TANEY COUNTY REQUEST FOR BID No. 201503-293



TRANSFER / TIPPING TRAILER

Bid Schedule / Deadlines: March 11 – April 13, 2015

April 6, 2015 at 2:00 P.M.

April 14 – April 16, 2015

Bid Release Date / Advertising Period.

Deadline for Submitting Questions.

April 13, 2015 at 2:00 P.M. Closing Date / Time.

April 14, 2015 at 9:45 A.M. Opening Date / Time.

Approximate Review Period.

Attn: Ron Erickson, Director of Purchasing Phone: 417-546-7281 / FAX: 417-546-3931 rone@co.taney.mo.us

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Commodity Title:	TRANSFER / TIPPING TRAILER PLEASE MARK YOUR ENVELOPE <u>"SEALED BID #201503-293"</u> RETURN ONE (1) ORIGINAL & THREE (3) HARD COPIES.
Location / Mail Address:	Bid Submission Taney County Purchasing Department (Second Floor) 132 David St. / P. O. Box 1630 Forsyth, MO 65653
Location / Address:	Bid Opening Taney County Commission Hearing Room (Old Courthouse) 132 David Street Forsyth, Mo. 65653

The undersigned certifies that they have the authority to bind this company in an agreement to supply the commodity or service in accordance with all terms, conditions, and pricing specified herein or to offer a "No Bid." Type or print information below. Bidder is REQUIRED to complete, sign and return this form with their submittal of Bid as well as all pages initialed. *An authorized signature and email address is mandatory, lack thereof will result in a determination of "Non-Responsive".

Company Name		Authorized Person (Print)	
Address		+	
Address		*Signature	
City/County/State/Zip		Title	
, , ,			
Telephone #	Fax #	Date Tax ID #	
<u> </u>		Failth Trans (Ocean and the U.O. Only Dependence Deptember)	
*E-mail		Entity Type (Corporation, LLC, Sole Proprietor, Partnership)	

Welcome... Thank you for taking the time to review / participate in the following project and Thank You for your interest in Taney County Missouri.

- There are several steps, requirements and legalities which must be followed when engaging in an effort to respond to any certain Bid.
- Here I hope to assist any/all participants in making sure everyone has a fair and pleasant experience regarding this Bid.
- Please keep in mind that it is entirely possible that despite our best efforts information as detailed within this Bid may NOT include everything for every possible situation. Please contact me if you experience this.
- Historically 90% of the questions we receive are already answered within the full Bid Package.
- PLEASE READ all of the information CLOSELY and if you have a question review the information again as it is most likely you will find the answer.
- We ask, or rather require, that any/all questions be emailed rather than calling.
- All emails received WILL be answered as indicated within the written guidelines for written questions. (See Section #3)
- For areas, questions, and requirements that do not always apply "N/A" may be an option. (See Item 4.3)
- Do not get "Side Tracked" by "Boiler-Plate" wording as it is impossible to "Tailor-Make" every single Bid Package 100% of the time to be a perfect fit. The mere word "Bid" suggests "an express effort to win". Be creative, offer options, and GOOD LUCK...!

1. BIDDING PROCESS INFORMATION

The Purchasing Department is responsible for the Bid opening at the time and place noted in the request. If a Vendor is interested in a copy of the Bid tabulation they must include a direct email address, not website, in order to receive results. Obviously sealed Bids cannot be emailed so they must either be delivered by hand, courier, or USPS. (Please note USPS concerns listed in item #2.3)

A formal invitation for Bid is utilized when the total purchase exceeds \$4,500. The County also uses this method when the life of a term and supply contract is valued more than \$4,500. The Bid Package will contain well-defined standard technical specifications for the nature of the service or product requested. A formal closing date and time is specified. The Bidder must comply with this requirement in order to be considered for award. All Formal Invitations for Bid are handled by the Taney County Purchasing Department. Technical specifications are the responsibility of the specific requesting department.

