



REQUEST FOR PROPOSAL No. 201305-225

TANEY COUNTY MISSOURI
Purchasing Department
132 David Street / P. O. Box 1630
Forsyth, Missouri 65653

Attn: **Ron Erickson, Director of Purchasing**
Phone: 417-546-7281 / FAX: 417-546-3931
rone@co.taney.mo.us

Commodity Title: INMATE MEDICAL SERVICES

Objective: The Taney County Purchasing Department is soliciting competitive sealed Proposals from qualified health care professionals to provide and care for the Taney County Inmates medical needs. For technical questions concerning the details within this RFP please feel free to call:

Sheriff Jimmie Russell at 417-546-7250, or one of his designees.

Background: The Taney County Correctional Facility is located in Forsyth, Missouri and has the capacity to occupy 268 inmates. Current average daily population is 200 inmates.

Insurance Requirements: Providers are required to carry at all times the following coverage:

- Professional Liability pursuant to the Missouri Health Care Liability and Patients Compensation Act
- General Liability in the amount of \$1,000,000 per occurrence and \$3,000,000 in the aggregate
- Worker's Compensation pursuant to Missouri Worker's Compensation Act

Proposal Submission:

- The Proposal Response Cover Sheet on page #7 **MUST** be signed and included within any response package.

Award by Written Agreement: The selected provider shall be required to enter into a written agreement and that by signing the Proposal Cover Sheet the provider acknowledges that they are willing to enter into the agreement if awarded the contract. Agreement shall be for one year with the option of renewing for three additional years each done annually and at an amount agreed upon in writing by the Sheriff and the approved provider.

Preparation of Proposals:

- Failure to Read: Failure to read the Request for Proposal and these instructions will be at the provider's own risk.
- Cost of Developing Proposals: All costs related to the preparation of the Proposals and any related activities are the sole responsibility of the provider. The County assumes no liability for any costs incurred by the provider throughout the entire selection process.

Rejection of Proposals:

- The County reserves the right to reject any or all Proposals received as well as have the right to waive any informality or technical defect in Proposals received when in the best interest of the County.
- No Proposal shall be accepted from, or contract awarded to, any person, firm or corporation that is in arrears to the County upon a debt or contract or that is in default, as surety or otherwise, upon any obligation to the County, or that may be deemed irresponsible or unreliable by the County. Providers may be required to submit satisfactory evidence that they have the necessary financial resources to perform and complete the work outlined in this RFP.

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MISCELLANEOUS BIDDING PROCESS INFORMATION

The Purchasing Department is responsible for the Proposal opening at the time and place noted in the request. If a Vendor is interested in a copy of the Proposal tabulation they must include a direct email address, not website, in order to receive results. Obviously sealed Proposals cannot be emailed so they must either be delivered by hand, courier, or USPS. (Please note USPS concerns on page #3, item #2.)

A formal invitation for Proposal is utilized when the total purchase exceeds \$4,500. The County also uses this method when the life of a term and supply contract is valued more than \$4,500. The Proposal Package will contain well-defined standard technical specifications for the nature of the service or product requested. A formal closing date and time is specified. The Bidder must comply with this requirement in order to be considered for award. All Formal Invitations for Proposal are handled by the Taney County Purchasing Department Technical specifications are the responsibility of the specific requesting department.

Proposal Response Tips:

1. Read ALL Proposal documents immediately upon receipt. Note any special dates or requirements.
2. Contact the Taney County Purchasing Department with any questions relating to the Proposal prior to the Proposal opening. (Email ONLY to: rone@co.taney.mo.us.)
3. Use ink to fill in all blanks. (If I can't read your handwriting your Proposal will be rejected.)
4. Remember to supply the required number of copies, marking copies vs. original.
5. Turn your Proposal in as soon as possible. The deadline dates and times are strictly adhered to. The County cannot accept any late Proposals. In the event of only one response the County may reject the entire Proposal and re-let it.
6. Attend pre-Proposal conferences, if any. (Most are Mandatory.)
7. Pay close attention to the terms *must*, *shall*, *should* or *may*. **READ EVERYTHING.**
8. Include an updated **W-9** form completed with your company information and signature.
9. Include, if applicable, current **prevailing wage** considerations within your Proposal.
10. Remember to sign the Proposal sheet as this is mandatory.

