for these needs for the entire period, via this Bid and agreed to within a separate, required agreement signed by all parties following award.
- 11.3 A blank sample of said agreement is attached for reference and may also be used as a preliminary step by completing as many blanks as possible and include with Bid response. Having said information up front will save time later post award. (Electing not to do so during this phase will not impact award either way.)
- 11.4 The County will not be required to purchase any, all, nor minimums/maximums as per the specifications listed within this Bid.
- 11.5 All WARRANTY information must be included.
- 11.6 For questions concerning the below listed specifications and all technical questions, as well as <u>scheduling on site inspections</u> contact the listed Department Director under item #6 on the previous page.

12. PRICING: The Bidder hereby proposes to furnish the equipment/material/labor as indicated below, provided to the County with transportation charges pre-paid, and for the price quoted below. All equipment/material/labor to be furnished in accordance with the County of Taney–Missouri specifications attached hereto.

ITEM	DESCRIPTION	UNIT PRICE
12.1	Material (Total Cost plus %) \$0-\$749	%
12.2	Material (Total Cost plus %) \$750-\$4,499	%
12.3	Material (Total Cost plus %) \$4,500 and up	%
12.4	Rental Equipment (Cost plus %)	%
12.5	Repair Work Services (Straight Time)	,per hour
12.6	Rate per hour for each additional worker (Straight Time)	,per hour
12.7	Repair Work Services (Nights and Weekends)	,per hour
12.8	Rate per hour for each additional worker (Nights and Weeke	,per hour
12.9	Repair Work Services (Holidays)	,per hour
12.10	Rate per hour for each additional worker (Holidays)	,per hour

13. APPLIANCES: The following is a basic list of our current jail kitchen appliances simply to offer an idea of the type of equipment we currently have in place. This is not a complete or detailed list as there are too many brands to mention for each, here at this time. A more complete assessment to gain brand details and other specifics is available by a required onsite visit as already indicated on previous pages. This RFB will NOT include our laundry appliances.

- Commercial Hobart Dish Washer
- Commercial Flat Top Stove
- Commercial Double Oven
- Commercial Deep Fryer
- Commercial Brazen Pan
- Commercial Tilt Skillet
- Commercial Warmer

- Commercial Mixer,
- Commercial Ice Machine,
- Commercial Walk In Cooler & Freezer,
- Commercial Double Steamers, (3),
- Commercial Garbage Disposals (3),
- Commercial Stove/Oven.

The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this ongoing Request for Bid.

Authorized Representative (Sign By Hand)

\_ Today's Date:\_\_\_\_\_

Type or Print Signed Name

### <u>EXHIBIT A</u>

### PRIOR EXPERIENCE

(References of similar services for governmental agencies are preferred)

1. Prior Services Performed for:

Company Name: Address:

Contact Name: Telephone Number:

Date of Contract: Length of Contract:

Description of Prior Services (include dates):

2. Prior Services Performed for:

Company Name: Address:

Contact Name: Telephone Number:

Date of Contract: Length of Contract:

Description of Prior Services (include dates):

3. Prior Services Performed for:

Company Name: Address:

Contact Name: Telephone Number:

Date of Contract: Length of Contract:

Description of Prior Services (include dates):

### STANDARD TERMS AND CONDITIONS

- 1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Taney County Department identified in this Request for Bid.
- 2. The Taney County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Taney County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
- 3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
- 4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
- 5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
- 6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
- 7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
- 8. In case of default by the Contractor, the County of Taney will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
- 9. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
- 10. Prices must be as stated in units of quantity specified, and must be firm.
- 11. No bid transmitted by fax machine or e-mail will be accepted.
- 12. The County of Taney, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
- 13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. (Cooperative Purchase.)
- 14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
- 15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
- 16. Should an audit of Contractors invoices during the term of the Agreement, and any renewals thereof, indicate that Taney County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30 days of being notified of the same.



### Taney County, Missouri RFB# 201508-315 Appliance Repair (Term & Supply)

NOTE: Complete and return this form only if you <u>do not</u> want to submit a bid. If you do not wish to respond to this RFB, please fill this form out and return it to the Purchasing Department preferably via email, but it may also be mailed or faxed.

### NO BID RESPONSE FORM

Business Name:	
Address:	
Telephone:	
Contact Person:	
Date:	
Reason(s) for not b	idding:

Thank you.

By,

Ron Erickson, Director of Purchasing 132 David Street, P.O. Box 1630 Forsyth, Mo. 65653 Phone: 417-546-7281 Fax: 417-546-3931 E-mail: <u>rone@co.taney.mo.us</u>



TANEY COUNTY MISSOURI PURCHASING DEPARTMENT

132 David Street / P. O. Box 1630 Forsvth, Missouri 65653

> Ron Erickson, Director of Purchasing Phone: 417-546-7281, FAX: 417-546-3931 rone@co.taney.mo.us

### INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when we contract for work/service; verify that Contractor has programs to verify lawful presence of their employees when contracts exceed \$5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the Bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

http:,,www.dhs.gov,xprevprot,programs,gc\_1185221678150.shtm

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of \$5,000. Attach to this form the *E-Verify Memorandum of Understanding* that you completed when enrolling. The link for that form is: http://www.uscis.gov.files.nativedocuments.save-mou.pdf

Additional information may be obtained from: http://www.uscis.gov,files,nativedocuments,MOU.pdf

If you are an Individual/Proprietorship, then you must return the attached *Certification of Individual Bidder*. On that form, you may do one of the three options listed. Be sure to attach any required information for those options as detailed on the *Certification of Individual Bidder*. If you choose option number two, then you will also need to complete and return the attached form *Affidavit*.

#### RFB# 201508-315 Jail Appliance Repair (Term & Supply) Taney County, Missouri

### COUNTY OF TANEY - MISSOURI WORK AUTHORIZATION CERTIFICATION PURSUANT TO 285.530 RSMo (FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

My name is \_\_\_\_\_\_. I am an authorized agent of \_\_\_\_\_\_ (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached to this affidavit.

Furthermore, all sub Contractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

Affiant

Date

Printed Name

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public

### CERTIFICATION OF INDIVIDUAL BIDDER

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

- \_\_\_\_\_1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.
- \_\_\_\_\_2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.
- \_\_\_\_\_3. I have provided a completed application for a birth certificate pending in the State of \_\_\_\_\_\_. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

Applicant

Date

Printed Name

### AFFIDAVIT (Only Required for Certification of Individual Bidder (Option #2)

State of Missouri	) )SS.
County of	)

I, the undersigned, being at least eighteen years of age, swear upon my oath that I am either a United States citizen or am classified by the United States government as being lawfully admitted for permanent residence.