As a courtesy the below "BIDDING TIPS" Table is offered to assist Bidders. Feel free to use it as a checklist and information source to help create a more accurate response which is more compliant than it might otherwise turn out. Use a checkmark (\checkmark) in the correct box as it applies to ensure everything is covered...

ITEM #	BIDDING TIPS (Suggestions & Requirements.)	Α	Ν
1.1	Read ALL Bid documents closely / immediately upon receipt.		
1.2	Note any/all special dates or requirements.		
1.3	See Items 3.1 & 3.2 for the process to submit questions.		
1.4	Handwritten responses must be clearly legible – in ink.		
1.5	Un-readable responses will be rejected.		
1.6	Three (3) copies of Bid are required. Please differentiate copies from original.		
1.7	Turn your Bid in as soon as possible.		
1.8	Deadline dates and times are strictly adhered to.		
1.9	The County cannot, and will not, accept any late Bids.		
1.10	No fax or electronic transmitted Bids will be accepted.		
1.11	In the event of only one response the County may reject the Bid and re- let it or consider other options which provide the best solutions - always acting in the best interest of Taney County.		
1.12	When a Bid, or project, includes pre-bid meetings or on site visits, Bidder attendance and compliance with signup sheets, etc., is mandatory.		
1.13	Pay close attention to the terms must, will, shall, should or may.		
1.14	Include a current/signed W-9 form with your company information. Having this up front benefits any awarded Vendor by greatly expediting our payment process. Taney County Accounts Payable Department must have this form before they can process payment.		
1.15	Include, if applicable, current prevailing wage considerations with your Bid.		
1.16	Remember to sign the Bid sheet as this is mandatory.		

A = A cknowledged below item with intent to comply/agree with as it may/may not apply. N = N ot applicable. The following sections; 2, 3, and 4 include instructions, conditions, guidelines, requirements and other key factors that must be understood. Using the checkmark system here will assist Vendors in participating correctly and limit the possibility of their response being disqualified due to a technicality. Use a checkmark (\checkmark) to acknowledge each of the following items. We have found this method improves communications and helps to avoid confusion.