Please Note...

There are several steps, requirements and legalities which must be followed when engaging in an effort to respond to any certain Proposal. Here I hope I have served to assist any/all participants in making sure everyone has a fair and pleasant experience with my County. Please keep in mind that it is entirely possible that this sheet, along with all of the other information as detailed within this Proposal, may NOT include everything to cover every possible situation. Should that occur please let me know.

Thank you for your interest in Taney County Missouri.

Sincerely,




A handwritten signature in blue ink that reads "Ron Erickson".

RON ERICKSON
Director of Purchasing
Taney County Missouri
rone@co.taney.mo.us
www.taneycounty.org
417-294-7863 (Cell)

Instructions and General Conditions

1. **Delivery of:** Sealed Proposals, subject to Instructions and General Conditions and any special conditions set forth herein, will be received at the Taney County Purchasing Office until the Proposal closing date and time indicated herein for furnishing the County with goods, and or, services as detailed in the following Request for Proposal.
2. **Closing:** Sealed Proposals must be delivered before 2:00 P.M. central time on Tuesday June 4, 2013 to the Taney County Purchasing Department as listed on page #7. Bidders should take into account all possible risks of their Proposal not arriving in time when electing to mail in Proposals too close to the above closing date. Often the Post Office leaves a "pick up slip" in our PO Box which may / may not allow us time to retrieve said item. It is the Bidders responsibility, not the county, nor the Post Office – to ensure their sealed Proposals are **delivered** in time – to the Purchasing Department. (Be extra careful when your Proposal response involves a large package or box.)
3. The County will not accept any Proposals received after the above listed closing date/time and will consider such late Proposals as **NON-RESPONSIVE**. They will either be; filed, returned, or discarded.
4. Proposals will be opened publicly at 9:00 AM on June 6, 2013 and read aloud. Proposals will be opened publicly in a manner to avoid public disclosure of contents; however, only names of Bidders will be read aloud.
5. Proposals may be withdrawn on written request from the Bidder at the address shown in this RFP prior to the time of acceptance of the Proposal.
6. Proposals **must** be submitted in a sealed envelope identified with the Proposal number and dates of closing & opening. List the Proposal number on the outside of the box or envelope and note "Response to Request for Proposal enclosed". Also include a return name & address. **No fax or electronic transmitted Proposals will be accepted.**
7. If you do not want to submit a Proposal, please return the *No Proposal Response Form* on page # 9 of this package, and note your reason.
8. This County is not responsible for any expenses which proposers may incur in estimating, inspecting, nor preparing and submitting Proposals called for in this Request for Proposal.
9. The County reserves the right to conduct personal interviews or require presentations of any or all proposers prior to selection. The County will not be liable for any costs incurred by the proposer in connection with such interviews or presentations (i.e. travel accommodations, etc.)
10. All Proposals submitted shall be binding, and remain firm for sixty (60) calendar days following the opening. Pricing / Costs submitted within this response **MUST BE HONORED** within that set timeframe, **NO EXCEPTIONS**. Bidders should NOT respond unless certain on this point.
11. The Taney County Commission reserves the right to reject any or all Proposals, when such rejection is in the best interest of the County.
12. Proposals may be awarded to one company or multiple companies; when such award is deemed in the best interest of the County.
13. County standard payment terms are Net 30 after receipt of invoice.
14. This agreement shall take effect upon the approval by the Taney County Commission.
15. Bidders are not at liberty to change or modify any of these instructions. Drawing a line through any given instruction, or margin notes to amend any item within the instructions will cause immediate rejection of Bid Response.

Guidelines for Written Questions:

1. All questions regarding this Request for Proposal shall be submitted in writing, **prior to the Proposal opening** and no later than **9:00 AM Thursday May 30, 2013**. All questions must be emailed to; **Ron Erickson, Director of Purchasing**. (rone@co.taney.mo.us)
2. All such questions will be answered in writing, and such answers will be provided to all parties having obtained a Request for Proposal packet by the County posting the addendum on the Taney County Web site at: www.taneycounty.org prior to Proposal opening date.
3. Once at our website click on: . Any/all addenda will be attached at the end of the posted Proposal. An indication, in red, will alert visitors as to the presence of any addenda.
4. In the event that it becomes necessary to revise any part of this RFP, written addenda will be issued. Any addendum to this RFP is valid only if in writing and issued by the Taney County Purchasing Department.
5. **Timeline:** The County anticipates a contract award following the evaluation of all Proposal responses within **45 days from the RFP opening date and completion**. These dates are provided for informational purposes and may change as requirements dictate.
6. **Sunshine Laws:** Due to applicable sunshine laws and regulations concerning public documents, all Proposal responses are not considered public information until after award. Requests for copies, of Proposal responses, must be made through the Taney County Clerk's Office (417-546-7202) requiring a Public Service Request Form (PSR). By law charges for time spent as well as a cost per page apply. Payment for copying fees is required prior to the making of copies. (*Section 610.026, RSMo.*)

1.0 Proposal Procedures

- 1.1 The County will first examine proposals to eliminate those that are clearly non-responsive to the stated requirements.
- 1.2 The County may request presentations by Bidders, and carry out negotiations for the purpose of obtaining best and final offers.
- 1.3 The County reserves the right to withdraw this RFP at any time and for any reason and to issue such clarifications, modifications, and/or amendments as it may deem appropriate.
- 1.4 Receipt of a proposal by the County or a submission of a proposal to the County offers no rights upon the Bidder nor obligates the County in any manner.
- 1.5 No negotiations, decisions, or actions shall be initiated by any firm as a result of any verbal discussion with any County employee prior to the opening of responses to the Request for Proposal. Taney County reserves the right to select the Bidder which best meets its goals and objectives, needs, fiscal constraints, quality levels and service expectations.
- 1.6 If a Bidder discovers any ambiguity, conflict, discrepancy, omission, or other error in the Request for Proposal, they shall immediately notify the Purchasing Department of such error in writing and request modification or clarification of the document. The County will make modifications by issuing a written revision and will give written notice as explained in detail in the next section covering "Written Questions".
- 1.7 The Bidder is responsible for clarifying any ambiguity, conflict, discrepancy, omission, or other error in the Request for Proposals prior to submitting the proposal or it shall be waived.

- 1.8 Implied Requirements: Products that are not specifically requested in this RFP, but which are necessary to provide the functional capabilities proposed by the Bidder, shall be included in the proposal.
- 1.9 The County will not be liable in any way for any costs incurred by any Bidder in the preparation of their proposal in response to this RFP, nor for the presentation of their proposal and/or participation in any discussions or negotiations.
- 1.10 Rejection of Proposals: The right is reserved to accept or reject in whole or in part any or all proposals submitted, to waive technicalities, and to accept the offer the County considers the most advantageous to the County. Further, the County shall reject the proposal of any Bidder that is determined to be non-responsive.
- 1.11 Acceptance of Proposals: The County will accept all proposals that are submitted properly. However, the County reserves the right to request clarifications or corrections to proposals.
- 1.12 Requests for Clarification of Proposals: Requests by the Department for clarification of proposals shall be in writing.
- 1.13 Validity of Proposals: Bidder should state how many days or months proposals remain valid beyond the 60 days minimum.
- 1.14 Receipt and Opening of Advertised, Sealed Proposals: The Bidder(s) and public are invited, but not required, to attend the formal opening of proposals. Bidder(s) names only will be read aloud to the public. No decisions related to an award of a contract or creation of any contractual or lease relationship, or purchase order will be made at the opening.
- 1.15 Information provided in your response will be considered proprietary and will not be divulged during the selection process. The successful firm's proposal will become public record after its acceptance by the County Commission. All proposals and tabulation sheets are kept by the County for a period of time established by regulation or statutes after the award is made and are available for inspection at any time during regular working hours.
- 1.16 To facilitate the evaluation process, the Bidder is encouraged to organize their proposal into distinctive sections that correspond with the individual evaluation categories described herein.
- 1.17 Each distinctive section should be titled with each individual evaluation category and all material related to that category should be included therein.
- 1.18 The signed response page from the original RFP and all signed amendments should be placed at the beginning of the proposal.
- 1.19 The Proposal must, at a minimum, address all mandatory and desired services, equipment, materials, etc. Responses will fully describe how the service will be performed and what hardware/software (if any) is required.
- 1.20 The Bidder is cautioned that it is the Bidder's sole responsibility to submit information related to the evaluation categories, and that the County is under no obligation to solicit such information if it is not included with the proposal. The Bidder's failure to submit such information may cause an adverse impact on the evaluation of the proposal. Any Bidder whose responses deviate from the outlined specifications may automatically be disqualified.