Date

Signature

Social Security Number or Other Federal I.D. Number Printed Name

On the date above written \_\_\_\_\_\_ appeared before me and swore that the facts contained in the foregoing affidavit are true according to his/her best knowledge, information and belief.

Notary Public

My Commission Expires:

### (Please complete and return with Contract)

### Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, <u>Federal Register</u> (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date

Bidder's Initials: \_\_\_\_

### RFB# 201508-315 Jail Appliance Repair (Term & Supply) Taney County, Missouri

### AFFIDAVIT COMPLIANCE WITH THE PREVAILING WAGE LAW

Before me, the undersigned Notary Public, in	and for the County of							
State of, perso	, personally came and appeared (name and title)							
	of the (name of company)							
	(a corporation)	(a partnership)	(a proprietorship)					
and after being duly sworn did depose and Sections 290.210 through and including 290. workmen employed on public works projects and complete compliance with said provision issued by the Division of Labor Standards on Contract and work in connection with	340, Missouri Revised St have been fully satisfied s and requirements and v	atutes, pertainin and there has b with Wage Deter	ng to the payment of wages to een no exception to the full rmination NO					
(name of project)	located at							
(name of institution)	in		County,					
Missouri and completed on the	day of	, 20	·					
Signature								
Subscribed and sworn to me this	rn to me this day of, 20							
My commission expires	, 20							

Notary Public

### RFB# 201508-315 Jail Appliance Repair (Term & Supply) Taney County, Missouri AFFIDAVIT OF COMPLIANCE WITH OSHA TRAINING REQUIREMENTS PURSUANT TO §292.675 RSMo (FOR ALL PUBLIC WORKS PROJECTS AFTER 8,28,2009) County of \_\_\_\_\_ ) )ss State of \_\_\_\_\_ ) My name is \_\_\_\_\_\_. I am an authorized agent of \_\_\_\_\_\_ \_\_\_\_\_ (Company). I am aware of the requirements for OSHA training set out in §292.675 Revised Statutes of Missouri for those working on public works. All requirements of said statute have been fully satisfied and there has been no exception to the full and complete compliance with said provisions relating to the required OSHA training for all those who performed services on this public works contract for Taney County, Missouri. NAME OF PROJECT: Affiant Date Printed Name Subscribed and sworn to before me this day of , 20 .

Notary Public

NOTE: Failure to return this Affidavit with project close-out documents may result in referral of this project to the Department of Labor and Industrial Relations for further action to determine compliance with RSMo Sec. 292.675.

# Missouri Division of Labor Standards

WAGE AND HOUR SECTION



JEREMIAH W. (JAY) NIXON, Governor

## **Annual Wage Order No. 22**

### Section 110 TANEY COUNTY

In accordance with Section 290.262 RSMo 2000, within thirty (30) days after a certified copy of this Annual Wage Order has been filed with the Secretary of State as indicated below, any person who may be affected by this Annual Wage Order may object by filing an objection in triplicate with the Labor and Industrial Relations Commission, P.O. Box 599, Jefferson City, MO 65102-0599. Such objections must set forth in writing the specific grounds of objection. Each objection shall certify that a copy has been furnished to the Division of Labor Standards, P.O. Box 449, Jefferson City, MO 65102-0449 pursuant to 8 CSR 20-5.010(1). A certified copy of the Annual Wage Order has been filed with the Secretary of State of Missouri.

Original Signed by John E. Lindsey, Director Division of Labor Standards

This Is A True And Accurate Copy Which Was Filed With The Secretary of State: March 10, 2015

Last Date Objections May Be Filed: April 9, 2015

Prepared by Missouri Department of Labor and Industrial Relations

### REPLACEMENT PAGE

Section 110

			Basic	Over-		
OCCUPATIONAL TITLE	** Date of		Hourly	Time	Holiday	Total Fringe Benefits
	Increase	*	Rates	Schedule	Schedule	Ũ
Asbestos Worker (H & F) Insulator			\$9.50	FED		\$3.45
Boilermaker			\$33.36	57	7	\$27.95
Bricklayer and Stone Mason	6/15		\$27.52	24	74	\$15.78
Carpenter	6/15		\$24.34	61	4	\$15.10
Cement Mason	6/15		\$22.96	64	4	\$10.10
Communication Technician			\$17.60	FED		\$4.99
Electrician (Inside Wireman)			\$20.44	21	48	\$11.30 + 10%
Electrician (Outside-Line Construction\Lineman)			\$38.60	125	65	\$5.00 + 34.5%
Lineman Operator			\$36.54	125	65	\$5.00 + 34.5%
Groundman			\$24.95	125	65	\$5.00 + 34.5%
Elevator Constructor	6/15	а	\$43.620	26	54	\$29.956
Glazier			\$22.85	36	52	\$6.21
Ironworker	6/15		\$31.25	50	4	\$27.90
Laborer (Building):						•
General	6/15		\$20.90	112	4	\$11.37
First Semi-Skilled	6/15		\$22.78	112	4	\$11.37
Second Semi-Skilled	6/15		\$21.58	112	4	\$11.37
Lather			<b>-</b>			• • • • • •
Linoleum Layer and Cutter	6/15		\$24.24	123	78	\$15.10
Marble Mason			\$21.55	124	74	\$12.79
Marble Finisher			\$14.01	124	74	\$9.21
Millwright	6/15		\$24.34	61	4	\$15.10
Operating Engineer			<b>4</b>			•••••
Group I	6/15		\$26.00	84	4	\$12.23
Group II	6/15		\$24.31	84	4	\$12.23
Group III	6/15		\$23.60	84	4	\$12.23
Group III-A	6/15		\$24.31	84	4	\$12.23
Group IV	0,10		φ <u></u> 2σ.		-	<b>*</b> • <b>-</b> • <b>-</b> • •
Group V	6/15		\$15.60	84	4	\$12.23
Painter	6/15		\$21.88	7	14	\$11.98
Pile Driver	6/15		\$24.34	61	4	\$15.10
Pipe Fitter	0,10		\$28.45	19	1	\$14.42
Plasterer	6/15		\$22.95	64	4	\$10.30
Plumber	0,10		\$28.45	19	1	\$14.42
Roofer \ Waterproofer	6/15		\$22.50	10	2	\$10.38
Sheet Metal Worker	0,10		\$28.87	4	24	\$13.15
Sprinkler Fitter - Fire Protection	6/15		\$32.39	33	19	\$19.05
Terrazzo Worker	0,10		\$28.73	124	74	\$14.38
Terrazzo Finisher			\$18.68	124	74	\$14.38
Tile Setter			\$21.55	124	74	\$12.79
Tile Finisher			\$14.01	124	74	\$9.21
Traffic Control Service Driver			\$16.35	48	49	\$2.75
Truck Driver-Teamster			ψ10.00	-TU		ψ2.10
Group I		$\left  - \right $	\$19.45	98	4	\$4.72
Group II			ψιυυ			ΨΤ.1 Δ
Group III		$\left  - \right $	\$19.45	98	4	\$4.72
Group IV			\$19.45	98	4	\$4.72
	I		ψ13.43	30	4	ψተ.1 ሬ

Fringe Benefit Percentage is of the Basic Hourly Rate

\*\*Annual Incremental Increase

### Building Construction Rates for TANEY County Footnotes

		Basic	Over-		
OCCUPATIONAL TITLE	** Date of	Hourly	Time	Holiday	Total Fringe Benefits
	Increase	Rates	Schedule	Schedule	
	1				
	1			L	
	1				
L					

\* Welders receive rate prescribed for the occupational title performing operation to which welding is incidental.