2.	INSTRUCTIONS AND GENERAL CONDITIONS:	()
2.1	Delivery of: Sealed Bids, subject to Instructions and General Conditions and any	
	special conditions set forth herein, will be received at the Taney County Purchasing	
	Office until the Bid closing date and time indicated herein for furnishing the County	
	with goods, and or, services as detailed in the following.	
2.2	Closing: Sealed Bids must be delivered before "Closing Date / Time" as listed on	
	page one, to the Taney County Purchasing Department as listed on page two.	
	Bidders should take into account all possible risks of their Bid not arriving in time	
	when electing to mail in Bids too close to the above closing date. Often the Post	
	Office leaves a "pick up slip" in our PO Box which may / may not allow us time to	
	retrieve said item. It is the Bidders responsibility, not the county, nor the Post Office,	
	to ensure their Bids are delivered in time to the Purchasing Department. (Extra steps	
2.3	may be needed if your Bid response package is a large box.) Late Packages: The County will not accept any Bids received after the listed closing	
	date/time. Late Bids are "NON-RESPONSIVE". They will be returned un-opened.	
2.4	Opening: Bids will be opened publicly at "Opening Date / Time", as listed on page	
	one, and read aloud. All Bid responses will be considered public information as soon	
	as they are opened and become a part of public record to be released to any person	
	or firm who formally requests it.	
2.5	Award / Timeline: Recommendation for award will be made formally to the Taney	
	County Commission at a later date after a full and complete review process – often	
	within a few days of the Bid opening. Updates may be sent via email should the	
2.6	award process become delayed for any reason. (10 days or more.)	
2.0	Withdrawals: Bids may be withdrawn on written request from the Bidder at the	
27	address shown in this RFB prior to the time of acceptance of the Bid.	
2.1	Sealed & Marked: Bids must be submitted in a sealed envelope identified with the Bid number and dates of classing & energy list the Bid number on the outside of	
	Bid number and dates of closing & opening. List the Bid number on the outside of the box or envelope and note "Response to Request for Bid enclosed". Also include	
	a return name & address. No fax or electronic transmitted Bids will be accepted.	
	(NOTE: Please make sure your package indicates "BID", with the BID NUMBER - on	
	the final outside surface of your package.)	
2.8	No Bid: If you do not want to submit a Bid, please return the No Bid Response Form	
	at the bottom of the last page of this package, and note your reason(s). (Optional).	
2.9	Bidder Expenses: This County is not responsible for any expenses which Bidders	
	may incur in estimating, inspecting, nor preparing and submitting Bids called for in	
	this Request for Bid.	
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2 10		
	Presentations: The County reserves the right to conduct personal interviews or require presentations of any or all proposers prior to selection. The County will not	
	be liable for any costs incurred by the Bidder in connection with such interviews or presentations (i.e. travel accommodations, etc.)	
2.11	Bid Term: All Bids submitted shall be binding, and remain firm for ninety (90)	
	calendar days following the opening. Pricing / Costs submitted within this response	
	MUST BE HONORED within that set timeframe. Bidders should NOT respond	
	unless certain on this point.	
2.12	Bid Rejection: The Taney County Commission reserves the right to reject any or all	
0.10	Bids, when such rejection is in the best interest of the County.	
2.13	Multiple Awards: Bids may be awarded to one company or multiple companies;	
2.44	when such award is deemed in the best interest of the County.	
2.14	Payment Terms: County standard payment terms are Net 30 after receipt of	
	invoice. There are NO EXCEPTIONS to this system. Once products, or services, are	
	received and accepted Taney County will process payment in full. Requests for credit applications are not necessary and will – in most cases – not be processed.	
2.15	Requests for deposits are not necessary and will not be accepted. Effective: This agreement shall take effect upon the approval by the Taney County	
	Commission.	
2.16	Alterations: Any alterations, changes, lining out, or margin notes to any items within	
	sections 2, 3, 4 may result in being determined non-responsive and/or disqualified.	
2.17	Direct Email Address: An email address MUST be provided in order to receive	
	award results. (Not simply a website.) We do not use USPS for results only email.	
	Final award results will be emailed to all responding Vendors. Results will also be	
	posted on our website at: www.taneycounty.org. Please do not call for results.	
3.	GUIDELINES FOR WRITTEN QUESTIONS, ANSWERS (ADDENDA), ETC	(*)
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4.	BASIC REQUIREMENTS / FACTORS:	()
4.1	Award of Contract: The County reserves the right to award to more than one (1)	
	supplier. Multiple awards may be made on the basis of a primary, secondary, and	
	tertiary supplier. The primary supplier shall furnish the County's requirements until	
	such time as the County determines that it is in the best interest of the County to	
	seek performance from the secondary supplier, then tertiary supplier. The County's	
	decision will be based upon the ability of the primary source to supply acceptable	
	goods or services within the County's time requirements. The County's decision to	
	utilize the secondary and tertiary sources shall be final and conclusive. In addition,	
	the resulting contract from this RFB will be considered "Non-Exclusive". The County	
	reserves the right to obtain service from other suppliers.	
4.2	Agreement: The entire contents of the Bid response documents submitted by the	
	successful Bidder of this Bid shall include all Bid documents and will become a part	
	of any contract award as a result of this solicitation. In lieu of any formal / separate	
	contract, post award, these signed Bid Documents will be considered as such and	
	therefore binding. Bidder shall initial all pages where the document denotes	
	"Bidder's Initials:". Any bids not complying with this condition may be	
	considered non-responsive and rejected.	
4.3	Response Content: In order to enable direct comparison of competing Responses,	
	Bidders must submit Responses in strict conformity to the requirements stated	
	herein. Failure to adhere to all requirements may result in Bidder's Response being	
	disqualified as non-responsive. All Responses must be submitted using the forms	
	provided herein. Every question must be answered and if not applicable, the section	
	must contain "N/A."	
4.4	Advice of Award: The County's Bids, Bid Tabulations, and Bid Award information	
	may be viewed on our website at <u>www.taneycounty.org.</u> (Purchasing Dept. Page.)	
4.5	Response Clarification: The County reserves the right to request additional written	
	or oral information from Bidders in order to obtain clarification of their Responses.	
4.6	Rejection or Correction of Responses: The County reserves the right to reject any	
	or all Responses. Minor irregularities or informalities in any Response which are	
	immaterial or inconsequential in nature, neither affected by law nor at substantial	
	variance with Bid conditions, may be waived at our discretion whenever it is	
	determined to be in the County's best interest.	
4.7	Evaluation Process: The County's sole purpose in the evaluation process is to	
	determine from among the Responses received which one is best suited to meet the	
	County's needs at the lowest possible cost. Any final analysis does not imply that	
	one Bidder is superior to another, but simply that in our judgment the Contractor	
	selected appears to offer the best overall solution for our current and anticipated	
	needs at the lowest possible cost.	
4.8	Acceptability: The County reserves the sole right to determine whether goods	
	and/or services offered are acceptable for County use.	