- 1.21 Bidder's Contacts: Bidders and their agents (including subcontractors, employees, consultants, or anyone else acting on their behalf) must direct all of their questions or comments regarding the RFP, the evaluation, etc. to **Sheriff Jimmie Russell, or one of his Designees** - as indicated on page #1 of this RFP. Bidders and their agents may not contact any County employee other than as indicated regarding any of these matters during the solicitation and evaluation process. Inappropriate contacts are grounds for suspension and/or exclusion from specific procurements.
- 1.22 Competitive Negotiation of Proposals: The Bidder is advised that under the provisions of this Request for Proposal, the County reserves the right to conduct negotiations of the proposals received or to award a contract without negotiations. If such negotiations are conducted, the following conditions shall apply:
- 1.23 Negotiations may be conducted in person, in writing, or by telephone.
- a. Negotiations will only be conducted with potentially acceptable proposals. The County reserves the right to limit negotiations to those proposals, which received the highest rankings during the initial evaluation phase.
 - b. Terms, conditions, prices, methodology, or other features of the Bidder's proposal may be subject to negotiation and subsequent revision. As part of the negotiations, the Bidder may be required to submit supporting financial, pricing and other data in order to allow a detailed evaluation of the feasibility, reasonableness, and acceptability of the proposal.
 - c. The mandatory requirements of the Request for Proposal shall not be negotiable and shall remain unchanged unless the County determines that a change in such requirements is in the best interest of the County.
- 1.24 Evaluation and Award Process:
- 1.25 After determining a responsible Bidder and a responsive proposal through the determination that the proposal satisfies the mandatory requirements stated in the Request for Proposal, the evaluator(s) shall use both objective analysis and subjective judgment in conducting a comparative assessment of the proposal in accordance with the evaluation criteria stated within this RFP.
- 1.26 After an initial evaluation process, a question and answer interview may be conducted with the Bidder, if deemed necessary by the County. In addition, the Bidder may be asked to make an oral presentation of their proposal to the Sheriff at a designated Taney County location. Attendance cost shall be at the Bidder's expense. All arrangements and scheduling will be coordinated by the Taney County Purchasing Department.

Proposal Response Cover Sheet:
RFP #201305-225
Proposal for Inmate Medical Services
at the Taney County Correctional Facility

PROPOSALS *MUST BE RECEIVED BY:*
2:00 P.M. LOCAL TIME ON Tuesday June 4, 2013
TO BE OPENED AT: 9:00 AM LOCAL TIME ON Thursday June 6, 2013

PLEASE MARK YOUR ENVELOPE "SEALED PROPOSAL #201305-225"
RETURN ONE (1) ORIGINAL AND THREE (3) COPIES TO:

Taney County Purchasing Department
Attn: Ron Erickson, Director of Purchasing
132 David Street / P. O. Box 1630
Forsyth, Missouri 65653

PHONE: 417-546-7281 / FAX: 417-546-3931

rone@co.taney.mo.us

The undersigned certifies that they have the authority to bind this company in an agreement to supply the commodity or service in accordance with all terms, conditions, and pricing specified herein or to offer a "no Proposal." Please type or print the information below. Bidder is REQUIRED to complete, sign and return this form, as well as all pages of this RFP – initialed, with their submittal of Proposal. * An authorized signature is **mandatory**, lack thereof will result in a determination of "Non-Responsive". Also required is a direct email address in order to receive award results. We do not use USPS for direct results notification *only* email. In addition final results will later be posted on our website at: www.taneycounty.org. Please do not call for results.

_____ Company Name		_____ Authorized Person (Print)	
_____ Address		_____ Signature	
_____ City/County/State/Zip		_____ Title	
_____ Telephone #	_____ Fax #	_____ Date	_____ Tax ID #
_____ E-mail		_____ Entity Type (Corporation, LLC, Sole Proprietor, Partnership)	

PROPOSAL CONTENT & EVALUATION CRITERIA

Instructions: When preparing Proposals, reply to each of the following Proposal content & evaluation criteria in the order listed. Please restate each numbered point listed below followed by your response in full, narrative sentences and provide any requested materials.