Use Building Construction Rates on Building construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(2).

Use Heavy Construction Rates on Highway and Heavy construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(3).

a - Vacation: Employees over 5 years - 8% under 5 years 6%

**FED:** Minimum requirement per Fair Labor Standards Act means time and one-half (1 ½) shall be paid for all work in excess of forty (40) hours per work week.

**NO. 4:** Means the regular working day shall consist of eight (8) hours labor on the job between six (6) a.m. and six-thirty (6:30) p.m. and the regular working week shall consist of five (5) consecutive eight (8) hour days beginning with Monday and ending with Friday of each week. All full time or part time labor performed during such hours shall be recognized as regular working hours and paid for at the regular hourly rate. All work performed outside the regular working hours and performed during the regular work week and Saturday work, shall be paid at one & one-half (1½) times the regular rate. All recognized holidays or days locally observed as such, and Sundays shall be paid at the double (2) time rate of pay. Also, there may be a 40-hour work week which would consist of ten (10) hours each day for Monday, Tuesday, Wednesday, Thursday or Friday.

**NO. 7:** Means work between the hours of 7:00 a.m. and 6:00 p.m. daily, Monday through Saturday, as assigned by the Employer shall be considered regular hours. Weekend work shall be paid at the rate of one and one-half (1 ½) times the regular rate of pay. Weekend begins 12:01a.m. Saturday. Overtime is time worked over forty (40) hours per pay period, and shall be paid at the rate of one and one-half (1½) times the regular rate of pay. Sunday and Holidays will be paid at the rate of two (2) times the regular rate of pay.

**NO. 10:** Means the regular working day shall be scheduled to consist of at least eight (8) hours but no more than ten (10) consecutive hours, exclusive of the lunch period, unless otherwise provided. Crews shall be scheduled to commence at any time between the hours of 5:00 a.m. and 10:00 a.m. or earlier if agreed on by the majority of any one crew. Except as specifically provided for Saturdays, Sundays and holidays, all work performed by Employees anywhere in excess of forty (40) hours in one (1) work week, or in excess of ten (10) hours in one work day shall be paid at the rate of one and one-half (1½) times the regular hourly wage scale. Any work performed on a Saturday shall be paid at the rate of one and one-half (1½) times the regular hourly wage scale unless such Saturday work falls under the category of Saturday make Up Day. When this Saturday Make Up Day does occur, the Employee may work on Saturday at straight time; provided, however, if during the period worked by said Employee on Saturday, the Employee's compensable time at the straight time rate exceeds forty (40) hours, all time worked in excess of the forty (40) hours will be paid at the rate of one and one-half (1½) time the regular hourly wage scale. The provision of this Saturday Make Up Day shall not apply to any weeks in which a designated holiday is recognized. Any work performed by Employees anywhere on Sunday or holidays shall be paid at the rate of double (2) time the regular wage scale.

NO. 19: On single shift operation, eight (8) hours of work, between 8:00 a.m. and 4:30 p.m., shall constitute a day's work. Forty (40) hours of work Monday through Friday shall constitute a workweek. The starting time may be changed to begin between the hours of six (6:00) and ten (10:00) a.m. The first two (2) hours performed in excess of an eight (8) hour workday Monday through Friday, and the first ten (10) hours on Saturday, shall be paid at time and one-half (1.5) the basic straight-time rate. All work performed on Sundays and holidays, and in excess of ten (10) hours a day shall be paid at double (2) the basic straight time rate of pay. When hours worked are outside of established work hours, the pay rate shall be one and one-half (1.5) times the regular rate of pay for the first ten (10) hours, and all hours in excess of ten (10) hours shall be at the double-time rate. Shift work of either one (1) eight hour night shift, or two (2) eight (8) hour night shifts on a job which will continue for at least one (1) week, all employees shall be paid eighteen and one-half percent (18.5%) over the straight-time hourly rate on the night shifts. All hours worked in excess of eight (8) in a shift shall be paid at the applicable overtime rate of pay. The normal workweek may be changed to four (4) ten (10) hour days or four (4) ten (10) hour nights, if on shift work, with the following provisions: Monday through Thursday would be the normal workweek with Friday being used as scheduled workday in case of a day being lost due to weather, all employees working night shift, on a job that will continue at least one (1) week, shall be paid thirty percent (30%) over the regular straight-time hourly rate of pay, and any hours worked before or after established starting and quitting times being paid at double (2) time hourly rates of pay.

**NO. 21:** Means eight (8) hours of work between the hours of 8:00 a.m. and 4:30 p.m. shall constitute a work day. Forty (40) hours within five (5) days, Monday through Friday, shall constitute a work week. The regular starting time of a job may be moved not more than two (2) hours prior to 8:00 a.m. However, in no case shall more than eight (8) hours be worked per day without the applicable overtime rate being paid. When job conditions dictate, the Employer shall be allowed to establish a four (4) day, ten (10) hours per day work week. This work week is defined as Monday through Thursday or Tuesday through Friday. All hours worked in excess of ten (10) hours per day or forty (40) hours per week shall be paid at the applicable overtime rate. This language is not intended to change the normal five (5) day, eight (8) hour per day work week. All overtime work performed after the regularly scheduled working hours Monday through Friday and Saturday shall be paid for at time and one-half (1½) the regular straight time rate of pay. Sundays and recognized holidays shall be paid for at two (2) times the straight time rate of pay. Shift work performed between the hours of 4:30 p.m. and 1:00 a.m. (second shift) shall receive eight (8) hours pay at the regular hourly rate of pay plus 17.3% for all hours worked. Shift work performed between the hours of 12:30 a.m. and 9:00 a.m. (third shift) shall receive eight (8) hours pay at the regular hourly rate of pay plus 31.4% for all hours worked. An unpaid lunch period of thirty (30) minutes shall be allowed on each shift. All overtime work required before the established start time and after the completion of eight (8) hours of any shift shall be paid at one and one-half (1½) times the shift hourly rate.