5. <u>SCOPE OF SERVICES:</u>

The Taney County Purchasing Department is accepting and reviewing responses to this RFB in an effort to meet the needs of all Taney County residents by acquiring the needed piece of equipment as asked for within this Request for Bid (RFB) at the lowest possible cost.

- *5.1* The awarded Bidder shall furnish, **TWO (2) OR MORE**, Transfer-Tipping Trailers for the Taney County Transfer Station to be used to assist in the operation of the Transfer Station by transporting large volumes of trash to various landfills' "Tipping" stations.
- 5.2 Bid pricing **MUST** stand, without increase, for one year from date of award.
- 5.3 "TOTAL BID PRICE EACH" **MUST** appear in item #6.5 at the bottom of page #9.
- **5.4** BID Price MUST include delivery to: The Taney County Transfer Station located 3 miles north of Branson, Mo. off of U.S. Hwy 65. (Buchanan shop 274 Buchanan Rd. Branson, Mo. 65616.)
- **5.5** For questions concerning the below listed specifications, or any other technical questions, please feel free to call:

Randy Haes, Coordinator Taney County Road & Bridge 417-546-7268 (off) / 417-546-7924 (cell) randyh@co.taney.mo.us

6. SPECIFICATIONS / REQUIREMENTS:

Using the following "KEY" check (\checkmark) off the appropriate box. Complete the following sections specific to those areas **as they apply** directly to the products or services being asked for within this RFB. (Sections 6, 7, and 8.)

- C= Comply with specification
- D= Do not comply with specification
- E= Exception taken to specification (For each exception taken a full explanation should be provided using a separate sheet.)

6.1	BODY	С	D	Ε
6.1.1	WIDTH; 102 INCHES			
6.1.2	LENGTH; 48 FEET			
6.1.3	HEIGHT; 100 INCHES (OVERALL HEIGHTH CANNOT EXCEED 13 FEET)			
6.1.4	SIDE MATERIAL; OUTBOARD "GENESIS" OR EQUIVALENT			
6.1.5	BULKHEAD; 3/16"			
6.1.6	TARP; SIDE TO SIDE ROLL TARP SYSTEM, MESH TYPE WITH FRONT AND REAR FLAP, HAND OPERATED FROM GROUND			
6.1.7	CATWALK; REQUIRED			
6.1.8	B.H. LADDER; REQUIRED – "WERNER" OR EQUIVALENT			
6.1.9	G.H. PROTECTIVE SHIELD; REQUIRED			
6.1.10	CUBIC YARDS; 120			