1. Qualifications:
 - A. A statement of the individuals/firms experience and qualifications to provide inmate medical services. Include a general overview and history of your company or business, number of years in business, number of employees, and where you do business.
 - B. Identify proposed key staff members who would be involved in providing the services and submit statements or resumes of the owner and proposed on-site care givers detailing their qualifications.
 - C. Detail your firm's experience in providing inmate medical services requested herein including size of business and dates of operation. Provide three references (including names, titles and telephone numbers) of previous clients who can speak to the firm's ability to provide inmate medical services. By providing such references you agree that neither the County nor the clients referenced shall have any liability regarding the provision of such reference or the County's use of such references in making selections under this request for Proposal.

- D. Is your company currently involved in arbitration and/or litigation for any reason? If so, please elaborate.
- E. Have you or your company ever filed for reorganization or bankruptcy during the past five years? If so, please provide dates and resolution.
- F. Current financial statement of the provider including certified profit/loss, net income and balance sheet statements. If you cannot submit such documentation, provide a written statement detailing the reason or reasons.

2. Proposed Approach to Service:

- A. A detailed description of proposed type of services.
- B. A proposed schedule of hours of operation.

EXHIBIT "A" SCOPE OF WORK

GENERAL: To provide the health care services and management services at the Taney County Correctional Facility.

STAFFING: To provide an on-site physician, nursing and mental health services as follows:

- Nursing Service on-site minimum of 84 hours per week, on call 24/7
- Physician Service on-site minimum of 3 hours per week, on call 24/7
- Psychologist Service on-site minimum of 2 hours per week, on call 24/7 Additional hours may be requested or required due to daily population count. The additional service must be mutually agreed upon by the Sheriff or designee and provider.

OFF-SITE SERVICE:

Per RSMo.221.120/170 Prisoner is to bear the cost of all off-site services including but not limited to:

- Ambulance
- Hospitalization
- Specialized Services
- Pathology
- Radiology

PHARMACY:

- Provider shall monitor and bear the cost of all pharmaceutical usage and provide a "preferred" list of medications.
- Provider shall comply with all State and Federal laws and regulations and shall dispense under the supervision of the authorized representative of said provider.

DISPOSAL:

- Waste disposal shall be in accordance with all State and Federal laws and regulations and at the responsibility of the provider.

ADMINISTRATIVE SERVICE:

- To provide quarterly reports on inmate health conditions to the Sheriff or designee.
- To provide quarterly procedural meetings with the Sheriff or designee.
- To provide training programs for county staff as requested by the Sheriff or designee to insure proper immediate responses.
- Medical records shall be kept according to any/all State and Federal laws or regulations and shall be available to the Sheriff or designee upon request.
- Provider shall be open to inspection and subject to audit said records from the effective date of the contract, for the duration of the work, and until two (2) years after the date of final payment by the County. If an audit inspection or examination discloses overcharges (of any nature) by the Provider to the County can result in the Provider paying all costs of conducting said audit.

CONTRACT PRICING, STRUCTURE, BILLING AND PAYMENT:

- The annual contract price shall be the actual cost of services rendered to inmates of the Taney County Correctional Facility and an agreed upon service fee for each claims transaction.
- Billing shall be based on twelve billing periods per year, each billing period consisting of one calendar month effective one month after the beginning date of service.
- Provider shall submit an invoice to the Sheriff at the close of each billing period which shall be payable within 30 calendar days after the close of the billing period. In the event that corrective invoices are submitted, payment shall be within 30 calendar days of receipt of a corrected invoice.

CONTRACT TERM:

- The initial contract shall be for a period of one year. The County and the Sheriff reserve the right to renew said contract for three additional terms of one year each.

INDEMNIFICATION:

Provider will indemnify and hold the County and its agents harmless for claims resulting from provider and/or agent's negligence while performing its duties. Should a claim be brought against the County relating to the providers and/or agent's negligent performance of duties under this Proposal, the County shall promptly notify the provider of the claim. The provider will take all steps necessary to promptly defend and protect the County including the retention of the defense counsel. Provider will not be responsible for any claims arising out of: (1) County or their employees/agents intentionally preventing an inmate from receiving medical care ordered by the provider/agents; or (2) negligence of County's employees/agents in promptly presenting an ill or injured inmate to the provider for treatment if it should have been obvious to a non-medical individual.