**NO. 24:** Means eight (8) hours shall constitute a day's work on all classes of work between the hours of 6:00 a.m. and 5:30 p.m., Monday through Friday. The pay for time worked during these hours shall be at the regular wage rate. The regular workweek shall be Monday through Friday. A workweek of four (4), ten (10) hour days may be established on a per job basis. Saturday may be used for a make-up day, when working 5-8's, Friday when working 4-10's. All time worked before and after the established workday of eight (8) hours, Monday through Friday, and all time worked on Saturday shall be paid for at the rate of time and one-half  $(1\frac{1}{2})$  except after eight (8) hours worked, then double (2) time will apply. All time worked on Sundays and the recognized holidays shall be paid at the rate of double (2) time.

**NO. 26:** Means that the regular working day shall consist of eight (8) hours worked between 6:00 a.m., and 5:00 p.m., five (5) days per week, Monday to Friday, inclusive. Hours of work at each jobsite shall be those established by the general contractor and worked by the majority of trades. (The above working hours may be changed by mutual agreement). Work performed on Construction Work on Saturdays, Sundays and before and after the regular working day on Monday to Friday, inclusive, shall be classified as overtime, and paid for at double (2) the rate of single time. The employer may establish hours worked on a jobsite for a four (4) ten (10) hour day work week at straight time pay for construction work; the regular working day shall consist of ten (10) hours worked consecutively, between 6:00 a.m. and 6:00 p.m., four (4) days per week, Monday to Thursday, inclusive. Any work performed on Friday, Saturday, Sunday and holidays, and before and after the regular working day on Monday to Thursday where a four (4) ten (10) hour day workweek has been established, will be paid at two times (2) the single time rate of pay. The rate of pay for all work performed on holidays shall be at two times (2) the single time rate of pay.

**NO. 33:** Means the standard work day and week shall be eight (8) consecutive hours of work between the hours of 6:00 a.m. and 6:00 p.m., excluding the lunch period Monday through Friday, or shall conform to the practice on the job site. Four (4) days at ten (10) hours a day may be worked at straight time, Monday through Friday and need not be consecutive. All overtime, except for Sundays and holidays shall be at the rate of time and one-half (1½). Overtime worked on Sundays and holidays shall be at double (2) time.

**NO. 36:** Means eight (8) hours shall constitute a work day, Monday through Friday between the hours of 6:00 a.m. and 6:00 p.m. Saturday can be used as a makeup day if time is lost due to weather. All hours in excess of the regular forty (40) hour work week or eight (8) hours per day shall be considered overtime and shall be paid for at the rate of one and one-half (1½) times the regular rate. Employees will be paid at the rate of one and one-half (1½) times their regular rate for work performed on Saturdays. Sundays and holidays worked are to be paid at double (2) the regular hourly rate. Four (4) ten-hour days, at the option of the Employer, shall be the standard work week, consisting of a consecutive tenhour period, Monday through Thursday or Tuesday through Friday, between the hours of 6:00 a.m. and 6:00 p.m. Forty (40) hours per week shall constitute a week's work.

**NO. 48:** Means the regularly scheduled work week shall be five (5) consecutive days, Monday through Friday or Tuesday through Saturday. Eight (8) hours shall constitute a day's work. Starting time shall not be earlier than 7:00 a.m. nor later than 10:00 a.m. Forty (40) hours shall constitute a week's work. Overtime at the rate of time and one-half  $(1\frac{1}{2})$  will be paid for all work in excess of forty (40) hours in any one work week. On the Monday through Friday schedule, all work performed on Saturday will be time and one-half  $(1\frac{1}{2})$  unless time has been lost during the week, in which case Saturday will be a make up day to the extent of the lost time. On the Tuesday through Saturday schedule, all work performed on Monday will be time and one-half  $(1\frac{1}{2})$  unless time has been lost during the week, in which case Monday will be a make-up day to the extent of the lost time. Any work performed on Sunday will be double (2) time. If employees work on any of the recognized holidays, they shall be paid time and one-half  $(1\frac{1}{2})$  their regular rate of pay for all hours worked.

**NO. 50:** Means eight (8) hours constitute a normal day's work Monday through Friday. Any time worked over eight (8) hours will normally be paid at time and one-half (1½) except for exclusions stated in some following additional sentences. The Employer, at his discretion, may start the work day between 6:00 a.m. and 9:00 a.m. Any schedule chosen shall be started at the beginning of the work week (Monday) and used for at least five days. Work may be scheduled on a four (4) days a week (Monday through Thursday) at ten (10) hours a day schedule. If such a schedule is employed, then Friday may be used as a make-up day when time is lost due to inclement weather. Time and one-half (1½) shall be paid for any work in excess of eight (8) hours in any regular work day Monday through Friday unless working 4-10's, then time and one-half (1½) after ten (10) hours. All work performed on Saturday will be time and one-half (1½). Double (2) time shall be paid for all work on Sundays and recognized holidays.

**NO. 57:** Means eight (8) hours per day shall constitute a day's work and forty (40) hours per week, Monday through Friday, shall constitute a week's work. The regular starting time shall be 8:00 a.m. If a second or third shift is used, the regular starting time of the second shift shall be 4:30 p.m. and the regular starting period for the third shift shall be 12:30 a.m. These times may be adjusted by the employer. The day shift shall work a regular eight (8) hours shift as outlined above. Employees working a second shift shall receive an additional \$0.25 above the regular hourly rate and perform seven and one-half (7½) hours work for eight (8) hours pay. Third shift employees shall be paid an additional \$0.50 above the regular hourly rate and work seven (7) hours for eight (8) hours pay. When circumstances warrant, the Employer may change the regular workweek to four (4) ten-hour days at the regular time rate of pay. All time worked before and after the established workday of eight (8) hours, Monday through Friday, and all time worked on Saturday shall be paid at the rate of time and one-half (1½) except in cases where work is part of an employee's regular Friday shift. All time worked on Sunday and recognized holidays shall be paid at the double (2) time rate of pay except in cases where work is part of an employee's previous day's shift. For all overtime hours worked \$25.65 of the fringe benefits portion of the prevailing wage shall be paid at the same overtime rate at which the cash portion of the prevailing wage shall be paid at the fringe benefit portion of the prevailing wage may be paid at straight time.