6.2	CROSS MEMBER TYPE	С	D	Ε
6.2.1	"V" STYLE ON 9" SPACE; REQUIRED			
6.2.2	FLOOR MATERIAL; ¼"			
6.2.3	LIGHT PANEL; LED- ON BODY			
6.2.4	MARKER LIGHTS; LED (3 PAIR PER SIDE, BOTTOM ONLY. ALL LED, ALL WITH PROTECTORS)			
6.2.5	MIDMOUNT SIGNALS; REQUIRED – MODEL 60			
6.2.6	MUDFLAPS; REQUIRED			
6.3	TAILGATE	С	D	Ε
	HEIGHT; FULL (ADD 3/8" STRAPS TO BOTTOM & BOTH SIDES OF TAILGATE)			
	TYPE; SINGLE			
	STYLE; "GENESIS" OR EQUIVALENT			
	MATERIAL THICKNESS; 0.150			
	HINGES; OVERSLUNG			
	GATESEAL; REQUIRED			
	GATE LADDER; "WERNER"/CENTER OR EQUIVALENT			
	GATE GUIDE; REQUIRED			
	GATE CONTROL; AIR			
	POCKETS; EXTRUDED			
6.3.11				
6.4	CHASSIS	С	D	Ε
	MODEL; TANDEM			
	TYPE; ALUMINUM SUB BASE			
	AXLE TO AXLE; 49"			
	REAR AXLE SETTING; 26.5"			
	5 TH WHEEL HEIGHTH; 49" (STD)			
	PIN SETTING; 36" + 3/8" PLATE			
	SUSPENSION; REYCO 21B			
	SPRINGS; SINGLE LEAF			
	AXLES; TP SPINDLES			
	BRAKES; 16-1/2"X7			
	DUST SHEILDS; REQUIRED			
	BRAKE CHAMBERS; TOP OF AXLE			
	ABS; 2S / 1M			
	HUBS; 10 S LWSTL/CAST PIL – EAST ELITE			
	WHEELS; 24.5 STEEL DISC			
	TIRES; 11R 24.5 R196 BS			
	DOLLIES; JOST a451 - OR EQUIVALENT			
	LOCATION; D/S CRANK (ADD REGISTRATION HOLDER TO D/S LANDING LEG BRACKET)			
	DISTANCE FROM REAR; APPROX 34' 6"			
	BUMPER; STEEL			
	TIPPER PADS; STEEL- T			
	TOW HOOKS; TWO(2)			
6.4.23	PAINT; SILVER			
6.4.24	G.V.W.R.; 52,000 Lbs.			
6.5	TOTAL BID PRICE EACH:			

7. <u>BIDDER DIRECTIVES</u>: Complete the following sections specific to those areas **as they** apply directly to the products or services being asked for within this RFB. (Specifically take note of items #7.7 & 7.8.)

ITEM #	DIRECTIVE	С	D	Ε
7.1	ACCEPTANCE OF BID BY COUNTY: The County shall have a minimum of 90 calendar days from the date of the opening to accept bidder's offer.			
	Standard payment terms are Net 30 after receipt of invoice, no exceptions.			
7.3	Include an updated W-9 form completed with your company information and signature.			
7.4	References and experience (If applicable.)			
7.5	Key personnel (If applicable.)			
7.6	Descriptive Literature. (Attach separately.)			
7.7	Include WARRANTY Information here, or on a separate sheet:			
7.8	Response time/delivery - after receipt of order:			

8. <u>TOTAL PRICE INCLUSIONS, TAX EXEMPTION</u>: The total amount we will apply on a Purchase Order *must also include* the following items: (If / As Applicable.)

ITEM #	INCLUSIONS / ETC.	С	D	Ε
8.1	Mileage.			
8.2	Shipping.			
8.3	Handling.			
8.4	Delivery.			
8.5	Whatever other miscellaneous fees there may be.			
8.6	Do not include Federal Excise Tax or Sales and Use Taxes in Bid process, as law exempts the County from them.			

9. STANDARD TERMS AND CONDITIONS:

- 9.1 Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the County Department identified in this Request for Bid.
- 9.2 The Taney County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Taney County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
- 9.3 Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid in same order as received, give the unit price, extended totals, and **sign the bid**.
- 9.4 When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
- 9.5 **Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.**
- 9.6 The delivery date shall be stated in definite terms, unless otherwise indicated, as it may be taken into consideration in awarding the bid.
- 9.7 The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.