Additional Requirements:

We would agree to have a Physician Assistant (PA) assigned under the direction of a Doctor, and a Licensed Clinical Social Worker (LCSW) assigned under the direction of a Psychologist / Psychiatrist.

PRICE PAGE

Bidder must complete the following section in its entirety, and sign and date where indicated on page #7. This agreement shall take effect upon the approval by the Taney County Commission.

- A. ACCEPTANCE OF PROPOSAL BY COUNTY: The County shall have a minimum of 90 calendar days from the date of the opening to accept Bidder's offer.
- B. County standard payment terms are Net 30 after receipt of invoice.
State any discounts offered: _____
- C. Response time/delivery of services: _____
(After receipt of order)
- D. Submittals - The following must be submitted with Proposal:
 - 1. References and experience
 - 2. Key personnel
 - 3. Warranty (if applicable)
 - 4. Descriptive literature
- E. Total Price: \$ _____

NO PROPOSAL RESPONSE FORM

NOTE: Complete and return this section only if you do not want to submit a Proposal. If you do not wish to respond to this RFP, please fill this form out and return it to the Purchasing Department by mail or fax.

Thank you...

RFP# 201305-225 Inmate Medical Services

Business Name:	
Address:	
Telephone:	
Contact Person:	
Date:	
Reason(s) for not Bidding:	

See following pages for Terms & Conditions and other helpful information which apply appropriately as needed specifically to items or services required within this RFP.



STANDARD TERMS AND CONDITIONS

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Taney County Department identified in this Request for Proposal.
2. The Taney County Commission has the right to accept or reject any part or parts of all Proposals, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Taney County reserves the right to award this Proposal on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
3. Bidders must use the Proposal forms provided for the purpose of submitting Proposals, must return the Proposal and Proposal sheets comprised in this Proposal, give the unit price, extended totals, and **sign the Proposal**.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. **Do not include Federal Excise Tax or Sales and Use Taxes in Proposal process, as law exempts the County from them.**
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the Proposal.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Taney will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Vendor from future Bidding.
10. Prices must be as stated in units of quantity specified, and must be firm.
11. No Proposal transmitted by fax machine or e-mail will be accepted.
12. The County of Taney, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is **accepted** by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. (Cooperative Purchase.)
14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular Proposal should be directed to the Purchasing Department prior to Proposal opening.
15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
16. Should an audit of Contractors invoices – during the term of the Agreement, and any renewals thereof, indicate that Taney County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30 days of being notified of the same.



Taney County, Missouri
Inmate Medical Services RFP #201305-225
Addendum #1

This addendum is issued in accordance with the Instructions and General Conditions, as well as Guidelines for Written Questions, in this Request for Proposal and is hereby incorporated into and made a part of the RFP Documents. Offerors are reminded that receipt of this addendum **shall** be acknowledged and submitted with Offeror's *Response Page*.

Specifications for the above noted RFP and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

This office has received several emails listing numerous questions which will require the full attention of our Sheriff as well as myself. Due to the fact that he is out this week, and I am out next week – we are extending the deadline for this RFP.

PLEASE TAKE NOTE;

- 1.) The new DEADLINE, which will also be the OPENING – is: **Thursday June 13, 2013 at 9:15 AM**
- 2.) As indicated above, for the convenience of everyone, I am combining the deadline date / time with the RFP opening date / time.
- 3.) For any Vendor who may have already mailed in their sealed packages, however I have not yet received any, please feel free to either send another with a note on the outside instructing me to ignore the first, or email me how you would like me to proceed. Phone calls at this point are very inconvenient for me.
- 4.) Regarding all of the questions we have received please expect to see those answered via addenda no later than Thursday June 6 which will allow time for all Vendors to review. They *will* be posted on our website, again as instructions indicate within the RFP, as well as emailed to the requestor and others when possible.
- 5.) Also I need to mention that the original deadline for submitting questions needs to remain unchanged as May 30, 2013 at 9:00 AM.

Thank you.