**NO. 61:** Means except as herein provided, eight (8) hours a day, 8:00 a.m. to 4:30 p.m., shall constitute a standard work day, and forty (40) hours per week shall constitute a week's work. The regular workday starting time of 8:00 a.m. (and resulting quitting time of 4:30 p.m.) may be moved forward to 6:00 a.m. or delayed one (1) hour to 9:00 a.m. All time worked outside of the standard work day and on Saturday shall be classified as overtime and paid the rate of time and one-half (1½). All time worked on Sunday and holidays shall be classified as overtime and paid at the rate of double (2) time. The Employer has the option of working either five (5) eight-hour days or four (4) ten-hour days to constitute a normal forty (40) hour work week. When the four (4) day ten hour work week is in effect, the standard work week shall consist of forty (40) hours, Monday through Friday, which will consist of any four (4) consecutive ten-hour four days within the five (5) day period. In the event the job is down for any reason beyond the control of the Employer, then Friday and/or Saturday may, at the option of the Employer, be worked as a make-up day, straight time not to exceed ten (10) hours per day, or forty (40) hours per week. When the five (5) day eight-hour work week is in effect, forty (40) hours per week shall constitute a week's work (normal work week being Monday through Friday). In the event the job is down for any reason beyond the control of the Employer, then Saturday may, at the option of the Employer, then Saturday may, at the option of the Employer, then Saturday may, at the option of the Employer, then Saturday may, at the option of the Employer, be worked as a make-up day is not to be used to make up time lost due to recognized holidays.

**NO. 64:** Means eight (8) hours shall constitute a day's work beginning at 8:00 a.m. and ending at 4:30 p.m. Forty (40) hours shall constitute a week's work, Sunday through Saturday. In the event time is lost due to weather or conditions beyond the control of the Employer, the Employer may schedule work on Saturday at straight time. All work over eight (8) hours in one day, forty (40) hours in one week, or on Saturday (except as herein provided) shall be classified as overtime and be paid at the rate of time and one-half (1½). All work on Sunday or recognized holidays shall be classified as overtime and be paid at the rate of double (2) time. When the four (4) day ten-hour work week is in effect, the standard work day shall be consecutive ten (10) hour periods. Forty (40) hours per week shall constitute a week's work Sunday through Saturday inclusive. In the event the job is down for reasons beyond the contractors control, then Friday and/or Saturday may, at the option of the Employer be worked as a make-up day, straight time not to exceed ten (10) hours per day or forty (40) hours per week.

**NO. 84:** The regular working starting time of 8:00 a.m. (and resulting quitting time of 4:30 p.m.) may be moved forward to 6:00 a.m. or delayed one (1) hour to 9:00 a.m. Except as provided in this Article, eight (8) hours a day shall constitute a standard work day and forty (40) hours per week shall constitute a weeks' work, which shall begin on Sunday and end on Saturday. All time worked outside of the standard work day and on Saturday shall be classified as overtime and paid at the rate of time & one-half (1½) (except as herein provided). All time worked on Sunday and recognized holidays shall be classified as overtime and paid at the rate of double (2) time. The Employer has the option of working either five (5) eight-hour days or four (4) ten-hour days to constitute a normal forty (40) hour work week. When the four (4) ten-hour work week is in effect, the standard work day shall be consecutive ten (10) hour periods, exclusive of the lunch period, beginning at 6:30 a.m. and forty (40) hours per week shall constitute a week's work, Monday through Thursday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Friday and/or Saturday may, at the option of the Employer, be worked as a make-up day, straight time not to exceed ten (10) hours or forty (40) hours per week. When the five (5) eight-hour work week is in effect, forty (40) hours per week shall constitute a week's work, Monday through Friday, inclusive. In the event the job is down for any reason beyond the Employer's control, the Employer's control, then Saturday may, at the option of the five (5) eight-hour work week is in effect, forty (40) hours per week shall constitute a week's work, Monday through Friday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Saturday may, at the option of the Employer, be worked as a make-up day, straight time not to exceed eight (8) hours or forty (40) hours per week.

NO. 98: Means eight (8) hours a day shall constitute a standard work day, and forty (40) hours per week shall constitute a week's work which shall begin on Sunday and end on Saturday. All time worked outside of the standard work day and on Saturday shall be classified as overtime and paid the rate of time and one-half (11/2) (except as herein provided). All time worked on Sunday and recognized holidays shall be classified as overtime and paid at the rate of double (2) time. The Employer has the option of working either five (5) eight-hour days or four (4) ten-hour days to constitute a normal forty (40) hour work week. When the four (4) ten-hour work week is in effect, the standard work day shall be consecutive ten (10) hour periods between the hours of 5:30 and 6:30 a.m. and 6:30 p.m. Forty (40) hours per week shall constitute a week's work, Monday through Thursday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Friday and/or Saturday may, at the option of the Employer, be worked as a make-up day; straight time not to exceed ten (10) hours per day or forty (40) hours per week. When the five (5) day eight (8) hours work week is in effect forty (40) hours per week shall constitute a week's work, Monday through Friday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Saturday may, at the option of the Employer, be worked as a makeup day; straight time not to exceed eight (8) hours per day or forty (40) hours per week. When the five (5) day eight (8) hour work week is in effect, starting time shall be between 7:00 a.m. and 8:00 a.m. All time worked before 7:00 a.m. shall be paid for at the rate of time and one-half (11/2). All work performed on Saturday up to 6:00 p.m. (except as herein provided) shall be compensated for at the rate of time and one-half (11/2). All time worked from 6:00 p.m. Saturday to 7:00 a.m. Monday will be paid for at the rate of double (2) time.

**NO. 112:** Means the regular starting time of 8:00 a.m. (and resulting quitting time of 4:30 p.m.) may be moved forward to 6:00 a.m. or delayed one (1) hour to 9:00 a.m. Except as provided for, eight (8) hours a day shall constitute a standard work day, and forty (40) hours per week shall constitute a week's work, which shall begin on Sunday and end on Saturday. All time worked outside of the standard work day and on Saturday shall be classified as overtime and paid the rate of time and one-half (1½) (except as herein provided). All time worked on Sunday and recognized holidays shall be classified as overtime and paid at the rate of double (2) time. The Employer has the option of working either five (5) eight (8) hour days or four (4) ten (10) hour days to constitute a normal forty (40) hour work week. When the four (4) ten-hour work week is in effect, the standard work day shall be consecutive ten hour periods between the hours of 6:30 a.m. and 6:30 p.m. Forty (40) hours per week shall constitute a week's work, Monday through Thursday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Friday and/or Saturday may, at the option of the Employer, be worked as a make-up day; straight time not to exceed eight (8) hours or forty (40) hours per week.