- 9.8 In case of default by the Contractor, the County of Taney will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
- 9.9 Failure to deliver as guaranteed may disqualify Bidder from **future** bidding.
- 9.10 Prices must be as stated in units of quantity specified, and must be firm.
- 9.11 No bid transmitted by fax machine or e-mail will be accepted.
- 9.12 The County of Taney, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered and is accepted by the County.
- 9.13 The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services, or products, can be obtained from a state or other governmental entities contract under more favorable terms. (Cooperative Purchase.)
- 9.14 The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
- 9.15 In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
- 9.16 Should an audit of Contractors invoices during the term of the Agreement, and any renewals thereof, indicate that Taney County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30 days of being notified of the same.

10. NO BID RESPONSE FORM:

NOTE: Complete and return this section only if you do not want to submit a Bid. If you do not wish to respond to this RFB, please fill this form out and return it to the Purchasing Department by mail, email, or fax.

Thank you... RFB # 201503-293 Transfer / Tipping Trailer

Business Name:	
Address:	
Telephone:	
Contact Person:	
Date:	
Reason(s) for not B	lidding:



Taney County, Missouri RFB# 201503-293 Transfer / Tipping Trailer Addendum <u>April 6, 2015</u>

This addendum is issued in accordance with Section #3 "Guidelines for Written Questions", indicated within the Request for Bid. The following information is hereby incorporated into and made a part of the RFB Documents. Also, by this formal/official addendum we are meeting the listed timeframe/deadline for answering all submitted questions. Receipt of this addendum may be acknowledged by email *or* submitted with Bidder's full response.

Specifications for this RFB and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

This office has received the following questions, as answered by Mr. Randy Haes from Road & Bridge below, - in RED. This will be the only addendum for this RFB.

1.) 6.1.3 states the height cannot exceed 13'. Is this correct? ANSWER: The height of the trailer is 13' and that measurement that the trailer will fit under the apron where we load. The previous trailers we had to adjust the tarp mounting to the side of the trailer to fit. 13'3" is MAX.

2.) We just wanted to confirm that you want tipper trailers instead of live floor trailers this time. YES.

3.) In 6.2.2 the floor material is listed as $\frac{1}{4}$ ". Typically in a trailer like this you would use $\frac{1}{4}$ " until the last 10' of the trailer, then you would use $\frac{3}{8}$ ". If not, chances are you will be overlaying the floor in a couple of years. Would this addition be acceptable? ANSWER: Yes that would be acceptable with cost being the main consideration point.

4.) 6.4.11 lists dust shields which are primarily used on the east coast. Almost all trailers in the Midwest have no dust shields so the brakes can be inspected easily. Is this acceptable? ANSWER: We think this would work either way.

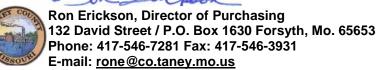
5.) 6.4.13 lists lightweight hubs. This is a spring ride trailer with steel wheels, so weight is not the primary goal. The lightweight hubs will cost more. Can it be quoted with standard hubs? ANSWER: YES with cost being the main consideration point.

6.) Would you consider a "sheet and extruded vertical post" sidewall design in lieu of the East Trailer "Genesis" side wall extrusions? ANSWER: YES with cost being the main consideration point.

7.) 5.2 States; "Bid pricing **MUST** stand, without increase, for one year from date of award. " Does this apply on this Bid? Answer: We have determined that 5.2 should <u>NOT</u> apply to this RFB. It is "Boiler Plate" wording. This is a one time purchase so Participating Vendors are free to ignore this requirement.

Thank you.

By,



BIDDER has examined a copy of this Addendum to **RFB# 201503-293**, receipt of which is hereby acknowledged:

Company Name:	
Address:	
Phone Number:	_Fax Number:
E-mail address:	
Authorized Signature:	Date:
Authorized Printed Name:	