By,

Ron Erickson, Director of Purchasing
132 David Street / P.O. Box 1630 Forsyth, Mo. 65653
Phone: 417-546-7281 Fax: 417-546-3931
E-mail: rone@co.taney.mo.us

OFFEROR has examined copy of Addendum #1 to **Inmate Medical Services RFP #201305-225**, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail address: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



Taney County, Missouri
Inmate Medical Services RFP #201305-225
Addendum #2

This addendum is issued in accordance with the Instructions and General Conditions, as well as Guidelines for Written Questions, in this Request for Proposal and is hereby incorporated into and made a part of the RFP Documents. Offerors are reminded that receipt of this addendum **shall** be acknowledged and submitted with Offeror's *Response Page*.

Specifications for the above noted RFP and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

This office has received several emails listing numerous questions which we have combined below in this effort to answer. The Sheriff, and his Staff, have done their best to answer as many questions as possible. As a reminder from Addendum #1 – the deadline to submit additional questions has expired as of May 30, 2013. See below...

1. Would you please provide the average daily population of the facility in 2010 and in 2011? **ANSWER: Records not available due to server failure.** Sheriff Russell stated that 190-200 is the current ADP. **ANSWER: 200.**
2. What is the total number of Intake/Annual Physical Assessments conducted in 2012, 2011, 2010? **ANSWER: Unknown.**
3. What are the current annual salaries for the staffing positions (RN, LPN, Physician, NP, PA, Psychologist and LCSW) **ANSWER: Unknown.**
4. What is the current staffing budget amount? What was the budget for 2011? 2010? **ANSWER: Unknown. All paid by Contractor.**
5. What is the current pharmaceutical budget? Pharmaceutical budget for 2012? 2011? for 2010? **ANSWER: Unknown. All paid by Contractor.**
6. Are OBGYN services the responsibility of the inmate and covered per RSMo.221.120/170 (page 8, Off-Site Service) and are outside the scope of the RFP? **ANSWER: Paid by Inmate.**
7. Are dental services included in the "off-site services" as the responsibility of the inmate? (page 8, Off-site Service). **ANSWER: Yes.**
8. What is the previous annual cost for waste disposal for 2012? 2011? 2010? **ANSWER: Unknown. All paid by Contractor.**
9. Does the current contract include a medical records position that is separate from the nursing positions? **ANSWER: No.**
10. Page 4 of the RFP, Guidelines for Written Questions, #2 indicates that a "Request for Proposal packet" must be obtained. Would you please advise how we obtain this packet? **ANSWER: The entire "packet" is on our website.**
11. # of county inmates... **ANSWER: 200**
12. # of inmates held for other counties... **ANSWER: Varies, up to 20.**
13. # of inmates held for State DOC... **ANSWER: 0.**
14. # of inmates held for US Marshals, ICE or any other Federal... **ANSWER: 0.**
15. # of inmates on work release... **ANSWER: 0.**
16. Is your facility accredited by NCCHC or ACA? If so, when is the next audit? **ANSWER: No.**
17. Please provide a copy of your current medical provider agreements. **ANSWER: None.**
18. Please provide a copy of your current staffing / job descriptions for each. **ANSWER: All Health Care Staffing is provided by Contractor.**
19. How much is your annual expense for Pharmacy? **ANSWER: Unknown. All paid by Contractor.**
20. How much is your annual expense for Mental Health medications? **ANSWER: Unknown. All paid by Contractor.**
21. How much is your annual expense for medications for HIV? **ANSWER: 0.**
22. Do you currently provide TB testing of inmates? Staff? **ANSWER: No.**
23. On Page 2 of the RFP – it states "Include, if applicable, current prevailing wage considerations within your proposal." We are unclear what exactly you are asking for here. **ANSWER: "Boiler Plate" wording to remind Contractors who perform work on county property that they must comply with the State of Missouri Prevailing wage laws. (Applies to construction work but clarified with the "if applicable".)**
24. Is there currently a collective bargaining agreement in place for the incumbent's healthcare staff. **ANSWER: No.**
25. What type of specialty is this? Family Practice? Nursing? Advanced Practice Provider? **ANSWER: We are not sure of the question.**
26. What type of practitioner will we be seeking for Taney County ? **ANSWER: Not clear on this question.**

Thank you.

By,

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OFFEROR has examined copy of Addendum #2 to **Inmate Medical Services RFP #201305-225**, receipt of which is hereby acknowledged:

Company Name: _____
Address: _____

Phone Number: _____ Fax Number: _____
E-mail address: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____