**NO. 123:** Means except as provided, eight (8) hours a day (8:00 A.M. to 4:30 P.M.) shall constitute a standard work day, excluding the 30-minute lunch period, and forty (40) hours per week shall constitute a week's work. All time worked outside of the standard work day and on Saturday shall be classified as overtime and paid the rate of time and one-half (except as herein provided). All time worked on Sunday and herein named holidays shall be classified as overtime and paid at the rate of double time. The Employer has the option of working either five (5) eight-hour days or four (4) ten-hour days to constitute a normal forty (40) hour work week. When the four (4) day ten-hour work week is in effect, the standard work week shall consist of forty (40) hours, Monday through Friday, which will consist of any four (4) consecutive ten (10) hour days within the five day period. In the event the job is down for any reason beyond the control of the Employer, then Friday and/or Saturday may, at the option of the Employer, be worked as a make-up day, straight time not to exceed ten (10) hours or forty (40) hours per week. Starting time will be designated by the Employer. When the five (5) day eight (8) hour work week is in effect forty (40) hours per week will constitute a week's work (normal work week being Monday through Friday). In the event the job is down for any reason beyond the control of the Employer, then Saturday may, at the option of the Employer as make-up day; at straight time not to exceed eight (8) hours or forty (40) hours per week as a make-up day; at straight time not to exceed eight (8) hours or forte the job is down for any reason beyond the control of the Employer, then Saturday may, at the option of the Employer as a make-up day; at straight time not to exceed eight (8) hours or forty (40) hours per week.

**NO. 124:** Means eight (8) hours shall constitute a day's work on all classes of work between the hours of 6:00 a.m. and 5:30 p.m., Monday through Friday. The pay for time worked during these hours shall be at the regular wage rate. The regular workweek shall be Monday through Friday. Employment from 4:30 p.m. to 12:00 midnight, Monday through Friday, shall be paid for at one and one-half (1½) times the regular hourly rate. From 12:00 midnight until 8:00 a.m. on any day shall be paid for at twice the regular hourly rate. All time worked on Sundays and the recognized holidays shall be paid at the rate of double (2) time. It is understood that forty (40) hours shall constitute a regular workweek, (5-8's) Sunday Midnight through Friday Midnight, understanding anything over eight (8) hours is one and one-half (1½) times the hourly wage rate.

**NO. 125:** Eight (8) hours of work between the hours of 8:00 a.m. and 4:30 p.m. shall constitute a work day. Forty (40) hours within the five (5) days, Monday through Friday inclusive, shall constitute the work week. Starting time may be adjusted not to exceed two (2) hours. Work performed outside of the aforementioned will be paid at the applicable overtime rate. When starting time has been adjusted, all other provisions concerning the work day shall be adjusted accordingly. The overtime rate of pay shall be one and one-half (1½) times the regular rate of wages, other than on Sundays, holidays and from Midnight until 6:00 a.m., which will be paid at double (2) the straight time rate.

### TANEY COUNTY HOLIDAY SCHEDULE – BUILDING CONSTRUCTION

**NO. 1:** All work done on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day shall be paid at the rate of double time. When one of the above holidays falls on Sunday, the following Monday shall be observed. When one of the above holidays falls on Saturday the preceding Friday shall be observed.

**NO. 2:** All work performed on New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day, or the days observed as such, shall be paid at the double time rate of pay.

**NO. 4:** All work done on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas Day shall be paid at the double time rate of pay. If any of the above holidays fall on Sunday, Monday will be observed as the recognized holiday. If any of the above holidays fall on Saturday, Friday will be observed as the recognized holiday.

**NO. 7:** The following days are assigned days and are recognized as holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. If a holiday falls on a Saturday, it shall be observed on the preceding Friday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This is applied to protect Labor Day. When a holiday falls during the normal workweek, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week. However, no reimbursement for these eight (8) hours is to be paid to the workman unless worked. If workman are required to work the above enumerated holidays or days observed as such, or on Sunday, they shall receive double (2) the regular rate of pay for such work.

**NO. 14:** The following days are recognized Holidays: Memorial Day, Fourth of July, Thanksgiving Day, Christmas Day, and New Year's Day. No work shall be done on Labor Day. When falling on a Sunday and the following Monday is observed as part of the holiday, then that Monday shall be considered a holiday. Sunday and Holidays will be paid at the rate of two (2) times the regular rate of pay.

**NO. 19:** All work done on New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, and Christmas Day shall be paid at the double time rate of pay. The employee may take off Friday following Thanksgiving Day. However, the employee shall notify his or her Foreman, General Foreman or Superintendent on the Wednesday preceding Thanksgiving Day. When one of the above holidays falls on Sunday, the following Monday shall be considered a holiday and all work performed on either day shall be at the double (2) time rate. When one of the notiday shall be considered a holiday and all work performed on either day shall be considered a holiday and all work performed on either day shall be at the double (2) time rate.

**NO. 24:** All work done on Christmas Day, Thanksgiving Day, New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Presidential Election Day or days locally observed as such, and Sunday shall be recognized as holidays and paid at the double time rate of pay.

**NO. 48:** All work performed on New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day shall be paid for at double (2) the straight-time rate of pay. Any one of the above-listed holidays falling on Sunday shall be observed on the following Monday and paid for at double (2) the straight-time rate of pay. Any of the above holidays falling on Saturday shall be observed on the previous Friday and paid at double (2) the straight-time rate of pay. Employees working on the Saturday will receive the standard pay for Saturday work.

**NO. 49:** The following days shall be observed as legal holidays: New Year's Day, Decoration Day, July 4th, Labor Day, Thanksgiving Day, Christmas Day, Employee's birthday and two (2) personal days. The observance of one (1) of the personal days to be limited to the time between December 1 and March 1 of the following year. If any of these holidays fall on Sunday, the following Monday will be observed as the holiday and if any of these holidays fall on Saturday, the preceding Friday will be observed as the holiday. If employees work on any of these holidays they shall be paid time & one-half (1<sup>1</sup>/<sub>2</sub>) their regular rate of pay for all hours worked.

**NO. 52:** All work performed on Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day shall receive the double (2) time rate of pay.

### TANEY COUNTY HOLIDAY SCHEDULE – BUILDING CONSTRUCTION

**NO. 54:** All work performed on New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, the Friday after Thanksgiving Day, and Christmas Day shall be paid at the double (2) time rate of pay. When a holiday falls on Saturday, it shall be observed on Friday. When a holiday falls on Sunday, it shall be observed on Friday.

**NO. 65:** Work performed on New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day, or days celebrated as such, shall be paid at the double time rate of pay. If the holiday falls on Saturday, it will be observed on Friday; if the holiday falls on Sunday, it will be observed on Monday, and shall be paid for at double (2) the regular straight time rate of pay.

**NO. 74:** All work performed on New Year's Day, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day, shall be paid at double (2) time of the hourly rate of pay. In the event one of the above holiday's falls on Saturday, the holiday shall be celebrated on Saturday. If the holiday falls on Sunday, the holiday will be celebrated on Monday.

**NO. 78:** The following days shall be recognized as holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas. If any of the above holidays fall on Sunday, Monday will be observed as the legal holiday. If any of the above holidays fall on Saturday, Friday will be observed as the legal holiday. All time worked on Sunday and herein named holidays shall be classified as overtime and paid at the rate of double time.

## Heavy Construction Rates for TANEY County

### **REPLACEMENT PAGE**

		Basic	Over-		
OCCUPATIONAL TITLE	* Date of	Hourly	Time	Holiday	Total Fringe Benefits
	Increase	Rates	Schedule	Schedule	
Carpenter		\$20.40	FED		\$8.04
Electrician (Outside-Line Construction\Lineman)		\$38.60	18	24	\$5.00 + 34.5%
Lineman Operator		\$36.54	18	24	\$5.00 + 34.5%
Lineman - Tree Trimmer		\$20.90	31	30	\$6.01 + 23.5%
Groundman		\$24.95	18	24	\$5.00 + 34.5%
Groundman - Tree Trimmer		\$16.90	31	30	\$6.01 + 23.5%
Laborer					
General Laborer	6/15	\$23.82	4	18	\$12.31
Skilled Laborer	6/15	\$24.37	4	18	\$12.31
Millwright	6/15	\$28.64	23	16	\$15.55
Operating Engineer					
Group I	6/15	\$30.23	5	15	\$12.84
Group II		\$21.40	FED		\$6.60
Group III	6/15	\$29.68	5	15	\$12.84
Group IV	6/15	\$27.63	5	15	\$12.84
Oiler-Driver	6/15	\$27.63	5	15	\$12.84
Pile Driver	6/15	\$28.64	23	16	\$15.55
Traffic Control Service Driver		\$16.35	29	28	\$2.75
Truck Driver-Teamster					
Group I	6/15	\$27.84	12	3	\$12.05
Group II	6/15	\$28.00	12	3	\$12.05
Group III	6/15	\$27.99	12	3	\$12.05
Group IV		\$21.40	FED		\$6.60

Use Heavy Construction Rates on Highway and Heavy construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(3).

Use Building Construction Rates on Building construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(2).

If a worker is performing work on a heavy construction project within an occupational title that is not listed on the Heavy Construction Rate Sheet, use the rate for that occupational title as shown on the Building Construction Rate sheet.

### TANEY COUNTY OVERTIME SCHEDULE - HEAVY CONSTRUCTION

**FED:** Minimum requirement per Fair Labor Standards Act means time and one-half (1 ½) shall be paid for all work in excess of forty (40) hours per work week.

**NO. 4:** Means a regular work week shall consist of not more than forty (40) hours of work, Monday through Saturday, and all work performed over and above ten (10) hours per day and forty (40) hours per week shall be paid at the rate of time & one-half (1½). Workers shall receive time and one-half (1½) for all work performed on Sundays and holidays. A work day is to begin between 6:00 a.m. and 9:00 a.m. at the option of the Employer except when inclement weather or other conditions beyond the reasonable control of the Employer prevent work, in which event, the starting time may be delayed, but not later then 12:00 noon. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward a forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid to the worker(s) unless worked.

**NO. 5:** Means a regular work week shall consist of not more that forty (40) hours work, Monday through Saturday, and all work performed over and above ten (10) hours per day and forty (40) hours per week shall be paid at the rate of time & one-half (1½). Workmen shall receive time and one-half (1½) for all work performed on Sundays and recognized holidays or days observed as such. Double (2) time shall be paid for work on Sunday or recognized holidays when and only if any other craft employees of the same employer at work on that same job site are receiving double (2) time pay for that Sunday or holiday. If a job can't work forty (40) hours, Monday through Saturday, because of inclement weather or other conditions beyond the control of the Employer, Friday and Saturday may be worked as make up days at straight time (if working 4-10's). Saturday may be worked as a make up day at straight time (if working 5-8's). Make up days shall not be utilized for days lost to holidays. A work day is to begin between 6:00 a.m. and 9:00 a.m. at the option of the Employer except when inclement weather or other conditions beyond the reasonable control of the Employer, including requirements of the owner, prevent work. In such event the starting time may be delayed but not later than 12:00 noon. Where one of the holidays falls or is observed during the work week, then all work performed over and above thirty-two (32) hours shall be paid at time & one-half (1½).

**NO. 12:** Means a regular work week shall consist of not more than forty (40) hours of work and all work performed over and above ten (10) hours per day and forty (40) hours per week shall be paid at the rate of time & one-half (1½). A workday is to begin between 6:00 a.m. and 9:00 a.m. at the option of the Employer except when inclement weather or other conditions beyond the reasonable control of the Employer, in which event, the starting time may be advanced or delayed. Workers shall receive time and one-half (1½) for all work performed on recognized holidays or days observed as such.

**NO: 18:** Eight (8) hours of work between the hours of 8:00 a.m. and 4:30 p.m. shall constitute a work day. Forty (40) hours within the five (5) days, Monday through Friday inclusive, shall constitute the work week. Starting time may be adjusted not to exceed two (2) hours. Work performed outside of the aforementioned will be paid at the applicable overtime rate. When starting time has been adjusted, all other provisions concerning the work day shall be adjusted accordingly. The overtime rate of pay shall be one and one-half (1½) times the regular rate of wages, other than on Sundays, holidays and from Midnight until 6:00 a.m., which will be paid at double (2) the straight time rate.

**NO. 23:** Means the regular workweek shall start on Monday and end on Friday, except where the Employer elects to work Monday through Thursday, (10) hours per day. All work over ten (10) hours in a day or forty (40) hours in a week shall be at the overtime rate of one and one-half (1½) times the regular hourly rate. The regular workday shall be either eight (8) or ten (10) hours. If a job can't work forty (40) hours Monday through Friday because of inclement weather or other conditions beyond the control of the Employer, Friday or Saturday may be worked as a make-up day at straight time (if working 4-10's). Saturday may be worked as a make-up day at straight time (if working 4 four (4) ten (10) hour day work schedule may use Friday as a make-up day when a workday is lost due to a holiday. A workday is to begin at the option of the Employer but not later than 11:00 a.m. except when inclement weather, requirements of the owner or other conditions beyond the reasonable control of the Employer prevent work. Except as worked as a make-up day, time on Saturday shall be worked at one and one-half (1½) times the regular rate. Work performed on recognized holidays or days observed as such, shall also be paid at the double (2) time rate of pay.

### TANEY COUNTY OVERTIME SCHEDULE - HEAVY CONSTRUCTION

**NO. 29:** Means the regularly scheduled work week shall be five (5) consecutive days, Monday through Friday or Tuesday through Saturday. Eight (8) hours shall constitute a day's work. Starting time shall not be earlier than 7:00 a.m. nor later than 10:00 a.m. Forty (40) hours shall constitute a week's work. Overtime at the rate of time and one-half  $(1\frac{1}{2})$  will be paid for all work in excess of forty (40) hours in any one work week. On the Monday through Friday schedule, all work performed on Saturday will be time and one-half  $(1\frac{1}{2})$  unless time has been lost during the week, in which case Saturday will be a make up day to the extent of the lost time. On the Tuesday through Saturday schedule, all work performed on Monday will be time and one-half  $(1\frac{1}{2})$  unless time has been lost during the week, in which case Monday will be a make-up day to the extent of the lost time. Any work performed on Sunday will be double (2) time. If employees work on any of the recognized holidays, they shall be paid time and one-half  $(1\frac{1}{2})$  their regular rate of pay for all hours worked.

**NO. 31:** Means the overtime rate shall be time and one-half the regular rate for work over forty (40) hours per week. Sundays and Holidays shall be paid at double the straight time rate. All employees performing work on affected properties during or following emergencies shall receive the applicable rate of pay for the first sixteen (16) consecutive hours and all hours worked in excess of sixteen (16) consecutive hours shall be paid at double time until broken by an eight (8) hour rest period. Should an employee be called back to work within two hours of his normal quitting time, the previous hours worked shall count toward the above sixteen (16) hour provision.

### TANEY COUNTY HOLIDAY SCHEDULE – HEAVY CONSTRUCTION

**NO. 3:** The following days are recognized as holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid to the workmen unless worked. An Employer working a four (4) day, ten (10) hour schedule may use Friday as a make up day when an observed holiday occurs during the work week. Employees have the option to work that make up day. If workmen are required to work the above enumerated holidays, or days observed as such, they shall receive time & one-half (1½) the regular rate of pay for such work.

**NO. 15:** The following days are recognized as holidays: New Year's Day, Memorial Day, July Fourth, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on Sunday, it shall be observed on the following Monday. If a holiday falls on Saturday, it shall be observed on the preceding Friday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. If workmen are required to work the above enumerated holidays or days observed as such, they shall receive time and one-half (1½) the regular rate of pay for such work. Where one of the holidays specified falls or is observed during the workweek, then all work performed over and above thirty-two (32) hours in that week shall be paid at the rate of time and one-half (1½). Workmen shall receive time and one-half (1½) for all work performed on Sundays. Double (2) time shall be paid for work on Sunday or recognized holidays when and only if any other craft employees of the same employer at work on that same job site are receiving double (2) time for that Sunday or holiday.

**NO. 16:** The following days are recognized as holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on Sunday, it shall be observed on the following Monday. If a holiday falls on Saturday, it shall be observed on the preceding Friday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid to the worker unless worked. If workers are required to work the above recognized holidays or days observed as such, they shall receive double (2) the regular rate of pay for such work.

**NO. 18:** All work performed on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day shall be paid at the time and one-half (1½) rate of pay. If a holiday falls on Sunday, it shall be observed on the following Monday. If a holiday falls on Saturday, it shall be observed on the preceding Friday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward a forty (40) hour week; however no reimbursement for this eight (8) hours is to be paid to the working person(s) unless the holiday is worked.

**NO. 24:** Work performed on New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day, or days celebrated as such, shall be paid at the double time rate of pay. If the holiday falls on Saturday, it will be observed on Friday; if the holiday falls on Sunday, it will be observed on Monday, and shall be paid for at double (2) the regular straight time rate of pay.

**NO. 28:** The following days shall be observed as legal holidays: New Year's Day, Decoration Day, July 4th, Labor Day, Thanksgiving Day, Christmas Day, Employee's birthday and two (2) personal days. The observance of one (1) of the personal days to be limited to the time between December 1 and March 1 of the following year. If any of these holidays fall on Sunday, the following Monday will be observed as the holiday and if any of these holidays fall on Saturday, the preceding Friday will be observed as the holiday. If employees work on any of these holidays they shall be paid time & one-half (1½) their regular rate of pay for all hours worked.

**NO. 30:** All work performed on New Year's Day, Decoration Day, Fourth of July, Labor Day, Christmas Day, Thanksgiving Day and Day after Thanksgiving or days celebrated for the same.

### Agreement for Jail Appliance Repair Services

THIS AGREEMENT dated the \_\_\_\_\_ day of \_\_\_\_\_ 201\_ is made between Taney County, Missouri, a political subdivision of the State of Missouri, herein "County", and \_\_\_\_\_, herein "Contractor".

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. *Contract Documents* - This agreement shall consist of this Agreement for Appliance Repair Services; County of Taney Request For Bid number 201508-315; any applicable addenda; and the Contractor's bid response executed by \_\_\_\_\_\_\_ on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specifications and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Agreement, the Request For Bid, and any applicable addenda, shall prevail and control over the Contractor's bid response. Below is a copy of the items covered within this agreement, taken directly from the bid, with the exact bid pricing as submitted by "Contractor".

DESCRIPTION	UNIT PRICE
Material/Parts (Total Cost plus %) \$0-\$749	%
Material/Parts (Total Cost plus %) \$750-\$4,499	%
Material/Parts (Total Cost plus %) \$4,500 and up	%
Rental Equipment (Cost plus %)	%
Repair Work Service Labor Rate Per Hour (Straight Time)	\$/hour
Rate per hour for each additional worker (Straight Time)	
Repair Work Service Labor Rate Per Hour (Nights and Weekends)	\$/hour
Rate per hour for each additional worker (Nights and Weekends)	
Repair Work Service Labor Rate Per Hour (Holidays)	\$/hour
Rate per hour for each additional worker (Holidays)	\$/hour

2. *Contract Duration* - This agreement shall commence on \_\_\_\_ day of \_\_\_\_\_, 2015 and extend for 36 months through \_\_\_\_ day of \_\_\_\_\_, 2018, subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by the order of the County for one year subject to the pricing clauses in the contractor's RFB response. This agreement may be renewed thereafter on a month to month basis for up to six months in the event the County is unable to re-bid and award a new contract prior to expiration.

3. *Term & Supply Service* - The County agrees to term & supply service from the Contractor and the Contractor agrees to supply the County all items per the bid specifications, and for the prices set forth in the Contractor's bid response, as needed and as ordered by County. Contractor shall act as the primary supplier and shall furnish appliance repair services for the County. Said services will be performed on an "as needed" basis with scheduling being completed via mutual agreement which includes all items as listed within the bid response.

4. *Billing and Payment* - All billing shall be invoiced with specific department information and include bid number 201508-315 for reference. Billings may only include the prices listed in the Contractor's bid response.

No additional fees or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly statements within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date payment was due.

5. *Binding Effect* - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. *Entire Agreement* - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. *Termination* - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Taney County Commission delivery of products is delayed or products delivered are not in conformity with bid specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives hereby execute this agreement.

"Contractor"	Taney County Missouri By: Taney County Commission
Authorized Person (PRINT)	
	Mike Scofield, Presiding Commissioner
Title	
Signature	Date
	Attest:
Date Address	Donna Neeley, County Clerk

### AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Signature

Date

Appropriation Account